

**TOWN OF HAMILTON  
BOARD OF SELECTMEN  
JUNE 15, 2009**

The Board of Selectmen met at Hamilton Town Hall at 7:02 p.m. on Monday, June 15, 2009 with David Carey, William Bowler and Jennifer Scuteri present. Finance Director Deborah Nippes-Mena, Finance Committee member Bob Bullivant and Town Administrator Candace Wheeler also present.

**Announcements**

Town departments on the first floor in Town Hall will not be open to the public on Friday mornings so employees can increase productivity.

**FY'09 Budget Update**

The Town's departments have cut \$203,000 to balance the budget.

**Scholarship**

David Carey entertained a motion to move the Alfred and Sarah G. White Scholarship Fund from the Town's books to the Hamilton-Wenham Regional Schools. William Bowler so moved. Jennifer Scuteri seconded the motion. VOTE: Unanimous.

Other scholarship funds will be investigated to be sure they are being implemented as intended as part of the Selectmen's goals.

The cemetery funds are in good shape. Community Preservation Act funds will be used to refurbish the fence and clean up the landscaping at the Town cemetery.

**Grant Application for Renewable Energy**

The Renewable Energy Trust state program fund had \$15,000 for Hamilton of which \$8,000 was used for the wind turbine study. The remaining money could be used for educational supplies related to renewable energy, science kits for

schools, solar-powered trash compactors, membership fees for organizations related to climate change, public outreach materials promoting energy efficiency and renewable energy, teacher/staff planning materials, photovoltaic installations (sunlight into electricity) on municipal buildings.

Interested individuals can contact Assistant Town Administrator Allison Jenkins. Hamilton-Wenham Green will provide ideas. Hamilton and Wenham are going to select a vendor of energy services in about a week that will help make all buildings in the towns more energy efficient. The Town officials will contact the Hamilton business council to see if there is interest in a trash compactor.

The Board will research an answer for individuals interested in signing up for the clean energy program who don't receive a bill from the utilities.

### **ERRB ECO Update**

Member communities of the Essex Regional Retirement Board (ERRB) are concerned about investment performance. The state Pension Reserve Investment Trust (PRIT) has consistently outperformed the ERRB. More accountability and transparency is needed from ERRB. There are complexities if ERRB liquidated its \$190 million in investments to move to PRIT since only 20% is in hard assets and there are costs associated with liquidation.

The ERRB has asked for feedback by June 29. Finance Director Deborah Mena and Town Administrator Candace Wheeler will draft a letter to ERRB. The Town officials will follow-up with Representative Brad Hill and Senator Bruce Tarr.

### **Massachusetts Municipal Association – New Selectmen's Meeting Update**

Scuteri updated the Board with suggestions from the MMA meeting including selling more cemetery plots and unused Town land. Committee appointments can be done on a whole slate.

### **Summer Schedule**

Starting the week of July 13, Selectmen will meet at 7 p.m. The following week on July 20 there will be a working meeting with no standing agenda starting at 5 p.m. This format will be followed on alternate weeks for July and August. For the weeks with early-start working meetings Town Hall will close at 4:30 p.m. but employees will still be paid as if working until 7 p.m. on Monday evenings.

**Summer Concerts in the Park – Banner Request**

Carey entertained a motion to allow the Patton Park summer concert committee to place a banner near the former Hamilton library from June 16 until August 2. Bowler so moved. Scuteri seconded the motion. VOTE: Unanimous.

**Appointment of John Cusolito**

Carey entertained a motion to appoint John Cusolito to the Hamilton-Wenham Recreation Board for the term of June 8, 2009 to June 30, 2010 to replace Jane Lyman not to replace Lindle Willnow. Bowler so moved. Scuteri seconded the motion. VOTE: Unanimous.

**Status of Appointing a Public Employee Committee (PEC) for GIC & PILOT Committee**

This is premature for PILOT. The Town is waiting for information from the fire, police and public works departments. This will be added to the Board's agenda next week.

**Annual Appointments**

Carey entertained a motion to appoint the "Town of Hamilton appointments made June 15, 2009" slate as described in the table. Bowler so moved. Scuteri seconded the motion. No police officers other than Acting Police Chief Scott Janes are on the list. VOTE: Unanimous.

Appointed By or Elected	Board/Office/Committee	First Name	Last Name	Length of Term	Appoint From	Appoint To
Appt'd by BOS	Animal Control Officer	Stephen	Kavanagh	1	7/1/2009	6/30/2010
Appt'd by BOS	Animal Inspector	Anne	Jackman	1	7/1/2009	6/30/2010
Appt'd by BOS	Animal Inspector	Dyan	Katz	1	7/1/2009	6/30/2010
Appt'd by BOS	Board of Health	Lindle	Willnow	3	7/1/2009	6/30/2012
Appt'd by BOS	Budget Process Committee	William	Bowler	1	7/1/2009	6/30/2010

