



**Collaborative for Regional Educational Services and Training
Board of Director's Meeting
480 Broadway, Methuen, MA 01844**

AGENDA

Wednesday, January 22, 2014—POSTPONED DUE TO INCLEMENT WEATHER

Wednesday, January 29, 2014

8:30-10:30 am

1. **CALL TO ORDER (Chairperson, Judith Scannell)**
 - a. Welcome
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PUBLIC COMMENT**
5. **OLD BUSINESS**
 - a. Action Needed: MSEC Topsfield Lease
 - b. Action Needed: MSEC Transfer Agreement
 - c. Informational Only: Facility Staffing
 - d. Informational Only: Program Space Needs
 - e. Action Needed: Transportation Bid
6. **NEW BUSINESS**
 - a. Informational Only: Actuarial Report
 - b. Informational Only: Annual Report and Audit
 - c. Action Needed: FY13 Audit Corrective Action Plan
 - d. Action Needed: FY15 Tuition and Service Fees
 - e. Action Needed: FY15 Salary Scale
 - f. Action Needed: Capital Planning
 - g. Action Needed: Terms and Conditions
 - h. Action Needed: Executive Director and Treasurer Evaluation
7. **FINANCE DIRECTOR'S**
 - a. Informational Only: Year-to-Date FY14
 - b. Informational Only: Aging Report
8. **PERSONNEL REPORT**
 - a. Action Needed: Staffing Approvals
9. **PROGRAM UPDATES**
 - a. Informational Only: Program Approvals
 - b. Informational Only: School Law Conference
10. **ADVISORY COMMITTEE REPORTS**
 - a. Finance Advisory
 - b. Facilities Advisory
 - c. Personnel Advisory
11. **EXECUTIVE SESSION**
 - a. Legal Matter

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