

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District
Regular School Committee Meeting

Essex Technical High School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Thursday, September 14, 2017
7:00 p.m.

Revised Agenda

1. *Call to Order*
2. *Salute to the Flag*
3. *Public Comment**
4. *Student Representatives Report*
5. *Approval of Meeting Minutes*
The School Committee will consider approval of the June 15, 2017 Regular Meeting Minutes.
6. *Essex Sports Center – Mr. Brian DeVellis*
Mr. DeVellis will update the Committee regarding projects and opportunities at the Sports Center.
7. *Superintendent-Director Evaluation*
Melissa Teixeira will present a composite of the Superintendent-Director's evaluation for 2016-2017. The School Committee will consider accepting the composite as presented.
8. *Communications*
9. *Superintendent-Director Report*
10. *Fiscal Year 2018 Certification Letter, Final Budget Summary and Community Assessments*
11. *Culinary Arts – Receipts Audit Recommendation Findings*
12. *Principal Report*
 - a. Fundraising for the Lewis Career & Technical High School in Houston, Texas
 - b. Preliminary 2017 MCAS Scores
13. *Subcommittee Reports*

Finance Subcommittee

 - a. Financial Statements
Recommendation: To approve financial statements for April 30, 2017, May 31, 2017 and June 30, 2017 place on file for audit.

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b. Fiscal Year 2017 End of the Year Closing

Recommendation:

- Close anticipated receipts of \$1,252,466.86 and appropriation budget of \$1,565,585.16 to unreserved fund balance account #1-3151.
- Reverse \$274,996.85 FY 2016 reserved for encumbrances account #1-3106 to unreserved fund balance account #1-3151.
- Reserve \$453,344.25 to account #1-3106, reserved for encumbrances, for outstanding purchase orders and invoices as of June 30, 2017 from unreserved fund balance account #1-3151.
- Transfer \$101,582.51 from unreserved fund balance, account #1-3151 to School Choice, account #2-09-3151 to eliminate the deficit in the school choice revolving fund.

c. Captain Planet Foundation, Inc. Grant

Recommendation: To accept the Captain Planet Foundation, Inc. Grant in the amount of \$2,500. The purpose of this grant is to educate students about the effects that dissolved oxygen has on improving water quality. Construction and installation of a wind-powered aerator windmill will provide students with the knowledge and skills which can be used in future educational or employment opportunities.

d. Career Technical Education Instructional Supplies and Equipment

Recommendation: To consider approval to purchase Career and Technical Education instructional supplies and equipment beyond the FY2018 budget in the amount of \$6,600 from the shop revolving fund.

e. Acceptance of Donations

Recommendation:

- To accept a donation of \$600.00 from CAPS Auto Wrecking Corporation for the disposal of six (6) vehicles. These vehicles were donated to the Automotive Technology and Collision Repair Programs for educational purposes and are no longer of value for that purpose.
- To accept a donation of a 1995 Nissan Maxima from Mr. Richard Walsh of Peabody, Massachusetts to the Automotive Technology Program.
- To accept a donation of a 2001 Hyundai Sonata from Ms. Joyce Anne Yiakas of Peabody, Massachusetts to the Automotive Technology Program.
- To accept the donation of two horses from Ms. Robin Petersen of Back Bay Farms of Ipswich, Massachusetts to the Equine Program.

Next Meeting: October 4, 2017 (5:30 p.m.) (Maple Street Bistro)

District Policy Subcommittee

Next Meeting: October 12, 2017 (5:30 p.m.)

Personnel Subcommittee

Next Meeting: November 9, 2017 (5:30 p.m.)

14. Outside Projects

Recommendation: Approval for an Application for Building Program for Habitat for Humanity North Shore for construction of a home at 270 Asbury Street, Hamilton, Massachusetts.

Next Meeting: Wednesday, October 4, 2017 (5:30 p.m.)

15. Old Business

16. New Business

17. Warrant

18. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)

19. Adjourn

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

***Public Participation at School Committee Meetings (File: BEDH)**

1. At the start of each regularly scheduled School Committee meeting, individuals or group representative will be invited to address the Committee.
2. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
3. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
4. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Chair of the meeting.
7. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
8. Written comments longer than 3 minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
9. The Chair shall have discretion to allow public comment during discussion of items appearing on the meeting agenda.