

**TOWN OF HAMILTON  
ANNUAL TOWN MEETING**

**Held**

**Monday, May 4, 2009**

**At**

**Hamilton-Wenham Regional High School**

**ADJOURNED SESSION**

**Held**

**Tuesday, May 5, 2009**

**At**

**Hamilton-Wenham Regional High School**

At the close of registration on April 14, 2009 there were 5,892 registered voters.

Precinct 1 – 213

Precinct 2 – 186

Precinct 3 – 133

Moderator declared a quorum present (75) and the Warrant returned showing it had been properly served, opened the 216<sup>th</sup> Annual Town Meeting at 7:30 P.M. with 532 voters checked and present, this annual meeting of the Town of Hamilton is now open.

Tellers were appointed by the Moderator and duly sworn.

**HEAD TELLERS**

Cafeteria	Theresa Mimi Fanning	122 Railroad Avenue
Multipurpose	Forrester Tim Clark	308 Sagamore Avenue
Auditorium	Richard Flynn	183 Linden Street

**AUDITORIUM**

Left

Dorothea Ingalls	23 Lincoln Avenue
Carl Swanson	80 Walnut Road

Center

Leon Purington	32 Mill Street
William Friend	951 Highland Street

Right

Mair Walters	4 Veranda Circle
Robert Preston	598 Bay Road

Flag Salute – Pledge of Allegiance

I have asked non-resident members of the regional school system, town officials and those assisting the Selectmen and Finance Committee to be present here so they may be available to answer questions. Members of the press [and the video crew] have also been allowed to be present. I remind those allowed here to do nothing, which may influence the counting of a vote.

We have set up the cafeteria across the hall as overflow space. There is a closed circuit television set in the cafeteria and the Multi Purpose Room each with two tellers. All other non-registered visitors must be seated in the visitor's area in the cafeteria.

Another procedural note, we record these proceedings so as to have an accurate record of the meeting. Therefore, unless I recognize you by name, please use the microphone provided and give your name and address when you arise to address the moderator. People in the cafeteria or Multi Purpose Room desiring to speak to any article should contact one of the tellers and arrange to be brought to the microphones in the auditorium.

All registered voters have been given a distinctive voter ID card when checking into the meeting. Do not lose or destroy this card. You will need to show the card on any counted vote. If you cannot show the card, your vote may not be counted.

The Moderator asked everyone to stand for the Pledge of Allegiance.

The invocation tonight will be by Fr. Louis Bourgeois of the Church of St. Paul. Fr. B was recognized as celebrating his Golden Jubilee – 50 years of service as a Catholic Priest. Fr. Bourgeois said a prayer for the Annual Town Meeting.

Mr. Ramsey thanked Fr. Bourgeois and proceeded to announce members at the front of the auditorium.

Introduction of front table:

Bruce Ramsey – Moderator  
Jane Wetson – Town Clerk  
Donna Brewer – Town Counsel  
Candace Wheeler – Town Administrator  
Allison Jenkins – Assistant Town Administrator

Board of Selectmen:

William Bowler  
Richard Low – Chair  
David Carey

Finance and Advisory Committee:

Robert Bullivant – Acting Chair  
Dan Bukkhegyi  
Sandy Shaw

John McWane  
Deborah Nippes-Mena – Finance Director/Accountant

*The Moderator recognized Selectman, Bill Bowler. My colleague Dick Low will be leaving the Board of Selectmen next week and so this will be his last Town Meeting. I would like to recognize his service to the Town. Dick has been a naval officer and sailor. He has sailed in very rough waters close to Antarctica and I am sure he would agree if someone is sailing a boat in calm water and a light wind, it's easy being Captain. It has been very stormy waters in Hamilton and this year has fallen to Dick to be the Chairman.*

*Dick has done an excellent job as Chairman. As his colleagues we have agreed and disagreed but Dick was steadfast and followed the course, no other agenda but the best interest of the people and Town of Hamilton. It has been my privilege to serve with you. We thank you for your service and dedication.*

**ARTICLE 2009/5 1-1 Election of Officers and Ballot Questions**

To elect the following Town Officers and to vote for the ballot questions shown as **Appendix A** of the 2009 Appendix Book at the Annual Town Election on Thursday, May 14, 2009 from 7:00 a.m. to 8:00 p.m. at the Winthrop School.

