

# Town of Hamilton

Recreation Department

16 Union St  
S. Hamilton, MA 01982  
978-468-5590

Park Director: \_\_\_\_\_  
Recreation Director: \_\_\_\_\_  
Police Chief: \_\_\_\_\_  
Fire Chief: \_\_\_\_\_

## REQUEST FOR USE OF PATTON PARK FACILITIES

Today's Date

Organization Name

Organization Address

Date of Event  Time

Type of Event  Park  Recreation  School  Town

Description of Event

Area/Field you are requesting

Number of Attendants

accepts full responsibility to comply with and abide by all regulations of the Town of  
Name

Hamilton governing the use of Patton Park and to hold harmless and to defend the Town of Hamilton against claims of any type whatsoever arising in any way from use by our organization of the park and its facilities. The town requires a certificate of insurance naming the Town of Hamilton as an additionally insured party for a minimum of \$1,000,000 per incident general liability coverage and \$3,000,000 aggregate general liability coverage.

It is understood that the use of alcoholic beverages, marijuana, or illegal substances on park property is prohibited. It is further understood that parking is only permitted in designated parking areas and never permitted on the grass or other lawn areas. All litter and refuse of any kind shall be removed and the park returned to its condition before use. If the Town incurs any expense due to our failure to comply with the above terms, we agree to be responsible and to pay the Town's expenses forthwith.

We agree to notify the Hamilton Police Department to inform them of the event and to pay for a police detail if required.

Signature

Print Name

Date

Approval for the Town:  Date



**Edfund**  
We grant advantage

September 10, 2018

Hamilton Town Hall  
Mr. Joseph J. Domelowicz Jr., Town Manager  
PO Box 429  
Hamilton, MA 01936

22  
8  
4  
2  
2

Dear Mr. Domelowicz,

It is that time of year again! I am writing to you on behalf of the Hamilton-Wenham Education fund seeking permission to again sell Christmas trees at Patton Park. Tree sales are a major fund-raiser for the Ed Fund and our location at Patton Park is easy and convenient for the citizens of both towns. We have sold out of all trees the past two years!

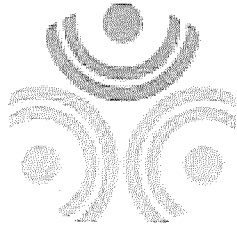
Our selling season will go from November 23 through December 16. As always, we will make the space look festive and neat. We are planning to have the site cleaned and back to normal by Sunday December 23. If there are forms or procedures we need to follow to use the space or any guidance your office could provide would be greatly appreciated. My email is [david.debiase@fmr.com](mailto:david.debiase@fmr.com). Cell is 617-480-8804.

Thanks very much!

Dave DeBiase

8 Settlers Lane

S. Hamilton, MA 01982



**Edfund**  
We grant advantage

October 3, 2018

Hamilton Town Hall  
Mr. Joseph J. Domelowicz Jr., Town Manager  
PO Box 429  
Hamilton, MA 01936

Dear Mr. Domelowicz,

I am writing to you on behalf of the Hamilton-Wenham Education fund seeking permission to hang three banners on the fence surrounding the tennis courts at Patton Park to advertise our Christmas tree sale. We plan on hanging two larger banners – roughly 10' x 4' – that will hang from the top of the fence around the courts with one facing 1A and the other facing Asbury Street. We also have a smaller banner that is approximately 4' x 2' that is used to advertise wreaths.

Our selling season will go from November 23 through December 16. We are planning to have the site cleaned and back to normal by Sunday December 23. If you have any questions about this request please let me know. My email is [david.debiase@fmr.com](mailto:david.debiase@fmr.com). Cell is 617-480-8804.

Thanks very much!

Dave DeBiase  
8 Settlers Lane  
S. Hamilton, MA 01982



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/29/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Leslie Ray Insurance Agency, Inc 129 Dodge Street  Beverly MA 01915		<b>CONTACT NAME:</b> Brad Sano <b>PHONE (A/C, No, Ext):</b> (978) 927-2600 <b>FAX (A/C, No):</b> (978) 927-8938 <b>E-MAIL ADDRESS:</b> brads@leslieray.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		INSURER A : United States Liability Ins Co	
		INSURER B : Mount Vernon Fire Ins Co	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

**COVERAGES**                      **CERTIFICATE NUMBER:** 2018-2019 Term                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NBP1551031G	09/01/2018	09/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			XL2553932E	09/01/2018	09/01/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Hamilton is hereby listed as additional insured with regards to the general liability throughout the Christmas Tree Sales.

**CERTIFICATE HOLDER****CANCELLATION**

Town of Hamilton  
577 Bay Road  
  
Hamilton MA 01982

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE