

HAMILTON BOARD OF SELECTMEN

MINUTES OF MEETING

April 7, 2018

Members Present: Chair Bill Wilson, Shawn Farrell, Scott Maddern, Allison Jenkins, and Jeffrey Hubbard

Town Staff Present: Chief Russell Stevens, Director of Public Safety

Town Manager Michael Lombardo was not present. Three members of the public attended the meeting.

Discussion and Appointment of Interim Town Manager

Mr. Wilson opened the meeting (just prior to the Annual Town Meeting, at approximately 8:35) and asked for a motion to appoint an Interim [Acting] Town Manager.

Scott Maddern made a motion to appoint Chief Russell Stevens as Interim Town Manager. Shawn Farrell seconded the motion. The BOS voted unanimously (5-0) to appoint Chief Stevens as Interim Town Manager.

Discuss Town Manager Recruitment Process

Mr. Wilson asked how they can utilize all the resources they have to move forward.

Ms. Jenkins, who was charged by the BOS on March 29 with overseeing recruitment, presented her research to date. She has reached out to some towns and is looking at recruitment firms that municipalities use. She cited Municipal Resources, Inc., and Community Paradigm Associates, LLC, as two stand-outs according to the feedback she's received. She mentioned a few other companies, although she noted the feedback on them wasn't as good. She is not deciding on the firms; rather she's compiling a scope of services to send out to those on a list to see what they come back with. She welcomed BOS input.

Mr. Maddern suggested reaching out to Wenham Town Administrator Peter Lombardi, as well as consulting with Mr. Lombardo, who is willing to help, as well as the Chief. He advocates talking to people the Town knows.

Ms. Jenkins said they can review her scope of services list at the next meeting and send it out. Acting Town Manager Stevens said he would place it on the agenda for April 17.