- Town Moderator for one year
- One Selectman for three years
- One Assessor for three years
- Two members of the Planning Board for five years
- One member of the Hamilton Housing Authority for five years
- Two members of Hamilton-Wenham Public Library Trustees for three years
- Three members of the Hamilton-Wenham School Committee for three years
- One member of the Hamilton-Wenham School Committee for two years

Moderator said the vote on Article 1-1 is by ballot on Thursday, the 14<sup>th</sup> of May, 2009 at the Winthrop School. The polls will be opened at 7:00 a.m. and will close at 8:00 p.m.

\*\*\*\*\*

**ARTICLE 2009/5 1-2 Reports**

Moved by Richard Low, Chair, Board of Selectmen, duly seconded, that reports of town officers and committees be received and placed on file.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

The Moderator recognized Richard Low, Chairman, Board of Selectmen.

*Thank you Mr. Moderator. It has been an honor and privilege for me to serve the Town of Hamilton as Selectmen. My best to my colleagues in the future.*

Dick proceeded with his report.

### **Selectmen Priorities**

- Government Structure
- Revenue Generation
- Cost Control
- Property Tax Structure
- Regionalization

The Moderator recognized Dave Carey, Selectman. Dave presented the reports as follows:

### **Town Website**

Hamilton has a new website.  
The new website uses a state of the art design standard (Virtual Town Hall)  
We hope the new website will be the first place you look for any information about Hamilton  
Here is the address: [www.hamiltonma.gov](http://www.hamiltonma.gov)

### **Website Features**

- News, Notices and Updates**
- Meeting and Event Calendars**
- Downloadable Forms:** applications, license, permits, documents, zoning requests, etc.
- E-mail Subscriptions:** sign up for news, announcements, minutes, agendas and newsletters

### **What is the Connect-CT <sup>TM</sup> service?**

**Connect-CTY** (sometimes referred to as Reverse 911) allows town officials to send messages (phone, text and e-mail) to everyone in town in minutes. The messages will be about safety and welfare of our community. Your “listed” phone number is automatically included. In addition, you can go to the new Hamilton web-site and add any cell or phone number or any e-mail address. This service is in place now.

### **Recycling Results**

- 50 % reduction in non-recycled trash (solid waste tonnage)
- \$9,000 per month savings (including bag sales)

**Gordon-Conwell Theological Seminary**

Representatives of the Town and the Seminary have been working together for two years to improve the relationship.

For the third year in a row, the Seminary will increase its contribution to Hamilton.

Total FY10 contribution \$110,000

---\$100,000 cash

---\$10,000 wages paid to Seminary Student working in HWRSD

The Seminary is also experiencing a difficult economy

Endowment down 20% and Operations distribution down 40%

Enrollment down 7%

No pay increases for faculty and staff for two years

Eliminated pension contribution, closed book store, etc.

The Moderator recognized Bob Bullivant, Finance Committee. Bob said he was substituting for Arthur Oberheim whose illness prevents him from being here this evening. We wish Art the best getting better. Bob also recognized and thanked Deborah Mena and the members of the Finance Committee for working extraordinarily hard on the budgets.

