

APPLICATION CHECK SHEET
HAMILTON ZONING BOARD OF APPEALS

COMPREHENSIVE PERMIT

14 copies of all Materials. Refer to Instruction Sheet and “Town of Hamilton, MA - Comprehensive Permit Rules of the Zoning Board of Appeals” as adopted May 7, 2003

Entity Seeking Comprehensive Permit

- Limited Divided Organization
- Non-Profit Organization
- Public Agency
- Local Agency

Application Materials Required Refer to “Comprehensive Permit Rules of the Zoning Board of Appeals” as adopted May 7, 2003 for complete information where a Section reference is made below

Completed Application Form

- Preliminary Site Development Plans – See Section 3.01a
- Report on existing site conditions including surrounding areas – See Section 3.01b
- Preliminary scaled architectural drawings for all proposed buildings including plans, elevations, and sections – See Section 3.01c
- Tabulation of proposed buildings by type and size; summary of percentage of land use occupied by buildings, parking, paved areas, other – See Section 3.01d
- Preliminary subdivision plan where applicable
- Preliminary site utilities plan(s) – See Section 3.01f
- Preliminary plan indicating driveways, traffic flow, ingress/egress, paving – See Section 3.01g
- Documents showing applicant fulfills the jurisdictional requirements of 760 CMR 31.01 – See Section 3.01h
- List of requested exceptions to local requirements and regulations
- Statement by the Applicant as to how the project will satisfy the need for Low or Moderate income housing in the Town
- Projected financial and budget information showing cost of Project and required improvements to surrounding roads, utilities, and other Town infrastructure

Filing Fee:

- Limited Dividend Organization - \$250 flat fee plus \$9.00 per unit = \$ _____
- Non-Profit Organization - \$100 flat fee plus \$3.00 per unit = \$ _____
- Public Agency – No fee
- Local Agency – No fee
- Local Initiative Project – No fee

TOWN OF HAMILTON
ZONING BOARD OF APPEALS

APPLICATION FOR COMPREHENSIVE PERMIT

Date Received _____
Town Clerk's Office _____

The undersigned hereby applies to the Zoning Board of Appeals for a Comprehensive Permit pursuant to MGL Chapter 40B, Sections 20-23 and 760 CMR 30.00 and 31.00

Applicant Name: _____ Phone _____
Applicant Address: _____ Fax _____

Applicant Status: (Check One) Attach documentation of applicant status

- Limited Divided Organization
- Non-Profit Organization
- Public Agency
- Local Agency

Subsidizing Agency: _____

Subsidy Program: _____
(Attach Agency Commitment Letter)

Property Location: _____
Property Owner(s): _____
Address of Owner(s): _____

Assessor's Map/Parcel Number: _____ Zoning District: _____
Groundwater Overlay District: _____

Existing Level of Development of the Property – Number of Buildings, Use, etc. (if applicable):

Name of Proposed Development: _____

Short Project Description:

TOWN OF HAMILTON
ZONING BOARD OF APPEALS

APPLICATION FOR COMPREHENSIVE PERMIT

Development Team

Applicant's Attorney: _____ Phone: _____
Address: _____ Fax: _____

Applicant's Engineer: _____ Phone: _____
Address: _____ Fax: _____

Applicant's Architect: _____ Phone: _____
Address: _____ Fax: _____

Required Attachments: (Refer to "Comprehensive Permit Rules of the Zoning Board of Appeals" as adopted May 7, 2003 for complete information where a Section reference is noted)

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State whether any petition as to the said premises has been submitted to this Board within the last five years. If so, give details.

Signature: _____ Date: _____
Applicant's or Representative's Signature

Representative's
Address: _____ Phone: _____
_____ Fax: _____