



16 UNION STREET
HAMILTON, MA 01982

DIRECTOR
SEAN TIMMONS

TELEPHONE: 978-468-2178

WEBSITE
WWW.HAMILTONMA.GOV

EMPLOYEE REFERENCE

Dear: _____

Date: _____

Your name was given to us a reference for _____ who has applied for a Patton Park Counselor Position for our Summer Park Program for children ages 5 through 13..

If you do not know the applicant in a work setting, please respond from your own frame of reference. As leaders in our summer program, we are seeking outstanding people who are sincerely interested in working with children. We need staff that are emotionally mature, conscientious and responsible with skills in leadership.

Please do not have family members fill out this form.

Thank you for your cooperation.

Sincerely,

Sean Timmons
Recreation Director

Please rate which you Are knowledgeable for:	Below Average	Average	Above Average	Superior
Integrity & maturity				
Emotional Stability				
Rapport with children				
Willingness to cooperate				
General Intelligence				
Personal Conduct				
Perseverance				
Initiative				



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*Please rate which you **Below Average Average Above Average Superior***

Are knowledgeable for:

Ability to Organize _____

Imagination _____

Physical Energy _____

Loyalty _____

Response to Suggestions _____

Rapport with co-workers or peers _____

Attendance record _____

How were (are) you associated with the applicant? _____

If a former employee, would you rehire? _____

Would you want this applicant to be your lifeguard? _____

SIGNATURE: _____ DATE: _____

ORGANIZATION: _____ TITLE: _____

EMAIL: _____ PHONE: _____

Please feel free to write any additional comments:

