

## **TOWN MANAGER'S REPORT July 2, 2018**

*Below are some updates on projects and activities:*

*Upgrade Water Treatment Facility: Filter replacement began June 11, 2018. All four filters will be completed by the end of July.*

*Regional Inspection Services: The position of building inspector will be re-posted next week. Two of the 3 candidates withdrew from the interview process.*

*Financial Policies – You will have the first reading on July 2, with the second reading scheduled for August 6.*

*Patton Homestead: Tim Olson is undertaking removal of trees brush and metal debris before the July 14 event. I met with representatives of PHI and Scott Maddern to discuss operational needs: the town needs to add funds to the town budget at the STM to pay for costs associated with the operations and maintenance of this site. Scott has asked that I develop a budget for FY20 and work with Wenham Museum on an agreement for maintenance of archives on-site.*

*Medical Marijuana: The HCA has been drafted and sent to counsel for review. The BOS will discuss policy issues regarding the payments and use thereof on July 2.*

*Fall Town Meeting Calendar/Calendar/Improvements: These have been distributed and posted on the website.*

*Solar Project:*

*There will need to be an article on the Fall Town Meeting authorizing the lease of the land for 20 years. I have reached out to Donna Brewer and Jennie Miller about preparing an article. I will be scheduling them before the BOS to discuss payment structures so this can be wrapped up before end of August. I understand from Vicky that the remaining permit needed is from the ConCom and that hearing is scheduled soon Vicky will apprise me on the status which I will share with the BOS.*

*Sustainable Water Management Initiative Grant: Reports have been submitted to DEP in accordance with the schedule. This project is on track.*

*Electrical Aggregation: I met with the Energy Manager. She will work with Mary Beth to have an introductory session on municipal aggregation on one of 2 dates in September provided by Mary Beth. Vicky will also be reporting on her recent activities regarding energy programs. She will also be applying for a grant to study possible solar arrays on town buildings.*

**OTHER:**

*Regional Dispatch: We received a draft feasibility study from Wenham, for review and comment. I have asked the Public Safety Director to take the lead on this project on behalf of Hamilton.*

*Website: The website is largely underutilized. I have informed dept. Directors to utilize the website for notifications – not to rely exclusively on Facebook or Twitter. Many people opt not to use those*

*applications due to privacy concerns, and that may become more prevalent. First stop should be the official website for posting town notices.*

*Communication with Finance Committee: Next meeting is July 9.*

*Water System Study: a contract with Dewberry Engineers was executed to undertake the water master plan project funded by town meeting. The Engineer will work with Tim to establish a work plan and contract schedule.*

*GCTS Task Force: Completed draft charge and forwarded to BOS for review.*

*Town Offices Clean up: Cleanup day will be Thursday, August 2 . Town Hall will be closed that day, except for early voting in the clerk's office. Tim is arranging a shredding service for the town offices, and we will be extending the service to residents that day as well. More details to come. Anabela is the "Coordinator in Chief" of this effort, along with Mark from the DPW. Much of the removal of old and broken equipment has been done and the Treasurer has set aside many boxes for shredding, after getting approval from the state.*