



MEETING NOTICE TOWN OF HAMILTON

Pursuant to MGL Chapter 30A, § 18-25
All meeting notices and agenda must be filed and time stamped in the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

If posting is *close to the 48 hour requirement* it MUST be posted by 2:00 P.M. Monday thru Thursday and 11:00 A.M. Friday
email to both
lbarreira@hamiltonma.gov and adellorusso@hamiltonma.gov



Committee or Governing Body	Hamilton - Wenham Public Library Director Search Committee		
Meeting Location	Meeting Room	Selectman's Room	Address Wenham Town Hall, 138 Main Street, We
Day, Date and Time of Meeting	Day	Wednesday	Date February, 6, 2019 Time 4:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Signature of Chairman or Authorized Person	Julie Clay		Date 2/1/2019

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting.

1. Introduce ourselves
2. Elect a Chairperson and a Secretary for the committee
3. Review job posting
4. Review Search Committee Protocol in accordance with guidelines distributed prior to meeting
5. Review Director Search Process created by the Massachusetts Board of Library Commissioners, packet distributed prior to meeting
6. Review search committee timeline
7. Pick dates for review of applicants and interview with candidates
8. Other matters not reasonably anticipated by the Chair
9. Adjournment