

# Town of Hamilton

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## Town Manager's Office

### Town Manager Report to the Board of Selectmen Monday, June 7, 2021

**Greater Cape Ann COVID Clinics** – We are pleased to announce that Hamilton Public Health Nurse Rachel Lee is helping to spearhead a regional vaccinating clinic to benefit the communities of Ipswich, Hamilton, Topsfield, Wenham, Manchester by the Sea, and others and is focused on staging regular vaccination clinics in Ipswich and Topsfield to serve the residents of the region who still need vaccine or have questions about the vaccine.

Rachel and Fire Chief Ray Brunet have worked tirelessly to make sure this option is available to our residents who need it, and by working regionally with our neighbors, they were able to get state approval to set up the sub-regional clinics. For more information, those who wish to learn more about the clinics can check out the town website.

**New openings in Town Government** – With the passage of the FY'22 budget and July 1, 2021 fast approaching, we wanted to announce that there will be a few new openings that will be advertised shortly to try and have those positions filled in time to start the fiscal year.

We will be advertising for 24 hours per week Health Director and 18 hours per week Health Department Administrative/Clerical position.

Additionally, with the management of the Regional Inspectional Services Department shifting to Hamilton, we will be advertising for a new Building Commissioner as well.

With the recent departure of Pat Shannon from the Town Manager's office, we are advertising for a new Assistant to the Town Manager/Community Preservation Coordinator as well and shortly we will have a new position open to assist with coordinating activities at the Patton Homestead.

The job descriptions for all of these new roles will be advertised and posted to the town website. Interested residents with the requisite skills and education are encouraged to apply.

**Return to "normal"** – With June 15 fast approaching and no recent changes to state laws, Hamilton Town Hall has re-opened to the public. In keeping with state and CDC guidance, visitors and employees at Town Hall, or any public building, who are not vaccinated are asked to wear a mask while they are inside.

Additionally, the town anticipates a return to in-person meetings of town governmental bodies after June 15, when Governor Baker's Emergency Declaration officially sunsets.

The town is working with Hamilton-Wenham Cable Access on a plan to offer a zoom component of public meetings that take place in the Memorial Room at Town Hall in the future. However, the installation of new equipment to facilitate this may not take place prior to June 15.

Residents are encouraged to look carefully at meeting postings to ensure that they know the date, time and location of the meeting they wish to attend, as it may be some weeks before we can accommodate zoom participation at in-person meetings.



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**Town website refresh** – We'd like to thank all residents who contributed their suggestions and recommendations to a recent survey we had put out, about how to update and improve the town website at [www.hamiltonma.gov](http://www.hamiltonma.gov).

Town staff will now be working over the next few weeks with our website developer and host, Stirling Technologies and look to relaunch and update, easier to use and more inviting website sometime later this summer.



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