

TOWN HALL BUILDING COMMITTEE WORKING GROUP
NOTES FROM MEETING ON TOWN MEETING PLANNING

September 11, 2019

Members Present: Mike Twomey, Jeff Hubbard, Patrick Reffett, Jack Lawrence, Jean Pierre Minois

Members Absent: Bill Olson, Tim Olson, Jay Butler

Others Present: Owner Project Manager (OPM) Lee Sollenberger of Design Technique (DTI); Jack Hauck (Historical District Commission); Joe Domelowicz (Town Manager); Mallory Dempty, LLB; Drayton Fair, LLB.

Chairman Mike Twomey opened the Town Hall Building Committee meeting at 3:03 PM in the Memorial Room at Town Hall.

The architects reviewed the latest design work – particularly regarding specifics to Option B.

A question was posed by Jack Hauck as to placement and importance of the AV room which was not shown in the plans. Structural considerations and collar ties were discussed.

The Committee and design team discussed the need for an analytical comparison of Option A and B to provide to the public.

Drayton Fair asked the question – what's the braking point between the two options?

Mallory stated that LLB needed structural input in order to have more valid cost numbers between the two options.

Mike Twomey noted the disparity of cost numbers needed to be reconciled.

Town Manager Joe Domelowicz stresses that we need to keep public support for the project and to keep it moving forward.

Drayton Fair mentions that the design team is having a difficult time in following the various public inputs that are often contradicting and how to reconcile within design and costing. Team members discuss such differences in public inputs over the preceding design process. Mike Twomey mentions that the cost estimators will review cost estimates with the group on September 23.

Joe Domelowicz mentions that the FinCom meets and votes their recommendation on Sept 26 and must have both estimates for Option A and B available.

Mike Twomey discusses the need for having the correct info available for cost estimators to do their job accurately.

Drayton states that LLB has already given the design plans to the estimators.

The committee discusses the cost estimations related meeting scheduled for 9/23 and the need to compare both options. Other dates and meetings were mentioned including Sept 20 the cost estimates were to be provided to members; cost estimation reconciliation meeting on Sept 23; and, a regular meeting was scheduled for Sept 25.

Lee Sollenberger mentions that the Verizon equipment in Town Hall basement was being moved elsewhere while the Town Hall Verizon equipment would remain.

Members asked as to whether any follow up information from energy / efficiency expert John Rodenhizer had been provided to the Committee and project. Patrick Reffett said he had not received anything but would reach out to John to see if he had anything for the group.

Committee requested Floor Layouts and drawings be uploaded to Dropbox

Status of project needs to be updated through Social Media

MEP information is not as developed as the architectural information, but should be enough for estimating to provide pricing.

Paperless status and funding need to be revisited. No money currently in the building budget.

The meeting was adjourned at approximately 5:32pm.