

PLEASE POST – NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District  
Finance Subcommittee

562 Maple Street  
Hathorne, Massachusetts 01937  
Smith Hall Conference Room

Wednesday, June 6, 2018  
5:30 p.m.

Agenda

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1. *Call to Order*

2. *Approval of Meeting Minutes*

The Subcommittee will consider approval of meeting minutes for the Finance Subcommittee meeting of May 2, 2018.

3. *Financial Statements*

Administrative Recommendation: To approve financial statements for March 31, 2018. If approved, the statements will be placed on file for audit.

4. *District Signage*

Review proposed designs and quotes for District Signage.

5. *Diesel Fuel Bid 2019-1*

Bid 2019-1 Diesel Fuel was publicly opened on Thursday, May 31, 2018. The administration recommends awarding this bid to Dennis K. Burke, Inc. of Taunton, Massachusetts.

6. *Bus Bid 2019-2*

Bid 2019-2 - 3-52 passenger buses are scheduled to be publicly opened on Thursday, May 31, 2018. The administration will provide the detail and award recommendation at the subcommittee meeting.

7. *Establishing Scholarships*

Administrative Recommendation:

- To establish a scholarship sponsored by Julia Shia Sole Proprietor, DBA Madhouse Motors, Boston, Massachusetts of \$1,000 for a graduating senior from the Machine Tool Technology Program.
- To establish the Ellen R. Kline Memorial Scholarship sponsored by Mr. Kline of Wilmington, Massachusetts in the amount of \$2,000.

8. *Fiscal Year 2018 Grant*

Administrative Recommendation: To accept the following FY2018 Grant:

<u>Grant Description</u>	<u>Amount</u>
2018 Lowe's Toolbox for Education Project Name: Orchard Planting	\$5,000

9. *Fiscal Year 2017 End of the Year Audit Report – Giusti, Hingston & Company*  
**Administrative Recommendation:** End of the Year Audit Report received from Giusti, Hingston & Company. The administration recommends accepting the report as submitted.

10. *RFP 2018-1 South Campus Building Assessment*

The Administration will provide an update on proposals and outline potential next steps.

11. *Vote to Incur Debt*

**Administrative Recommendation:** The District Treasurer is hereby authorized under the provisions of General Laws, Chapter 71, §16 (g), as amended by Chapter 463 of the Acts of 2004, Chapter 9 of the Acts of 2006, Chapter 304 of the Acts of 2008, and Chapter 130 of the Acts of 2010, and with the approval of the Chair of the District Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2018, and to issue a note or notes thereof, payable within one year, and to review any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, §17.

12. *Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30A - Sections 18-25)*

13. *Adjourn*

*The listing of matters is those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*