Appt'd by BOS	Budget Process Committee	Laura	Jones	1	7/1/2009	6/30/2010
Appt'd by BOS	Budget Process Committee	Candace	Wheeler	1	7/1/2009	6/30/2010
Appt'd by BOS	Capital Management Advisory Committee	Candace	Wheeler	1	7/1/2009	6/30/2010
Appt'd by BOS, must be member of the BOS	Community Preservation Committee	David	Carey	3	7/1/2009	6/30/2012
Appt'd by BOS	Constable	Robert	Poole	1	7/1/2009	6/30/2010
Appt'd by BOS	Council on Aging	Ann	Cleveland	1	7/1/2009	6/30/2010
Appt'd by BOS	Council on Aging	Barbara	Essensa	1	7/1/2009	6/30/2010
Appt'd by BOS	Council on Aging	Theresa	Fanning	1	7/1/2009	6/30/2010
Appt'd by BOS	Council on Aging	William	Jenkins	1	7/1/2009	6/30/2010
Appt'd by BOS	Council on Aging	Madelyn	Liberti	1	7/1/2009	6/30/2010
Appt'd by BOS	Council on Aging	Mary	Maione	1	7/1/2009	6/30/2010
Appt'd by BOS	Council on Aging	Lois	Thompson	1	7/1/2009	6/30/2010
Appt'd by BOS	Dog Officer	Dyan	Katz	1	7/1/2009	6/30/2010
Appt'd by BOS	Emergency Communications Board	Anne Marie	Cullen	3	7/1/2009	6/30/2012
Appt'd by BOS	Emergency Communications Board	Phillip	Stevens	3	7/1/2009	6/30/2012
Appt'd by BOS	Emergency Management/LEPC	Phil	Stevens	1	7/1/2009	6/30/2010
Appt'd by BOS	EMS Planning Committee	Bob	Blanchard	1	7/1/2009	6/30/2010
Appt'd by BOS	EMS Planning Committee	Don	Ganim	1	7/1/2009	6/30/2010
Appt'd by BOS	EMS Planning Committee	Laura	Jones	1	7/1/2009	6/30/2010
Appt'd by BOS	EMS Planning Committee	Carl	Swanson	1	7/1/2009	6/30/2010
Appt'd by BOS	EMS Planning Committee	Pat	Roselli	1	7/1/2009	6/30/2010

Appt'd by BOS	Federal Census Liaison	Jane	Wetson	1	7/1/2009	6/30/2010
Appt'd by BOS	Fire Dept. – Hazardous Waste Coordinator	Daniel	Parsons	1	7/1/2009	6/30/2010
Appt'd by BOS	Government Study	William	Friend	2	7/1/2009	6/30/2011
Appt'd by BOS	Government Study	Carin	Kale	2	7/1/2009	6/30/2011
Appt'd by BOS	Government Study	Barbara	Lawrence	2	7/1/2009	6/30/2011
Appt'd by BOS	Government Study	Jack	Lawrence	2	7/1/2009	6/30/2011
Appt'd by BOS	Government Study	Ann	Minois	2	7/1/2009	6/30/2011
Appt'd by BOS	Government Study	Robert	Nyland	2	7/1/2009	6/30/2011
Appt'd by BOS	Government Study	Susan	Rothschild	2	7/1/2009	6/30/2011
Appt'd by BOS	Government Study	Bill	Shields	2	7/1/2009	6/30/2011
Appt'd by BOS	Government Study	Susan	Wiltshire	2	7/1/2009	6/30/2011
Appt'd by BOS	Hamilton Foundation	Kevin	Rich	3	7/1/2009	6/30/2012
Appt'd by BOS	Hamilton Wenham Cultural Council	Mary	Buntin	6	7/1/2009	6/30/2015
Appt'd by BOS	Hamilton Wenham Cultural Council	Elizabeth	Roberts	6	7/1/2009	6/30/2015
Appt'd by BOS	Hamilton-Wenham Community Access and Media, Inc.	Robert	MacKean	3	7/1/2009	6/30/2012
Appt'd by BOS	Harbor Master Assistant	Robert	Blanchard	1	7/1/2009	6/30/2010
Appt'd by BOS	Harbor Master Assistant	Stephen	Trepanier	1	7/1/2009	6/30/2010
Appt'd by BOS	Housing Partnership Committee	Peter	Britton	1	7/1/2009	6/30/2010
Appt'd by BOS	Housing Partnership Committee	David	Carey	1	7/1/2009	6/30/2010
Appt'd by BOS	Housing Partnership Committee	William	Gavin	1	7/1/2009	6/30/2010
Appt'd by BOS	Housing Partnership Committee	Fred	Mills	1	7/1/2009	6/30/2010
Appt'd by BOS	Inspector – Building	Charles	Brett	1	7/1/2009	6/30/2010

