



Town of Hamilton
Board of Selectmen

RECEIVED
TOWN CLERK
HAMILTON, MA

2019 NOV 26 AM 8:01

AGENDA

Monday, December 2, 2019
577 Bay Rd, Hamilton, MA
7:00 p.m.

- Jeffrey Hubbard
Chair
- Rosemary Kennedy
- Darcy Dale
- Shawn Farrell
- William Olson

7:00 p.m.	Call to order - Memorial Room Pledge of Allegiance
ANNOUNCEMENTS & BOARD OPENINGS	
	Board and Committee openings: <ul style="list-style-type: none"> • Council on Aging opening • Recreation Committee opening • Hamilton Historic District Commission opening (alternate) • Hamilton-Wenham Regional School Committee opening • Open Space Committee opening
	Public Comment (3 minutes on topics not already on the agenda)
	Selectmen/Town Manager Reports
CONSENT AGENDA	
	<ul style="list-style-type: none"> • Approve Minutes October 21, 2019 Selectmen's meeting • Approve Minutes of November 4, 2019 Selectmen's meeting • Approve Board of Selectmen Meeting Schedule for January-June 2020
AGENDA	
7:30 p.m.	<ul style="list-style-type: none"> • Willow Street Residents' concerns - Discussion • Fiscal Year 2020 tax rate – Discussion and Vote • Fiscal Year 2020 water rate structure and water rates – Discussion and Vote • Public Safety Update – Chief Russell Stevens • Downtown District parking – Chief Russell Stevens • Water Abatements - Vote • Remote Voting devices – Presentation by Bill Olson and Vote • Appoint Representative to MAPC – Discuss and Ask for interested volunteer
Consideration of topics for discussion at future Board of Selectmen meetings	

Items may be heard out of the listed order. The agenda items listed are those items which were reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed on the agenda may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

TOWN OF HAMILTON

BOARD OF SELECTMEN

Board of Selectmen Meeting Schedule

01/01/2020-6/30/2020

Monday, January 13, 2020

Monday, January 27, 2020

Monday, February 10, 2020

Monday, February 24, 2020

Monday, March 9, 2020

Monday, March 23, 2020

Monday, April 6, 2020

Monday, April 20, 2020

Monday, May 4, 2020

Monday, May 18, 2020

Monday, June 8, 2020

Monday, June 22, 2020



P.O. Box 429
577 Bay Road
Hamilton, MA 01936

Phone
Fax
Web site

(978) 468-5572
(978) 468-2682
<http://www.hamiltonma.gov>

HAMILTON BOARD OF SELECTMEN

MINUTES OF MEETING

Town Hall Memorial Room, 577 Bay Road

October 21, 2019

Selectmen Present: Chair Jeff Hubbard, Rosemary Kennedy, Shawn Farrell, William Olson, and Darcy Dale

Selectmen Absent: None

*Town Manager Joe Domelowicz was not present.

Jeff Hubbard called the Board of Selectmen (BOS) meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

ANNOUNCEMENTS & BOARD OPENINGS

- The Council on Aging and Recreation Committee each have one opening.

PUBLIC COMMENT

None

Selectmen/Town Manager Reports

Rosemary Kennedy said there's public interest in holding a Christmas tree bonfire like the Town has had in the past. She has spoken with Fire Chief Ray Brunet and will touch base with Joe Domelowicz when he returns. She was invited to another meeting with seniors and expects some interesting events will be planned in the coming months.

Darcy Dale had no report.

Shawn Farrell said the Hamilton Wenham Cultural Council will hold a meeting Nov. 12 to vote on grants. There will be a dedication of the new deck (Eagle Scout service project) at the Council of Aging building on Nov. 6. A Drug Take-Back event (old and unused medications) will be held at the Public Safety Building on Oct. 26.

William Olson reported the Planning Board will hold a hearing Nov. 5 regarding the 59 Willow Street project. Two Planning Board members [who are also Hamilton Development Corporation members] will be recusing themselves. The Town Hall Building Committee will meet Thursday at 5 p.m. to follow up on the direction received from Town Meeting.

