

## NORTHSHORE EDUCATION CONSORTIUM

112 Sohier Road  
Beverly MA 01915

### AGENDA - BOARD OF DIRECTORS' MEETING - 9.14.11

The matters listed below are those reasonably anticipated by the Chair that may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

- A. 8:00 A.M. CALL TO ORDER Board Room, #317 (3rd Floor)  
Recommended Action: To move to executive session to receive update on grievances considered 5.11.11. Roll call vote is required.
- B. REMARKS FROM THE PUBLIC
- C. MINUTES OF THE PREVIOUS MEETING(S)  
Recommended Action: To accept the minutes of meeting (attached)
- 5.11.11 - regular meeting
  - 5.11.11 - executive session
- D. ADMINISTRATIVE AND SUBCOMMITTEE REPORTS
1. Chief Financial Officer's Report - Elaine McCormack  
Recommended Action: To receive and file the monthly financial reports as presented.  
To be distributed at meeting: FY 11 year end, FY 12 to date, current aging report, current revolving accounts.
    - Update NEC's insurance
  2. Executive Director's Report - Colleen Dolan
    - Summer projects
    - MOEC update - Collaborative audits (attached)
    - Programs
      - STEP
      - Asperger's Transition Programs
    - Development Office
      - Walk and Roll
      - People's United Golf Tournament (attached)
    - Family Center - Marian Myers
    - Other
      - Mentoring Program
      - Special Education Administrators Workshop 10.21.11
    - LLP - From BOD minutes 3.16.11:  
"The Learning and Leadership Program was discussed. Due to low numbers of applicants and the possibility of financial risk for NEC, Colleen recommended eliminating the program for summer, 2011. Several Board members asked that the program be suspended rather than eliminated and that efforts be made to bring the program back to NEC for 2012."  
MOTION: A motion was made by Dr. Beaudoin to suspend, not eliminate, the Learning and Leadership Program for summer 2011.  
VOTE: Eleven votes in favor, Mr. Hassett abstained  
Recommended action: Discuss and vote on the administration of LLP for summer, 2012. (Program description attached)
  3. Subcommittee Reports
    - Personnel Committee - Dr. Creeden
      - Executive Director's evaluation
    - Budget Committee - Mr. Farmer
    - Facilities Committee - Dr. Latham

4. Round Robin – sharing of information from the districts

E. OLD BUSINESS

1. Collaborative Internal Controls (presentation attached)

2. Policy Book – Discussion: how will approval process be handled?

Recommendation: sub-committees take responsibility for one or more sections, review and make recommendations to Board

F. NEW BUSINESS

1. Board sub-committee assignments (attached)

2. Meeting postings:

940 CMR 29.03: (3) Requirements Specific to Regional or District Public Bodies.

(a) Notice shall be filed and posted in each city and town within the region or district in the manner prescribed for local public bodies in that city or town.

(b) As an alternative method of notice, a regional or district public body may post a meeting notice on the regional or district public body's website. A copy of the notice shall be filed and kept by the chair of the public body or the chair's designee.

Recommended Action: To vote to direct BOD secretary (executive director) to use alternative method of posting.

(A list of meetings will be faxed to the 24 town/city halls along with notification that meetings and agendas will be posted on nsedu.org.)

G. OFFICIAL COMMUNICATIONS

1. Appointments

Recommended Action: To accept the appointments as presented.

Kevin O'Grady School:

Nadine Ardon, Interim Paraprofessional – Effective: August 29, 2011

Pamela Burke, Teacher – Effective: August 29, 2011

Geraldine Paskowski, Interim Paraprofessional – Effective: August 29, 2011

Northshore Academy:

Eric Aldrich, Teacher – Effective: August 29, 2011

Bradford Gile, Teacher – Effective: August 29, 2011

Robert Kelley, Jr, Teacher/Curr & Instruct. Coord - Effective: August 1, 2011

Holly Baldessare, Paraprofessional – Effective: August 29, 2011

McKenzie Letzing, Paraprofessional – Effective: August 29, 2011

Heather Swaczyk, Paraprofessional – Effective: August 29, 2011

Craig Goodrich, Paraprofessional – Effective: August 29, 2011

Allison Broughton, School Counselor – Effective: August 29, 2011

Nathan Wilcox, Case Manager – Effective: August 29, 2011

Paul Ramsdell, Culinary Specialist – Effective: August 1, 2011

ACES

Cheryl Camassa, BCBA – Effective: August 29, 2011

2. Recalls

Recommended Action: To accept the recalls as presented.

