

**EASTERN ESSEX DISTRICT  
DEPARTMENT OF VETERANS' SERVICES  
TOWN HALL 25 GREEN STREET, IPSWICH, MA 01938**

Karen F. Tyler  
District Director

Kathleen Collins  
Assistant to Director

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**MEETING NOTICE**

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped in the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

**Committee or Governing Body:** Eastern Essex District Veteran's Board of Directors

**Meeting Location:** Veterans Services Office- Ipswich Town Hall

**Day, Date, and Time of Meeting:** Thursday February 14, 2019 at 6:30 pm

**Signature:**

*Cynthia D. Quinn*

**Date:**

2/11/19

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**AGENDA (Amended)**

Please list below the topics of the chair reasonable anticipates will be discussed at the meeting.

1. Budget Review and Approval
2. Discuss Job Description for New Part-Time Admin