



# MEETING NOTICE TOWN OF HAMILTON

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Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped in the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

If posting is close to the 48 hour requirement it MUST be posted by 2:00 P.M. Monday thru Friday.

**Committee or Governing Body**

Finance and Advisory Committee

**Meeting Location**

Meeting Room COA

Address 299 Bay Road, Hamilton, MA

**Day, Date and Time of Meeting**

Day Wednesday

Date November 2, 2016

Time 7:00 PM

**Signature of Chairman or Authorized Person**

**Date**

10/27/2016

## AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting.

1. Call to Order by Chairman
2. Public Comment Period (5 minutes)
3. Discussion with Peter Britton, Chair of Hamilton Affordable Housing Trust
4. Discussion and analysis regarding recent STM
5. FY18 Budget Items
  - a. Discussion regarding takeaways from joint FINCOM/BOS meeting on 10/26
  - b. Review and Analysis of FY17 budget line items, including YTD analysis and comparison to FY16
  - c. Discussion regarding HWRSD budget and inter-town agreement
  - d. Discussion about future budget process
6. FINCOM Administrative and Process Items
  - a. Status of Finance Director position
  - b. FINCOM vacancy
  - c. Discussion of FINCOM objectives and projects
7. Committee Member Comments/Reports
8. Approve Minutes from Prior Meetings
9. Determine Agenda for next meeting and confirm FINCOM schedule for remainder of calendar 2016
10. Other Topics Not Reasonably Anticipated as Determined by the Chair
11. Adjournment