

As of June 1, 2020, the Hamilton Building Department has decided on a procedure for all applications for solar array installation permits to be as follows:

1. All Electrical Applications must have the National Grid Work Request Number on them when submitted or they will be considered to be incomplete and returned. (We spoke with National Grid and this is possible to do before submitting the application to the Town)
2. The Electrician who does the installation will contact the office to schedule an inspection with the Electrical Inspector – it must be the licensed Electrician listed on the permit application.
3. An As-Built must be sent to the office
4. Once the office receives the As-Built then a final Building Inspection can be scheduled
5. A representative from the company must meet the Building Inspector on site with the yellow Job Weather Card and the Hamilton Estimated Cost of Construction form completed
6. Once the Electrical Inspector and the Building Inspection have approved the work then National Grid will be contacted in order to call in the Work Request