**Making FY09 Ends Meet**

7 Warrant Articles to move dollars to the appropriate line items

DOR requirement that Town Meeting must approve transfers greater than 5% of any previously voted line item

Actions combined into ATM Warrant to avoid the need for a separate Special Town Meeting

**FY09 Budget Scramble**

Lost Revenues (\$184,048)

Ambulance, Excise Taxes,  
State Aid

Unplanned Expenses (\$197,283)

Legal/Consulting, Illness/Injury,  
Eco contract

Budget Savings \$261,331

Waste Reduction, Insurance,  
Unfilled Positions

Free Cash \$120,000

Balanced Budget

**FY10 Budget Assumptions**

A total budget increase of 2% without an operational override for the town

A change in health insurance plans to generate significant cost savings

No increase in controllable expenses

No new vehicle leases or purchases

No additional personnel positions or increase in hours  
No COLAs for town employees in FY 2010

**FY10 Budget Challenges**

Steep decrease in State Aid and local revenues creating a funding gap over prior year expense structures  
Decrease in new construction affecting tax base and levy capacity  
Maintain community service level with 2.0% increase in budget  
Unfunded Mandates  
(Quinn Bill – Educational Stipends for Police, DEP-Ipswich River Regulations, EPA storm water rules, Prevailing Wage Law, Ch. 40-B affordable housing, Closed Landfill rules)

**Proposed Budget**

	<b>FY'09</b>	<b>FY'10</b>
Town Salaries and Wages	\$ 3,753,111	\$ 3,687,863
Town Operating Expenses	4,205,654	4,311,578
Town Debt	1,017,121	823,382
<u>Town Revenue: State/Local</u>	<u>(2,994,090)</u>	<u>(2,624,860)</u>
Net Town Expenditures	\$ 5,981,796	\$ 6,200,963
Hamilton Share School Net Expense	\$15,116,019	\$15,323,686
Hamilton Share School Debt Service	744,602	717,383
North Shore Voc/Tech School	145,850	118,700
Total Tax Levy	\$21,840,417	\$22,360,732

**Distribution of Hamilton FY10 Expenses**

2 % Health & Human Services  
10 % Public Safety  
4 % DPW  
6 % General Government  
6 % Fixed Costs  
3 % Culture/Recreation  
4 % Debt  
65 % HW Regional School District and Voc Tech

**Regional Services Apportionment Adjustments for FY 2010**

Regional School District  
FY 2010  
Wenham: 32.24%  
Hamilton: 67.76%  
FY 2009  
Wenham: 31.28%  
Hamilton: 68.8  
Decrease of .42% (Effect on Hamilton)

Apportionment based upon enrollment

**COA Van**

FY 2010

Wenham: 55.34%  
Hamilton 44.66%

Based on ridership from calendar year 2006, 2007 & 2008

FY2009

Wenham: 48.66%  
Hamilton: 51.14%

Based on ridership from calendar year 2005, 2006 & 2007

**All Others---**(Joint Recreation, ECO, and Joint Library)

FY 2010

Wenham: 36.29%  
Hamilton: 63.71%

FY 2009

Wenham: 35.75%  
Hamilton: 64.25%

Decrease of .54% (Effect on Hamilton)

Apportionment based on property valuation of  
preceding 3 years

**Tax Impact of FY'10 Budget**

'09 Tax Rate	\$15.23	\$360,000 home, increase	\$122.40
<u>Increase</u>	<u>.34</u>	\$544,000 home, increase	\$184.96
'10 Tax Rate	\$15.57	\$750,000 home, increase	\$255

Budgeted Item	Tax Rate Portion
Town Net Budget	\$ 3.72
HW Regional School	10.67
North Shore Regional Vocational	.08
Town & School Debt	1.10
2.23% Increase in Tax Rate	\$15.57

*Tax Rate is based on today's assessed property values*

**An Eye on the Future**

- Financial pressures will likely continue
- R.E. Tax Increases have reached a tipping point
- Town must stabilize and move on from police and Ambulance problems
- Reserve Funds must be bolstered to avoid Cash Flow borrowing costs
- Town Government must be reorganized to better cope with future challenges

\*\*\*\*\*

Moderator said at this time, we will take up a procedural motion under Chapter II, Section 1 of the General By-laws to take certain articles out of order. This motion requires a 2/3rds vote for approval. I now recognize David Carey.

