

**TOWN OF HAMILTON
COMMUNITY PRESERVATION COMMITTEE
March 22, 2007**

Attending the meeting of the Community Preservation Committee at the Town Administrator's office in Town Hall at 7:30 p.m. on March 22, 2007 were Chris Davis, Lindle Willnow, Leigh Keyser, Ray Whipple and Peter Dana. Robert Poole was present as a visitor. A quorum was present.

Senior Housing Project Funds

The funding mechanisms were discussed for this project. The appropriate state regulations were discussed. The State Housing Commission has a prequalification arrangement with some contractor's so normal bidding laws may not apply. Leigh Keyser will take a copy of the regulation and discuss it with the Housing Coordinator.

Community Housing Set Aside

The Committee unanimously approved the proposal to set aside 10 percent of the annual income for Community Housing purposes. The Town Finance Director will set the actual amount based on projections.

Administrative Allocation

The Committee unanimously approved the proposal to set aside five percent of the annual income for Community Preservation Committee administration purposes. This will cover the salary for the CPC Coordinator and the membership fees for the Community Preservation Coalition. The Town Finance Director will set the actual amount based on projections.

Landfill Site Assessment Proposal

The Committee unanimously approved funding of no more than \$75,000 for the landfill site assessment proposal. This may have to be re-voted if a different amount is subsequently requested.

Fiscal Year Accounting

The Committee wants the Coordinator to make sure the funds allocated at the 2007 Spring Town Meeting are applied to the correct fiscal year.

Next Meeting

The next meeting will be held on April 12th to discuss the final list of proposals and begin planning for Town Meeting. An interim meeting may be held to finalize any other proposal modifications prior to closing the Town Meeting Warrant.