

MEETING NOTICE TOWN OF WENHAM

Town Clerk Date Stamp

Board/Committee Name: Hamilton – Wenham Capital Management Committee

Date: Wednesday, May 4, 2011

Time of Meeting: 7:30 AM

Location: Wenham Town Hall, Selectmen's Room

Signature: Traci Masterson

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TOWN CLERK'S OFFICE
HAMILTON, MA
2011 APR 29 A 11:40

AGENDA

7:30 A.M. Building Data Collection Sub-Committee
Report on status of data collection for the buildings of all three entities.

8:00 A.M. Pay-As-You-Throw (PAYT)

8:25 A.M. Set Next Agenda

**Confirmed future meeting dates:
May 18, 2011**

NOTE: Per changes to the Open Meeting Law effective 7/1/2010:
Notices and agendas are to be posted 48 hours in advance of the meeting *excluding Saturdays, Sundays, and legal holidays*. Please keep in mind the Town Clerk's hours of operation and make necessary arrangements to be sure your posting is made in an adequate amount of time.

Deadlines for postings:

If meeting falls on Monday, posting to Town Clerk's office no later than Thursday 3:30 PM
If meeting falls on Tuesday, posting to Town Clerk's office no later than Friday, 12:00 PM
If meeting falls on Wednesday, posting to Town Clerk's office no later than Monday, 3:30 PM
If meeting falls on Thursday, posting to Town Clerk's office no later than Tuesday, 6:00 PM
If meeting falls on Friday, posting to Town Clerk's office no later than Wednesday, 3:30 PM

Notices and agendas can be emailed to Town Clerk at treid@wenhamma.gov

*A listing of topics the chair reasonably anticipates will be discussed at the meeting are listed on the agenda. **Amend as necessary, not to exceed one page.**

Template mtg notice