Appt'd by BOS	Inspector - Electrical	Bob	Brown	1	7/1/2009	6/30/2010
Appt'd by BOS	Inspector - Electrical Asst.	Mark	Unger	1	7/1/2009	6/30/2010
Appt'd by BOS	Inspector - Plumbing/Gas	William	Thomas	1	7/1/2009	6/30/2010
Appt'd by BOS	Inspector - Plumbing/Gas Asst.	Mike	Twomey	1	7/1/2009	6/30/2010
Appt'd by BOS - DPW Director	Landfill Steering Committee - Ex-Efficio	John	Tomasz	3	7/1/2009	6/30/2012
Appt'd by BOS	Long Range Planning Committee	Deborah	Mena	1	7/1/2009	6/30/2010
Appt'd by BOS	Long Range Planning Committee	Arthur	Oberheim	1	7/1/2009	6/30/2010
Appt'd by BOS	Long Range Planning Committee	Candace	Wheeler	1	7/1/2009	6/30/2010
Appt'd by BOS	MAPC Representative	Sarah	Getchell	1	7/1/2009	6/30/2010
Appt'd by BOS	MAPC Representative	Susie	Richie	1		
Appt'd by BOS	MBTA Representative	Jack	Spellman	1	7/1/2009	6/30/2010
Appt'd by BOS	Miles River Collaboration	William	Bowler	1	7/1/2009	6/30/2010
Appt'd by BOS	Miles River Collaboration	John	Tomasz	1	7/1/2009	6/30/2010
Appt'd by BOS	North Shore Home Consortium	David	Carey	1	7/1/2009	6/30/2010
Appt'd by BOS	Office of Disability	David	Cooper	1	7/1/2009	6/30/2010
Appt'd by BOS	Office of Disability	Leigh	Keyser	1	7/1/2009	6/30/2010
Appt'd by BOS	Parking Clerk	Jane	Wetson	1	7/1/2009	6/30/2010
Appt'd by BOS	Police Chief - Interim	Scott	Janes	1	7/1/2009	6/30/2010
Appt'd by BOS	Police Chief Search Committee	Tom	Sutro	1	7/1/2009	6/30/2010
Appt'd by BOS	Police Chief Search Committee	E. David	Wanger	1	7/1/2009	6/30/2010
Appt'd by BOS	Police Chief Search Committee	George	Connolly	1	7/1/2009	6/30/2010

Appt'd by BOS - Personnel Board	Police Chief Search Committee	Michele	Juergens	1	7/1/2009	6/30/2010
Appt'd by BOS - Public Building Committee Member	Police Chief Search Committee	Kalil	Boghdan	1	7/1/2009	6/30/2010
Appt'd by BOS - School Committee Member	Police Chief Search Committee	Lisa	Gaquin	1	7/1/2009	6/30/2010
Appt'd by BOS	Recycling Committee	Gretel	Clark	1	7/1/2009	6/30/2010
Appt'd by BOS	Recycling Committee	Heather	Ford	1	7/1/2009	6/30/2010
Appt'd by BOS	Recycling Committee	Fran	Grace	1	7/1/2009	6/30/2010
Appt'd by BOS	Recycling Committee	Susanne	Richey	1	7/1/2009	6/30/2010
Appt'd by BOS	Recycling Committee	Jane	Roundy	1	7/1/2009	6/30/2010
Appt'd by BOS	Sealer of Weights & Measure	Robert	Rose	1	7/1/2009	6/30/2010
Appt'd by BOS	TIP Coordinator	John	Tomasz	1	7/1/2009	6/30/2010
Appt'd by BOS	Tree/Insect Coordinator	John	Tomasz	1	7/1/2009	6/30/2010
Appt'd by BOS	Veterans Burial Agent	Terrance	Hart	1	7/1/2009	6/30/2010
Appt'd by BOS	Veterans Graves Officer	Jack	Akin	1	7/1/2009	6/30/2010
Appt'd by BOS	Veterans Graves Officer	Al	Lougee	1	7/1/2009	6/30/2010
Appt'd by BOS	Veterans Service Officer	Terrance	Hart	1	7/1/2009	6/30/2010
Appt'd by BOS	Water Use Restriction By-law Enforcer	John	Tomasz	1	7/1/2009	6/30/2010

**Harbor Light**

This organization wants a letter of support for its development project on Willow Street where the Acord food pantry is located. Harbor Light will provide the Board with a letter detailing the project.

**Phil Conrad resignation from CATV Corporation**

Bowler moved that the Town authorize him as representative member of the Hamilton-Wenham CATV Corporation to appoint Kirsten Lowsey as the joint director representative to the board. Carey so moved. Scuteri seconded the motion. VOTE: Unanimous.

**Bottle Bill**

Discussion was about adding bottle bill fee to additional containers.

**Shared Services Agreements**

Discussion focused on need to update the shared services agreements between Hamilton and Wenham.

Carey entertained a motion to go into executive session at 8:20 p.m. not to return to open session for the purpose of discussing non-union personnel negotiations and pending litigation. Bowler so moved. Scuteri seconded the motion. Members raised their hands for a unanimous roll call vote.

Respectfully submitted by Jane Dooley, Minutes Secretary

ATTEST: \_\_\_\_\_  
Clerk