



MEETING NOTICE TOWN OF HAMILTON

Pursuant to MGL Chapter 30A, § 18-25

All meeting **notices and agenda** must be filed and time-stamped in the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays, and Holidays)

If posting is *close to the 48 hour requirement*, it **MUST** be posted by 2:00 pm on Mondays-Thursdays and by 11:00 a.m. on Fridays
~ Email to both sgeorge@hamiltonma.gov and mpeters@hamiltonma.gov ~

RECEIVED
TOWN CLERK'S STAMP
HAMILTON, MA
2019 OCT 16 PM 12:04

Committee or
Governing Body

Capital Committee

Meeting Location

Meeting Room Memorial Room Address Town Hall

Day, Date, and Time of
Meeting

Day Friday Date 10/25/19 Time 8:30 am pm

Signature of Chairman or
Authorized Person

Heather Fay

Date

10/16/19

AGENDA

Per Open Meeting Law, please list all topics that the Chair reasonably anticipates will be discussed at the meeting

1. Budget Process overall; understand/learn - Finance Director
2. 2019 actuals
3. Budgetary schedule details with Town Manager