

*TOWN MANAGER'S REPORT August 6, 2018*

*Below are some updates on projects and activities:*

*Upgrade Water Treatment Facility: The last 2 of the 4 filters should be in by end of August. According to Tim, this project is on track and water quality has improved with the completion of the first two filters.*

*Regional Inspection Services: Finalists have been selected and a joint meeting of the Wenham and the Hamilton BOS is being scheduled for final interviews and selection.*

*Financial Policies: Final readings of three policies is scheduled for August 6. Chairman Phil Stearns has advised Scott Maddern and me that the changes by the Board of Selectmen are acceptable. First readings of Capital and Reserve policies are scheduled in September.*

*Patton Homestead: An MOA has been drafted and sent to the PHI. I understand from Scott maddern that PHI is fine with the MOA – looking for written confirmation from PHI. The lease assignment and transfer has gone to Wenham Museum for action.*

*Medical Marijuana: The HCA has been updated and sent to Counsel for revision. We will be finalizing with GMF, with a target date of BOS action on August 20.*

*Solar Project: Awaiting Ameresco response. Will follow up again with Jennie Merrill.*

*Electrical Aggregation: There will be an information session on the Municipal Aggregation Program on September 26 at 10:30 AM at the Council on aging.*

*OTHER:*

*Police Chief Stevens is out on planned medical leave for a few weeks beginning August 7. Lt Janes will oversee police and dispatch services: Fire Chief Stevens will continue to oversee the fire department.*

*Communication with Finance Committee: Met with FinCom Chairman and Scott Maddern on August regarding updates on activities.*

*ZBA Rules and Regulations regarding 40B applications. Patrick Reffert will be shepherding these through the drafting, hearings and adoption process. I have asked Allison to keep oversight to make sure the process moves forward through completion.*

*GCTS Task Force: The charge has been distributed. I asked Phil to let me know which FinCom members will serve. Scott is seeking a Planning Board member.*

*Town Offices Clean up: The August 2 clean-up was productive. More progress has been made and storage rooms have been assigne and materials stored in appropriate locations . A lot of material that was trash was removed. More shredding was identified and the truck will pick up that material on Monday August 6. Annual records management and clean-up should be scheduled regularly each year.*

*Open Space Committee: Developed proposal for BOS vote .*

*HAHT: Discussion continues on a conceptual agreement with Harborlight. I would expect conclusion of details in about one month. HAHT is requesting CPC money toward right-sizing the development and some members will be attending the August 9 CPC meeting to advocate for funds. A matrix of the various options for project size is being developed. The next HAHT meeting is August 14.*