Kevin O'Grady School

Elise Buchanan, Paraprofessional – Effective: August 29, 2011

Michael Haggerty, Paraprofessional – Effective: August 29, 2011

Marylou Hanson, Paraprofessional – Effective: August 29, 2011

Kim Marchant, Paraprofessional – Effective: August 29, 2011

Debra McArde, Paraprofessional – Effective: August 29, 2011

Lisa McCarthy, Paraprofessional – Effective: August 29, 2011  
 Barbara Pyburn, Paraprofessional – Effective: August 29, 2011  
 Anne Regan, Paraprofessional – Effective: August 29, 2011  
 Mathieu Schöcker, Paraprofessional – Effective: August 29, 2011  
 Katelyn Silva, Paraprofessional – Effective: August 29, 2011  
 Paul Powers, Paraprofessional – Effective: August 29, 2011  
 Bethany Vahr-Phipps, Paraprofessional – Effective: August 29, 2011  
 Sarah Woodbury, Teacher – Effective: August 29, 2011  
 Courtney Crispo, Teacher – Effective: August 29, 2011  
 Lauren Whalen, Teacher – Effective: August 29, 2011

Northshore Academy

Tevar Davis, Paraprofessional – Effective: August 29, 2011  
 Michael Loper, Paraprofessional – Effective: August 29, 2011

ACES

Molly Norton, Home Trainer – Effective: August 29, 2011

Maintenance

Gary Cook, Site Coordinator/Custodian – Effective: July 1, 2011  
 James Robertie, Site Coordinator/Custodian (PT) – Effective: July 1, 2011

3. Reductions in force – placed on recall list  
 Recommended Action: To accept the RIFs as presented.

Kevin O’Grady School

Sharon Connolly, Paraprofessional – Effective: June 23, 2011  
 Samantha Gonyea, Paraprofessional – Effective: June 23, 2011  
 Stephanie Graves, Paraprofessional – Effective: June 23, 2011

Recovery High School

Jason Kusiak, Paraprofessional – Effective: June 23, 2011

Transportation

Christine Lavoie, Safety Officer/Bus Driver – Effective: June 23, 2011

4. Resignations

Recommended Action: To accept resignations as presented.

Kevin O’Grady School

Vivian Zagrobski, Nurse – Effective June 23, 2011  
 Cynthia Grinnell, Assistant Director – Effective: August 30, 2011  
 Lauren Bozzuto, Speech Therapist – Effective: August 23, 2011  
 Charity Houston, Paraprofessional – Effective: June 23, 2011  
 Linda Roy, Paraprofessional – Effective: June 23, 2011  
 Melissa Simblaris, Paraprofessional – Effective: June 23, 2011

Northshore Academy

Mark Stebenne, School Counselor – Effective: June 24, 2011  
 Peter Peck, Teacher – Effective: June 24, 2011  
 Corey Chenette, Teacher – Effective: June 24, 2011  
 Beth LaCroix, Paraprofessional – Effective: June 24, 2011

Recovery High School

Judith Burke, Administrative Assistant – Effective: June 30, 2011

5. Terminations

Recommended Action: To accept terminations as presented.

- Kevin O'Grady School
- Claire Favreau, Paraprofessional (RIF) - Effective: June 23, 2011
- Alexia Parker, Paraprofessional (RIF) - Effective: June 23, 2011
- Kristin Torrey, Paraprofessional (RIF) - Effective: June 23, 2011
- Steven Simon, Teacher - Effective: June 23, 2011

- Northshore Academy
- Adam Page, Teacher - Effective: June 24, 2011

6. Retirements

Recommended Action: To accept retirements as presented.

- Kevin O'Grady School
- Judith Gibbons, Social Worker - Effective: June 23, 2011
- Arlene Brenner, Paraprofessional - Effective: June 23, 2011
- Francine Hinchey, Home Trainer - Effective: June 23, 2011

H. OTHER BUSINESS

1. Calendar 2011 - 2012

- Conflict with SEEM BOD meeting 12.14.11 - we may wish to re-schedule

I. ADJOURNMENT