



MEETING NOTICE TOWN OF HAMILTON

Pursuant to MGL Chapter 30A, § 18-25
All meeting notices and agenda must be filed and time stamped in
the Town Clerk's Office and posted at least 48 hours prior to the
meeting (excluding Saturdays, Sundays and Holidays)

If posting is *close to the 48 hour requirement* it **MUST** be
posted by 2:00 P.M. Monday thru Friday.



**Committee or
Governing Body**

The Hamilton Foundation

Meeting Location

Meeting Room

Address

**Day, Date and Time of
Meeting**

Day

Date

Time

**Signature of Chairman
or Authorized Person**

Date

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting.

Agenda

1. Review of pending claims.
2. Sign off on any cases decided since last meeting.
3. Scholarship recipient review.
4. Board makeup/staffing issues.
5. Approval of prior meeting minutes/administrative tasks/other items.