












Tentative Deliverables Schedule

Yakima Valley Libraries

Deliverable	Time of Completion
 <p>Online Survey</p> <p>Online website survey to gather feedback from a wide range of audiences. These submissions will be implemented into the design.</p>	NOW - July 14th
 <p>Kickoff Call</p> <p>Discuss collaborative design process, establish project goals, and brainstorm look and feel. Review next steps for Discovery Phase.</p>	Week of June 5th
 <p>Interview Bookings</p> <p>Confirm & schedule the fifteen minute phone interviews with 15-20 patrons (additional list of participants can be provided by committee and is preferred)</p>	Week of June 26th
 <p>Phone Interviews</p> <p>Perform all phone interviews with selected candidates to gather a deeper understanding of how they perceive the town and its current site</p>	Week of July 3rd
 <p>User Focus Groups</p> <p>Usability test and framework for evaluation of current website. Client to organize focus group and schedule the test date.</p>	Week of July 10th
Discovery Overview & Mockup Meeting	July 17th

	<p>Virtual Meeting with Committee to review the report of findings from the Discovery phase and present three mockup designs to select a design direction.</p>	
	<p>Mockup Revisions</p> <p>Committee to submit Revisions and edits to the homepage mockup prior to development</p>	<p>Due July 21st</p>
	<p>Final Design Approval</p> <p>Changes will be implemented and final design approval before development</p>	<p>July 24th</p>
	<p>Website Development</p> <p>Using the desired mockup we will be developing the beta website, migrating your content and giving you all the bells and whistles</p>	<p>July 24th - August 15th</p>
	<p>Website Reveal Meeting</p> <p>In-Person meeting with Committee to present the beta website and go over initial feedback prior to the revision round</p>	<p>August 15th</p>
	<p>Revision Period</p> <p>A month long revision period for members to submit any feedback they wish to be made on the beta webiste</p>	<p>August 15th - September 12th</p>
	<p>Training & Delivery</p>	<p>September 19th</p>



Training & Delivery

We will have a virtual training meeting to ensure all staff members are comfortable updating the site in the future. At this time we will deliver the website to the client to have full reign to update content and make changes before launch



Website Launch

When you are comfortable we will assist you in launching your brand new site for Yakima Valley Libraries!

September 26th - TBD by Client