

**TOWN OF HAMILTON  
BOARD OF SELECTMEN  
DECEMBER 16, 2013**

The Board of Selectmen met at Hamilton Town Hall at 7:00 p.m. on Monday, December 16, 2013 with David Neill, Jeff Hubbard, Marc Johnson, Scott Maddern and Jennifer Scuteri present.

**Call to order**

Marc Johnson called the meeting to order at 7:00 p.m.

**Public Comment**

None.

**Town Manager's report**

Johnson announced that Town Manager Michael Lombardo was ill and he was unable to attend.

**Chairman/Selectmen reports**

Scott Maddern described how Phil Tocci of the HW Joint Recreation Board is organizing a working group for the turf field project and that Tocci had asked for the interested public to contact him to participate. No date has been set to get the field up and running. Maddern noted that fundraising, permitting, and HW School Committee policy changes would drive the schedule.

David Neill wished the community a happy holiday season. Jennifer Scuteri mentioned that the HW Ed Fund had quickly sold out of Christmas trees.

**PRESENTATION**

**Town Manager's Evaluation by Jeff Stinson**

This topic was postponed until a future Selectmen's meeting.

## CONSENT AGENDA

Johnson read the items on the Consent Agenda.

Approve Minutes November 18, 2013 – Regular Session, December 2, 2013 – Regular Session

Gift Acceptance Agreements to Patton Park Playground

**Brick Donations** \$1,800 – 17 donors.

Lys Cutler - \$100

Michael P & Mark K Flynn - \$100

William & Martha Foley - \$100

Thomas & Heather M Ford - \$100

Meredith A & Robert Kaulbach - \$100

Noelle S and Barry D Lauanders - \$100

Amy C and Sean T Landon - \$100

Julie A & Paulo A Lopes - \$100

Jan & Scott Maddern - \$100

Sandra & Steven Maio - \$200

Bryan & Kim Menegoni \$100

Mary Elizabeth & Dennis A Reilly - \$100

Edward P & Heather S Schatz - \$100

Daniel H and Robin D Sears - \$100

Michele Carlucci Sears - \$100

Philip D and Cindy A Garrett-Tocci - \$100

Mary E Walsh - \$100

Johnson entertained a motion to accept the Consent Agenda as presented. Neill so moved. Hubbard seconded the motion. VOTE: Unanimous.

## LICENSE RENEWALS

### Liquor License Renewals:

All Alcohol Licenses for 2013

#### 15 Walnut

Johnson entertained a motion to grant a renewal for an All Alcohol License for Indigo Restaurant Corporation DBA 15 Walnut 2014. Hubbard so moved.

Maddern seconded the motion. VOTE: Unanimous.

**Common Victualler License Renewals for 2013:  
Jumbo House**

Johnson entertained a motion to grant a renewal for Jumbo House's Common Victualler License for 2014. Neill so moved. Hubbard seconded the motion.  
VOTE: Unanimous.

**AGENDA**

**Open Warrant for April 5, 2014 Annual Town Meeting**

Johnson entertained a motion to open the warrant. Hubbard so moved. Scuteri seconded the motion. VOTE: Unanimous.

**Discussion of the reorganization of the Land Use Departments**

This discussion was postponed due to the Town manager's absence at the meeting. This topic is related to the Town hiring a Planning Director (this position was approved at ATM).

Johnson noted that the Collins report will be available the first week in January that is related to regionalizing public works departments in Hamilton, Wenham and HWRSD.

**Set date for next Board of Selectmen meeting**

Discussion ensued where Scuteri and Hubbard expressed interest in Board meeting more than twice a month to catch up on Town business. The Board agreed to hold a short meeting on December 23 so Jeff Stinson could do his presentation on the Town manager's evaluation and to address a few other simple topics. In addition, it scheduled future Board meetings on January 6, 13 and 27.

**NEW BUSINESS**

**Consideration of topics for discussion at future Selectmen's meetings**

Discussion ensued regarding whether or not a mechanism could be put in place for citizens to get budget issues in front of Town (i.e., sidewalk on Essex Street) without being required to appear in front of multiple Town boards, also that

budget hearings should be held earlier in the budget process as well as the importance of Town manager and Finance and Advisory Committee chair weighing in on these suggestions. Hubbard stated that the Selectmen receive feedback from public and that as public servants they have a responsibility to respond.

Also addressed was PILOT and SILOT relative to direction from Board on meeting Scuteri and Hubbard will be attending with officials at Gordon Conwell Theological Seminary. Johnson summarized that the conversation would have a respectful, grateful tone as was previously discussed by the Board.

Board members reiterated interest in Board meeting more frequently and conducting at least one working meeting a month (i.e., perhaps on January 27), that Board should focus on the Town Hall building and what could be done to improve it as part of Capital Improvement Plan, and that there should be discussion on joint public works department across Hamilton, Wenham and HWRSD.

Johnson entertained a motion at 7: 40 p.m. to adjourn the meeting. Hubbard so moved. Scuteri seconded the motion. VOTE: Unanimous.

Respectfully submitted by Jane Dooley, Minutes Secretary

TEST:

Clerk

SIGN  
HERE