

The Chair will announce the opening of the Public Hearing and address the applicant. The applicant should state the reasons why he/she should be granted the zoning relief requested. The applicant should also be prepared with supporting evidence such as architectural plans, photographs, building models, letters or petitions signed by abutters or any other evidence that supports their appeal. After the applicant has presented their case to the ZBA, the ZBA will hear comments in support and in opposition. The ZBA will make a decision by motion and vote. A ZBA Member will make a motion and another ZBA Member must second the motion. Often, the decision of the ZBA will include conditions which must be followed to maintain the relief granted. In most cases, the ZBA will make a decision at the Public Hearing. On occasion, the ZBA may decide to continue the Public Hearing to a later date; typically the next regularly scheduled meeting. (The ZBA typically meets the first Wednesday of every month).