

# ESSEX REGIONAL RETIREMENT SYSTEM

491 Maple Street, Suite 202, Danvers MA 01923  
Telephone: 978-739-9151  
www.essexregional.com

Charles E. Kostro  
Executive Director

RECEIVED  
TOWN CLERK'S OFFICE  
HAMILTON  
Board Members:  
Ira S. Singer  
Kevin A. Meyer  
Susan J. Washell, Vice Chair  
2015 MAR 25 AM 11 23  
F. Joseph Maney, Chair  
Vincent R. Malgeri

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## PUBLIC NOTICE

The next public meeting of the Board of the Essex Regional Retirement System is:

Date: Monday, March 30, 2015  
Time: 8:30 a.m.  
Place: Essex Regional Retirement System Board Room  
491 Maple Street, Building 200, Suite 201  
Danvers, MA 01923

## AGENDA

1. Call to Order and Pledge of Allegiance
2. Approval of the Regular and Executive Session Minutes of February 23, 2015
3. Public Comment Period
4. New Enrollments
5. New Retirements:

Joanne Camire	Victor Eugene Dyer, II	Joanne Moran
Ronald V. Patton	Darlene Scutt	Kerry Stickney
6. Awards of Creditable Service/Approval of Installment Plans/Acceptance of Liability
7. Rescinding Membership – Eric Fowler
8. Approval of Warrants:
  1. Refunds, Rollovers and Transfers
  2. Retirees Payroll
  3. ERRS Payroll
  4. Cash Disbursements
9. Executive Director's Report:
  1. Expenditure Report – Trial Balance – Monthly Reconciliation Report
  2. PRIT Fund Performance Report
  3. Quarterly Cash Flow Update
  4. Executive Director's Schedule
  5. MACRS Conference (May 31 – June 3) Attendance

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6. Chief Executives Meeting – April 9, 2015
7. Spring 2015 Advisory Council Meeting – April 22, 2015
8. 2015 ERRS Office Hours Program
9. Draft Spring 2015 Newsletter
10. New Substitute Form W-4P
11. Policy Memo #15-23: Proration of Days for Calculating Benefits
12. Retirement Counseling Checklist
13. Sentinel Appraisal Proxy Vote
14. Legal Services RFP
15. ERRS Employee Handbook

10. New Business (May be reserved for topics that the chair did not reasonably anticipate would be discussed.)

11. Old Business:

1. Executive Director's 2015 Performance Review – Goals & Objectives

12. Michael Sacco (9:30 a.m.)

1. Essex Tech Legislation
2. MACRS Fiduciary Insurance Policy

13. Executive Session

14. Correspondence:

1. PERAC 2015 COLA Certification Letter
2. Dahab Associates, Inc., Form ADV – Part 2A
3. Boston Millennia II – Approved Amendment
4. Dahab Associates – GASB 67 – 2014 Money-Weighted Return
5. Schedule of Board Meeting Dates & Benefit Payroll Dates in 2015
6. Salem News Editorial – Essex Tech Payment
7. Legislative Packet
8. PERAC/Ice Miller Letter Re: Minimum Distributions
9. PERAC Letter on ERRS Draft Beneficiary Form
10. Securities Litigation Report – Q4 2014
11. MACRS 2015-2016 Fiduciary & Crime Coverage
12. Attorney General's Guide to the Open Meeting Law
13. Letter to PERAC on Documentation for Purchase of Service

15. Motion to Adjourn

\* This notice is provided for information purposes only. The official and updated notices of the Essex Regional Retirement System (ERRS) meetings may be found at the ERRS website ([www.essexregional.com](http://www.essexregional.com)) by accessing the Latest News and Announcements, Calendar or Meeting Agenda link of the website.

\*\* Pursuant to 940 CMR 29.10, a member of the Board may participate in this meeting remotely.