

# ESSEX REGIONAL RETIREMENT SYSTEM

491 Maple Street, Suite 202, Danvers MA 01923  
978-739-9151 telephone  
978-750-0745 fax

Board Members:

Ira S. Singer  
Kevin A. Merz  
Susan J. Yaskell  
H. Joseph Mancy  
Andrew W. Maylor, Chairman

---

## PUBLIC NOTICE

The next regularly scheduled meeting of the Board of Directors of the Essex Regional Retirement System is:

Date: Monday, April 25, 2011  
Time: 8:30 a.m.  
Place: Essex Regional Retirement System Board Room  
491 Maple Street, Building 200, Suite 201  
Danvers, MA 01923

## AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Board Minutes: March 28, 2011
4. Executive Session – Disability Hearings: No Hearings Scheduled
5. New Retirements
  - 1) James Diozzi
  - 2) David L'Esperance
  - 3) Linda Soucy
  - 4) Kevin Sullivan
6. Refunds, Rollovers and Transfers
7. Retirees Payroll
8. Executive Director's Report
  - 1) Payments of Charges – Vote to Approve
  - 2) ERRS Payroll – Vote to Approve
  - 3) ERRS 2011 Budget Report
    - Request to Transfer \$1,500 from the Reserve Fund to Training and Education for the Purpose of Tyler Database Training

2011 APR 19 P 5:13

FAMILION, MA

RECEIVED  
TOWN CLERK'S OFFICE

- Request to Transfer of \$5,000 from Reserve Fund to Telephone/Internet/Web Hosting for New Website
  - Request Transfer of \$2,500 from Reserve Fund to New Line-Item entitled Payroll Vendor for Conversion of ERRS Employee Payroll Services
- 4) ERRS Staff Changes – Update
    - Request to Post Executive Assistant Position
  - 5) New ERRS Office Hours
  - 6) Time and Attendance Policy Memo #11-02
  - 7) Revised 2011 Holiday Schedule Policy Memo #11-03
  - 8) PERAC Audit Response – Update

9. New Business

- 1) Advisory Council Meeting Date – June 23, 2011
- 2) Reserve Police Officer Creditable Service Issue – Update
- 3) FY11 Appropriation Review - Update

10. Old Business

- 1) Segal Company COLA Base Increase Information
- 2) Group 2 Classifications for Dispatchers
- 3) Executive Session Minutes – Update
- 4) Executive Director Goals – Revised Format

11. Public Comment Period

12. Correspondence

- 1) Manager Review Letters for May 23, 2011 Meeting

13. Executive Session

14. Motion to Adjourn

RECEIVED  
 TOWN CLERK'S OFFICE  
 HAMILTON, MA  
 2011 APR 19 P 5:13

\* This notice must be posted in accordance with the Open Meeting Law – Massachusetts General Law, Chapter 30A, at least 48 hours in advance of the above-referenced meeting date and time, excluding Saturdays, Sundays and holidays.