

HAMILTON TOWN HALL BUILDING COMMITTEE

MINUTES OF MEETING

May 16, 2017

Members Present: Allison Jenkins, Jeff Hubbard, Tim Olson, Jean-Pierre Minois, Mike Twomey

This meeting was called to order at 7:05 pm.

We had a lengthy discussion on scope and how to move forward.

We discussed the need of a structural engineer. We felt the cost would be less than \$20,000.

We discussed the need to start a scope for an RFP.

The group decided to inquire with the Town Manager what funding was available for an engineer and needs assessment.

We discussed at M.G.L. laws regarding building construction and high level thoughts on the condition of the building.

To do's

- Allison stated she would draft an excel sheet containing a high level of data to start a needs assessment.
- Allison will ask Town Manager about funding
- Tim will begin drafting the scope of the RFP.

Set next meeting for:

Tuesday, May 30, 2017 at 7 PM at Town Hall.

Motion to adjourn at made by Jeff Hubbard

Seconded by Allison Jenkins

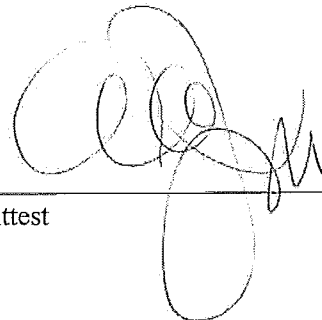
Vote: Unanimous to adjourn at 8:50 pm.

Prepared by:

Allison Jenkins

Attest

Date



Date 5/17/17