

*TOWN MANAGER'S REPORT July 16, 2018*

*Below are some updates on projects and activities:*

*Upgrade Water Treatment Facility: Filter replacement began June 11, 2018. I was informed on July 10 that 2 of the 4 filters will be completed by the end of July, improving the water quality. There is a conditioning process for each filter that usually takes 8 days but they were able to reduce to 4 days. The last 2 of the 4 filters should be in by end of August. According to Tim, this project is on track.*

*Regional Inspection Services: The position of building inspector has been reposted.*

*Financial Policies – You will have the second reading on July 16. Other policies are scheduled on the calendar for the fall.*

*Patton Homestead: The tree trimming and fence removal around the pool were completed on July 10. I am preparing a budget to pay for costs associated with the operations and maintenance of this site. I have asked Wenham Museum if the Museum is willing to accept assignment of the GCTS agreement for maintenance of archives on-site. Carin Cale will be following up the Museum Board. Transfer of the lease is scheduled for BOS action on August 6. I updated a job description for a Patton Homestead Director, and created a draft MOA outlining the relationship between PHI and the town. If the MOA is acceptable, that will also require a BOS vote in August.*

*Medical Marijuana: The HCA has been updated and sent to Counsel for revision. We will be discussing with GMF, with a target date of BOS action on August 20.*

*Solar Project:*

*There will need to be an article on the Fall Town Meeting authorizing the lease of the land for 20 years. I have reached out to Donna Brewer and Jennie Miller about preparing an article. You will have the financial terms of the agreement on the BOS agenda on July 16.*

*Electrical Aggregation: There will be an information session on the Municipal Aggregation Program on September 26 at 10:30 AM at the Council on aging.*

*OTHER:*

*Communication with Finance Committee: Next meeting is July 19. We have been working on the calendar, preliminary discussions about town meeting and coordinating joint meetings between the BOS and FinCom around FY20 budget matters.*

*GCTS Task Force: Completed revised and final charge for Town Manager Task Force on this matter, based on input from the Board.*

*Town Offices Clean up Reminder: Cleanup day will be Thursday, August 2. Town Hall will be closed that day, except for early voting in the clerk's office. Tim is arranging a shredding service for the town offices, and we will be extending the service to residents that day as well. More details to come. Anabela is the "Coordinator in Chief" of this effort, along with Mark from the DPW. Much of the removal of old and broken equipment has been done and the Treasurer has set aside many boxes for shredding, after getting approval from the state.*

*Open Space Committee: Developed proposal for BOS to vote on August 6..*

*Waste Reduction Committee: drafted proposed conversion of name and charge for BOS review and action on August 6.*

*Attended HAHT July 10: A plan is under discussion and moving forward that will enable the town to “buy down” the density of the 100 units at Longmeadow, in increments, based on use of CPA funds and proceeds from sale of houses on the parcel. Negotiations with Harborlight are on-going, with Marc Johnson taking the lead on this.*