



# MEETING NOTICE TOWN OF HAMILTON

Pursuant to MGL Chapter 30A, § 18-25  
All meeting notices and agenda must be filed and time stamped in the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

If posting is *close to the 48 hour requirement* it **MUST** be posted by 2:00 P.M. Monday thru Friday.

RECEIVED  
TOWN CLERK'S STAMP  
HAMILTON, MA  
2019 AUG 29 PH 4:10

<b>Committee or Governing Body</b>	Town Hall Building Committee		
<b>Meeting Location</b>	Meeting Room	Memorial Room	Address 577 Bay Road
<b>Day, Date and Time of Meeting</b>	Day Tuesday	Date Sept 3, 2019	Time 1:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
<b>Signature of Chairman or Authorized Person</b>	Patrick Reffett		Date Aug 29, 2019

## AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting.

The Town Hall Building Committee (or a working group of it) will meet on this date to address the following:

- Town Meeting preparations regarding proposed project
- Preparation of public information in support of town hall project - 1 page over view; graphics; mailings; etc.
- Review status of prior action items
- Review Committee member assignments
- Assignments to OPM
- General review of outstanding items