

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District
Regular School Committee Meeting

Essex Technical High School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Thursday, June 14, 2018
7:00 p.m.

Agenda

1. *Call to Order*
2. *Salute to the Flag*
3. *Public Comment**
4. *Student Representatives Report*
5. *Mr. Joel Spruance - Teacher Induction Program*
Mr. Spruance will present an overview of the Teacher Induction Program and data related to our retention of new teachers since the program was initiated.
6. *Proposed Executive Session*
To discuss strategy with respect to litigation if an open meeting could have a detrimental effect on the litigating position of the public body. The Committee will reconvene in Open Session.
7. *Approval of Meeting Minutes*
The School Committee will consider approval of the May 10, 2018 Regular Meeting Minutes.
8. *Communications*
Notice of Resignation Received from Ms. Michelle Amato, Boxford Representative
9. 2018 – 2019 Essex North Shore Agricultural & Technical School Committee and Subcommittee Meeting Schedule
10. *Superintendent-Director Report*
11. *Principal Report*
Out of State Field Trip Requests
Administrative Recommendation: To approve an Out of State Field Trip Request for fifteen (15) Future Farmers of America students and chaperones to attend the Big "E" Competition in Springfield, Massachusetts from September 14 – 15, 2018.
Administrative Recommendation: To Approve an Out of State Field Trip Request for fifteen (15) Future Farmers of America students and chaperones to attend the National FFA Convention in Indianapolis, Indiana from October 23 – 28, 2018.

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2018-19 Student Handbook Revisions

The School Committee will consider approval of the 2018 – 2019 Student Handbook.

2018 – 2019 Quality School Plan

The School Committee will consider approval of the 2018 – 2019 Quality School Plan.

12. Bus Bid 2019-2

Administrative Recommendation: (Differs from action taken at Finance Subcommittee Meeting) Bid 2019-2 - 3-52 passenger buses was publicly opened on Thursday, May 31, 2018 and it is recommended that it be awarded to Blue Bird Bus Sales of East Providence, Rhode Island for a total equipment cost \$235,833 and enter into a five (5) year municipal lease purchase with annual payments of \$51,172.26 for a total cost over five (5) years of \$255,861.30.

13. Subcommittee Reports

Finance Subcommittee

a) Financial Statements

Recommendation: To approve the March 31, 2018 financial statements and place on file for audit.

b) District Signage

Recommendation: To approve the proposed design for the district signage received from Harvey Signs of Methuen, Massachusetts in the amount of \$32,000.

c) Diesel Fuel Bid 2019-1

Recommendation: Bid 2019-1 Diesel Fuel was publicly opened on Thursday May 31, 2018 and awarded to Dennis K. Burke, Inc. of Taunton, Massachusetts

d) Establishing Scholarships

Recommendation:

- To establish a scholarship sponsored by Julia Shia Sole Proprietor, DBA Madhouse Motors of Boston, Massachusetts of \$1,000 for a graduating senior from the Machine Tool Technology Program.
- To establish the Ellen R. Kline Memorial Scholarship sponsored by Mr. Kline of Wilmington, Massachusetts on the amount of \$2,000.

e) Fiscal Year 2018 Grant

Recommendation: To accept the 2018 Lowe's Toolbox for Education in the amount of \$5,000 for the orchard planting project.

f) Fiscal Year 2017 End of the Year Audit Report – Giusti, Hingston & Company

Recommendation: To accept the Fiscal Year 2017 End of the Year Audit Report received from Giusti, Hingston & Company as submitted.

g) RFP 2018-1 South Campus Building Assessment

The administration will provide an update on proposals and outline potential next steps.

h) Vote to Incur Debt

Recommendation: The District Treasurer is hereby authorized under the provisions of General Laws, Chapter 71, §16 (g), as amended by Chapter 463 of the Acts of 2004, Chapter 9 of the Acts of 2006, Chapter 304 of the Acts of 2008, and Chapter 130 of the Acts of 2010, and with the approval of the Chair of the District Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2018, and to issue a note or notes thereof, payable within one year, and to review any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, §17.

Next Meeting: T/B/D

Policy Subcommittee

Next Meeting: T/B/D

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Personnel Subcommittee
Next Meeting: T/B/D

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14. *New Business*
15. *Warrant*
16. *Proposed Executive Session*
To conduct contract negotiations with nonunion personnel (Superintendent-Director) and to reconvene in Open Session.
17. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)*
18. *Adjourn*

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

*Public Participation at School Committee Meetings (File: BEDH)

1. At the start of each regularly scheduled School Committee meeting, individuals or group representative will be invited to address the Committee.
2. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
3. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
4. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Chair of the meeting.
7. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
8. Written comments longer than 3 minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
9. The Chair shall have discretion to allow public comment during discussion of items appearing on the meeting agenda.