Moved by David Carey, Board of Selectmen, duly seconded, that the following Articles be taken up out of the order of their arrangement by being the first Articles taken up at the Second Session of the 2009 Annual Town Meeting scheduled for Tuesday, May 5, 2009 in the following order:

- Art. 2009/5 4-1 Citizen Petition to Change Town Meeting Dates and Times
- Art. “ 5-1 Town Manager Petition to the Legislature
- Art. “ 4-7 Increase Size of Board of Selectmen
- Art. “ 4-2 Lower age threshold for Existing Elder Exemption
- Art. “ 5-2 Property Tax Exemption Petition to the Legislature

and that in connection therewith, when the Town Meeting has disposed of the Article next preceding any of the above Articles, it shall skip over the above Article or Articles and take up the next Article that has not been acted upon except in the case of the opening of the Second Session when the above Articles shall be the first Articles taken up and then followed by any remaining Articles that have not been acted upon.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES by 2/3<sup>rd</sup>s VOTE  
Declared by the Moderator**

\*\*\*\*\*

**ARTICLE 2009/5 2-1 FY 09 Free Cash Application**

Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the Town authorize the transfer of \$120,000 from certified Free Cash to be used as another financing source in the General Fund for Fiscal Year 2009.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES  
Declared by the Moderator**

\*\*\*\*\*

**ARTICLE 2009/5 2-2 FY 09 Insurance Fund Transfer to General Fund**

Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the Town authorize the transfer of \$40,000 from the FY09 Police/Fire Insurance Fund to be used as another financing source in the General Fund for Fiscal Year 2009.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 2009/5 2-3 FY 09 Waste Enterprise Fund Transfer to General Fund**  
Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the Town authorize the reduction and transfer of \$20,000 from the FY09 Annual Town Meeting Article 2008/5 2-5 for the Waste Reduction Enterprise Fund to be used as another financing source in the General Fund for Fiscal Year 2009.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 2009/5 2-4 FY 09 Appropriation for ECO Union Contract**  
Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the Town transfer from available funds \$7,700 for FY09 Emergency Center Operations Salaries account budget for FY 09.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 2009/5 2-5 FY 09 Budget Appropriation Transfers to Town Counsel Expenses**

Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the Town authorize the following transfers of money from the FY09 appropriations to the Town Counsel – Expenses account budget for FY 09:

- A) From Employee Group Insurance \$23,000
- B) From Ambulance Service Expense \$18,000
- C) From Highway Expense \$37,000
- D) From Planning Board Master Plan \$ 6,200

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 2009/5 2-6    FY 09 Budget Appropriation Transfer to Selectmen  
Expenses**

Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the Town authorize the following transfers of money from the FY09 appropriations to the Selectmen – Expenses account budget for FY 09:

- A) From Planning Board Salaries      \$15,290
- B) From Employee Group Insurance    \$22,000

The Moderator called for the vote.

**VOICE VOTE:      MOTION PASSES**

\*\*\*\*\*

**ARTICLE 2009/5 2-7    FY 09 Wind Turbine Study Grant**

Moved by David Carey, Board of Selectmen, duly seconded, that the town take no action on this article.

The Moderator called for the vote.

**VOICE VOTE:      MOTION PASSES to take NO ACTION**

\*\*\*\*\*

**ARTICLE 2009/5 2-8    FY 09 Appropriation Increase**

Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the town transfer from available funds \$47,000 to increase the FY 09 Police Salaries account budget.

John Desimone, 25 Hamilton Avenue, asked if there were any savings from officers not on active duty. Bob Bullivant said no since the officers are all getting insurance while recuperating so there is not much salary line savings that can be used for overtime.

The Moderator called for the vote.

**VOICE VOTE:      UNCLEAR**

The Moderator asked the voters to hold up their voter cards.

