

Name update\*\* Pending approval

**\*\*Collaborative for Regional Educational Services and Training  
Board of Director's Meeting  
480 Broadway, Methuen, MA 01844**

**AGENDA  
Wednesday, January 22, 2014  
8:30-10:30 am**

1. **CALL TO ORDER (Chairperson, Judith Scannell)**
  - a. Welcome
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PUBLIC COMMENT**
5. **OLD BUSINESS**
  - a. Action Needed: MSEC Topsfield Lease
  - b. Action Needed: MSEC Transfer Agreement
  - c. Informational Only: Facility Staffing
  - d. Informational Only: Program Space Needs
  - e. Action Needed: Transportation Bid
6. **NEW BUSINESS**
  - a. Informational Only: Actuarial Report
  - b. Informational Only: Annual Report and Audit
  - c. Action Needed: FY13 Audit Corrective Action Plan
  - d. Action Needed: FY15 Tuition and Service Fees
  - e. Action Needed: FY15 Salary Scale
  - f. Action Needed: Capital Planning
  - g. Action Needed: Terms and Conditions
  - h. Action Needed: Executive Director and Treasurer Evaluation
7. **FINANCE DIRECTOR'S**
  - a. Informational Only: Year-to-Date FY14
  - b. Informational Only: Aging Report
8. **PERSONNEL REPORT**
  - a. Action Needed: Staffing Approvals
9. **PROGRAM UPDATES**
  - a. Informational Only: Program Approvals
  - b. Informational Only: School Law Conference
10. **ADVISORY COMMITTEE REPORTS**
  - a. Finance Advisory
  - b. Facilities Advisory
  - c. Personnel Advisory
11. **EXECUTIVE SESSION**
  - a. Legal Matter

*2014 Jan 14 A 11:08*  
*for*  
TOWNSHIP OF  
METHUEN, MA