

ESSEX REGIONAL RETIREMENT SYSTEM

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Board Members:

Ira S. Singer
Kevin A. Merz
Susan J. Yaskell
H. Joseph Maney
Andrew W. Maylor, Chairman

PUBLIC NOTICE

The next regularly scheduled meeting of the Board of Directors of the Essex Regional Retirement System is:

Date: Monday, August 29, 2011
Time: 8:30 a.m.
Place: Essex Regional Retirement System Board Room
491 Maple Street, Building 200, Suite 201
Danvers, MA 01923

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HAMILTON, MA

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TOWN CLERK'S OFFICE

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Board Minutes: Regular Session – July 25, 2011
Executive Session – July 25, 2011
4. Executive Session – Disability Hearings:
 - 1) Deborah L. Comeau
 - 2) Joseph P. Saunders
 - 3) William Marchant
5. Investment Manager Meetings
 - 1) Rosemary Guillette, Segal Advisors – Quarterly Report
 - 2) Principal Global Advisors (9:00 a.m.)
 - 3) BlackRock - Granite Fund and SSR Apartment Fund (9:30 a.m.)
 - 4) TA Associates Realty (10:15 a.m.)
 - 5) Intercontinental Real Estate Corporation (10:45 a.m.)
 - 6) Sentinel Real Estate Corporation (11: 15 a.m.)
6. New Retirements
 - 1) Dennis Bedrosian
 - 2) Gerald Harrison
 - 3) Theresa Henderson
 - 4) Charles Lane

- 5) Janice McSweeney
- 6) Barbara Newhall
- 7) Glenn Walker
- 8) David Wilson

7. Option D Survivor Benefit

- 1) Pamela Oliveira

8. Approval of Warrants

- 1) Refunds, Rollovers and Transfers
- 2) Retirees Payroll
- 3) ERRS Payroll
- 4) Payment of Charges

9. Executive Director's Report

- 1) ERRS 2011 Budget Report – Reserve Fund Transfers
- 2) FY13 Retirement Appropriation – Correction of Past Errors
- 3) Police and Fire Civilian Dispatcher Update
- 4) Revised Personnel Regulations (Formerly Employee Handbook)
- 5) Policy Memo 11-04 – CORI Checks (Revised)
- 6) Policy Memo 11-05 – Public Meeting Posting Procedures (Revised)
- 7) Policy Memo 11-06 - Forgiving Member Debts (Revised)
- 8) 2012 ERRS Board of Directors Meeting Schedule – First Quarter 2012
- 9) Advisory Council Meeting Proposed Date – October 27, 2011
- 10) Website Procurement Update
- 11) Membership Coordinator Hiring Update

10. New Business (Reserved for topics that the chair did not reasonably anticipate would be discussed.)

11. Old Business

- 1) Executive Session Minutes – Update
- 2) Letter to the Attorney General Re: Regulation on Remote Participation

12. Public Comment Period

13. Correspondence

- 1) Letter to the Attorney General – Alternative Method of Posting Notice
- 2) PERAC Follow Up Audit Cover Letter
- 3) Memo Regarding Ethics and Open Meeting Training Requirements
- 4) Letter to Civilian Dispatchers Regarding Group 2 Classifications
- 5) Segal Advisors – Annual Form ADV Part 2

14. Executive Session

Motion to Adjourn

* This notice is provided for information purposes only. The official and updated notices of the Essex Regional Retirement System (ERRS) meetings may be found at the ERRS website (www.essexregional.com) by accessing the schedule link of the website (<http://www.essexregional.com/schedule.shtml>.)