

Office Hours 8 to 4  
Friday 8 to 12  
Tele: 356-3915

**EASTERN ESSEX DISTRICT**  
**DEPARTMENT OF VETERANS' SERVICES**  
Town Hall Ipswich, Massachusetts 01938

**TERRANCE P. HART**  
District Director

**GEORGIA GADBOIS**  
Assistant

**The Eastern Essex District Department of Veterans' Services Board of Directors will be meeting at 7:00 PM on Wednesday, April 20, 2011 in the Employee Lounge (ground floor) of Ipswich Town Hall, 25 Green Street Ipswich, MA.**

Terrance P. Hart  
Director

RECEIVED  
TOWN CLERK'S OFFICE  
HAMILTON, MA  
2011 APR 13 P 3:15

**AGENDA**

1. Open Meeting – Chairman Randall
2. Minutes of Previous Meeting – Director Hart
3. Old Business
  - a. Surplus revenue procurement issues
  - b. Reserve Fund for Georgia's leave buy back when needed
  - c. Status of additional space requirements
  - d. Validation/verification of employee HR policies, perks and procedures
4. New Business
  - a. Review Accomplishments for 2010
  - b. Review Goals for 2011
  - c. Review Budget proposal for FY2012
  - d. Approval of Budget
5. Next meeting
6. Adjourn