**CARD VOTE:      MOTION PASSES  
Declared by the Moderator**

\*\*\*\*\*

**ARTICLE 2009/5 2-9    Compensation/Classification Table**



be contingent upon the Town voting to exempt the principal of and interest on the amount of such borrowing from the provisions of Proposition 2 1/2 so called, by the passage of a referendum question under paragraph (k) of MGL Chapter 59, Section 21C.

The ballot vote on approval of this borrowing will take place on Thursday, May 14, 2009, at the Winthrop School from 7:00 am to 8:00 pm on the following question: "Shall the Town of Hamilton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay its share of the bond issued by the Hamilton-Wenham Regional School District for the purpose of paying costs of purchasing various pieces of capital equipment and costs of other improvements to the facilities of the District, including the payment of all other costs incidental and related thereto?"

Moderator reminds the audience this motion requires a 2/3rds vote.

Alexa McCloughan, Bridge Street, made a presentation supporting a favorable vote on the motion. Jay Burnham representing the Enough Is Enough group showed a video and said he was opposed to the motion. Nancy Peterson, Chebacco Road, from the SOS group was in favor. Elizabeth Dunbar, Greenbrook Road, was opposed and asked what annual maintenance money had been used for. William Dery of Chebacco Road gave a presentation saying the school building repairs could be done in-house. Nancy Morse, Appaloosa Road, was in favor. Ruth Ryan, Linden Street, was in favor. Lynnette Fallon, Goodhue Street, in favor. Jean Towne, Savoy Road, opposed. Heidi Martin, Asbury Street, opposed. Jim Kent from EIE opposed. Amy Katz, Gregory Island Road in favor. Sam Daume, Boardman Lane, in favor. Richard Goehlert, Woodbury Street, opposed.

The Moderator called for the vote and explained this vote will put this question on the ballot.

**VOICE VOTE:       UNCLEAR**

The Moderator asked the voters to hold up their voter cards.

**CARD VOTE:       UNCLEAR**

The Moderator asked the voters to stand for a counted vote.

**COUNTED VOTE: YES   301  
                  NO    179**

**MOTION DOES NOT PASS BY 2/3<sup>rds</sup> VOTE  
Declared by the Moderator**

\*\*\*\*\*

**ARTICLE 2009/5 2-12   Water Enterprise Budget**

Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the Town approve the FY 10 Water Enterprise Budget as set forth in **Appendix E** to the 2009 Appendix Book.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 2009/5 2-13 Waste Reduction Enterprise Budget**

Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the Town approve the FY 10 Waste Reduction Enterprise Budget as set forth in **Appendix F** to the 2009 Appendix Book.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 2009/5 2-14 Waste Reduction Retained Earnings for Expenses**

Moved by Bob Bullivant, Chair, Finance and Advisory Committee, duly seconded, that the Town authorize the transfer of \$15,000 from retained earnings of the Waste Enterprise Fund for FY10 waste reduction expenses.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 2009/5 2-15 North Shore Technical High School Budget**

Moved by David Ketchum, North Shore Regional Vocational School, duly seconded, that the Town approve the FY 10 gross operating and maintenance budget of the North Shore Regional Vocational School District and raise and appropriate \$118,700 for the Town's assessed portion thereof.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**ARTICLE 2009/5 2-16 Community Preservation Committee Budget**

Moderator: Please turn to **Appendix G** on page 16 of the Appendix Book. There are two amendments to the recommended projects. The #3 of the FY '10 recommended projects is to be changed. Rather than recommending appropriation of \$1000 to preserve the Liberty Road markers, the Community Preservation Committee has voted to delete this project #4 to increase the recommended amount to be reserved to the Historic Preservation Reserve fund from \$15,556 as now shown in the Appendix, to \$16,556. I believe Mr. Catalano will explain the reason for this change. A private donor will give the \$1,000 for the Liberty Road Markers.

I will read each recommended project, its purpose and amount and if anyone wishes to discuss a particular project, state "Hold". We will then vote on all non-held items and return to a discussion of each held item. Held items: FY'1- #1, and #6.

