

**REQUEST FOR QUALIFICATIONS
TOWN OF HAMILTON, MA
HAMILTON TOWN HALL PRESERVATION
DESIGN SERVICES
RFQ2019-003**

The Town of Hamilton, through the Hamilton Town Hall Building Committee appointed by the Board of Selectmen (“Owner”) is seeking proposals from qualified firms for Design Services for a feasibility study and Schematic Design for the Hamilton Town Hall Preservation project. Services will be procured following M.G.L. Chapter 7C, Designer Selection Law.

Copies of the Request for Qualifications may be obtained via email as of **September 26, 2018 @ 9:00am** from the Town of Hamilton Department of Public Works. Interested parties should email the DPW Director at tolson@hamiltonms.gov to obtain the RFQ package.

Statements of Qualifications will be submitted to Timothy J. Olson at the Department of Public Works, 2nd Floor, Hamilton Town Hall, 577 Bay Road, Hamilton, MA 01936 on or before **October 17, 2018 @ 4:00pm.**

There will be a briefing and building tour on **October 5th, 2018 @ 1:00pm** at the Hamilton Town Hall, 577 Bay Road, Hamilton, MA 01982. The conference will start with an introduction and an opportunity for the proposers to direct questions to the Director of Public Works and OPM Consultant and/or designee. Attendance is strongly advised for this important session. Private tours of the project site will not be available.

The Town reserves the right to reject any and all statements of qualification, in whole or in part, as determined to be in the best interest of the Town and to waive minor informalities.

Timothy J. Olson
Public Works Director