

**Greater Lawrence Educational Collaborative  
Board of Directors' Meeting  
480 Broadway, Methuen, MA 01844**

**AGENDA**

**Wednesday, September 19, 2012 8:30-10:30 am**

1. **CALL TO ORDER (Chairperson, Judith Scannell)**
  - a. Welcome, introduction of members
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PUBLIC COMMENT**
5. **OLD BUSINESS**
  - a. Action Item: Advisory Committee Development
  - b. Action Item: Schedule of 2012-13 Board Meetings
  - c. Action Item: Awarding of Paper Bid
  - d. Action Item: Methuen Facilities Partnership
  - e. Action Item: Executive Director's Transition
  - f. FY10 and FY11 Audit Status
6. **EXECUTIVE DIRECTOR'S REPORT/NEW BUSINESS**
  - a. Chapter 43 Updates
  - b. Conflict of Interest Law for Municipal Employees
  - c. Inspector General Report, August 2, 2012
  - d. Action Item: FY12 Financial Audit Extension
  - e. Action Item: Approval of Tuition/Rate Adjustments
  - f. Action Item: Approval of Cell Phone Reimbursement Addendum
  - g. Action Item: Student Insurance Cooperative Bid
  - h. Share the Success Newsletter
7. **TREASURER'S REPORT**
8. **PERSONNEL REPORT**
  - a. Action Item: Staffing Report
  - b. Action Item: Approval of Salary Range, Director of Financial Operations
9. **PROGRAM UPDATES**
  - a. Wendy Salvatore
  - b. Bernie Pierce
  - c. Jeanne Pendergast
10. **TECHNOLOGY/FACILITIES**
  - a. Black Dog Proposal
11. **ADVISORY COMMITTEE REPORTS**
12. **EXECUTIVE SESSION**
  - a. Individual, Non-Union, Contract Negotiation

2012 SEP 17 A 9:00

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