**HELD ITEMS:** FY'09 - #2, Historic Preservation Projects Other Approved Projects, FY'10 - #1 Historic Preservation Projects, FY'10 - #6 Historic Preservation Reserve.

Moved by Tom Catalano, Chair, Community Preservation Committee, duly seconded, that the Town appropriate or reserve for later appropriation monies from community preservation fund annual revenues, specific reserves or other available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year as read and corrected by the moderator [excepting those items held], with each item to be considered a separate appropriation and further that the Town authorize the Board of Selectmen to execute agreements, on terms acceptable to the Board, to the extent necessary to effectuate the public benefits of such projects.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES WITHOUT HELD ITEMS**

**HELD ITEM: FY'09 -#2**

Moved by Tom Catalano, Chair, Community Preservation Committee, duly seconded, that the Town appropriate \$25,500 from Historic Preservation Reserve to partially fund the lead removal associated with the portico restoration project for the Community House of Hamilton and Wenham to be spent in FY'09.

Bill Bowler was opposed because the Community House is a resource for Hamilton and Wenham and he thinks Wenham should contribute as well. He would rather see the money used for the old library owned by Hamilton. Mr. Preston from the Community House board said Wenham is donating \$15,000 over three years. The lead clean up was not expected.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**HELD ITEM: FY'10 - #1**

Moved by Tom Catalano, Chair, Community Preservation Committee, duly seconded, that the Town appropriate \$26,000 from the FY'10 Community Preservation Fund Revenues to provide partial funding for the restoration of a 114-year old historic tabernacle located in Asbury Grove contingent upon the execution of a public benefit agreement upon such terms that are acceptable to the Board of Selectmen.

Brad Tilley from Asbury Grove spoke in favor. Laurie Wilson of Boardman Lane was opposed to spending Town funds on a private community building and setting a precedent. Margot Killoran, Sagamore Farm Road, asked if the benefit agreement was enforceable. Chris Davis, Partridgeberry Lane, Betty Gray, Lee Park, and Scott Maddern, Old Cart Road, in favor. Bill Bowler said money could be used at the old library for historic preservation for a Town-owned property. Tess Leary, Bay Road, was in favor.

The Moderator called for the vote.

**VOICE VOTE: MOTION PASSES**

\*\*\*\*\*

**HELD ITEM: FY'10 - #6**

Moved by Tom Catalano, Chair, Community Preservation Committee, duly seconded, that the Town appropriate \$88,870 from Community Housing Reserves and \$91,130 from FY10 Community Preservation Fund Revenues to create four affordable housing units at the site of the Acord Food Pantry in partnership with Harborlight Community Partners.

Rob Dana of Willow Street was not in favor.

Carl Swanson of Walnut Road thought the motion was premature and more information was needed. Carl Swanson moved that the motion be tabled. There was a second to his motion.

The Moderator explained to table the motion requires 2/3<sup>rds</sup> vote and called for the vote.

**VOICE VOTE: MOTION DOES NOT PASS to table the motion.  
Declared by the Moderator**

Lori Johnson of Highland Street is the president of the Acord Food pantry was in favor. Paul Ricker of Idlewood Avenue said Mac Shoe next to the food pantry location was for sale and was opposed due to the impact on development downtown and septic issues. Kora Sanders of Baker Avenue was a concerned abutter. Ann Smith of Old Cart Road and Lisa Gaquin of Rock Maple were in favor.

Lisa Gaquin moved the main motion.

The Moderator called for the vote on the main motion.

**VOICE VOTE:      MOTION PASSES**

\*\*\*\*\*

A motion was moved and seconded to adjourn the Annual Town Meeting at 11:30 p.m. It was recessed until 7:30 PM, Tuesday, May 5, 2009.

**A TRUE COPY:      ATTEST:**

---

**Jane M. Wetson, CMMC**  
**Town Clerk**