Mr. Hubbard encouraged attendance at the Town Hall Building Committee meeting. He also reported the Gordon-Conwell Theological Seminary Task Force meeting was postponed.

CONSENT AGENDA

- **Approve Minutes of Sept. 23 BOS Meeting**

Decision:

Ms. Dale made a motion that the BOS approve the Sept. 23 meeting minutes [Consent Agenda]. Ms. Kennedy seconded the motion. The BOS voted unanimously (5-0) to accept the motion.

AGENDA

Patton Homestead Update—Presentation by Kaleigh Pare

Ms. Pare gave an update, starting by listing many events held at the Homestead since she became director. They are currently organizing a 10K road race and 1K fun run for Nov. 10, which will start and end at the Homestead. She acquired folding tables, stackable chairs, a projector, and a screen—all for free. Some people who wanted to rent the Homestead for events went to other venues due to the paperwork surrounding getting a license for serving alcohol. The Triple E threat put a damper on some outdoor activities. They are working on updating their contract form. They've had many events in bay of the stables but there's no heat there. They're looking to start a once-a-month lecture series, an event to mark women's suffrage, and a sledding event when it snows. Military Service Day will be scheduled for two days next year. The Community House wants to give away a wedding to a military couple and hold the wedding at the Homestead.

Mr. Farrell asked if groups can have a temporary liquor license there. She replied yes, but it was just one more step in getting the paperwork done. He recommended she reach out to a business group (he couldn't recall the name) that bases its platform on ideas from General Patton. She said she would explore that.

Mr. Hubbard inquired about progress in terms of having the Homestead be self-sustaining. She said she can supply the data. She and Mr. Domelowicz meet four times a year on pivot points. She supplied analytics on marketing and social media outreach. She said after the new contract form is finalized, they will push for bigger rentals.

Ms. Kennedy said there have been several proposed uses for the Homestead, one or two of which require a significant investment. She said the local events are garnering attention

and wondered about using the Homestead as a community resource. Ms. Pare said renovations to date have been mostly external (outdoors) and the inside of the building needs work, but that won't happen until they have the money to do it. They are early in the process. In the meantime her goal is to make best use of the property they have available. She went over some of what's in the business plan.

Mr. Farrell said the proposed renovations are on the website and recommended taking a look at them, including the architectural plans. The BOS thanked Ms. Pare for her good work.

Energy Aggregation Update—Presentation by John O'Rourke of Good Energy

Mr. Farrell asked Mr. O'Rourke to send the BOS a digital copy of his report so it may be posted on the website.

Mr. O'Rourke gave an update on the Town's approved Community Electricity Aggregation program. Among the highlights: There are now 150 municipalities (of the 304 that are eligible) participating. Participation by residents in Hamilton is at 81%. He gave a breakdown on how many were taking part in the program and for which products. The default product is 5% more on renewable energy than is required by the Commonwealth, which is 14% this year and next year will be 16%. There are 2,059 in that part of the program; 14 have selected the basic option that has no more renewable energy than what's required; and 4 are premium users who get 100% of their energy from renewable energy. Other details are available on *hamiltoncca.com*. He noted that when they mention savings, they put in a disclaimer that savings are not guaranteed; historically participants do save money with the program, though.

Mr. Hubbard asked about the times in the report when National Grid rates went slightly below Good Energy's rates. He clarified that people benefited with lower rates from Jan. through April through the aggregation program but not from May through Oct.

Regarding billing, Mr. O'Rourke explained that residents receive their usual bill from National Grid and the only thing that changes is the name of the energy supplier that's listed. Mr. Farrell asked if having the aggregation program affects the service received from National Grid when there are outages. Mr. O'Rourke said not at all. The service is the same, it is just the supplier that's different. The BOS thanked him for his report.

Policy for Board of Selectmen Appointments to Boards and Committees—Second Reading and Vote

The BOS had reviewed the updated policy in their packets that included changes made at the first reading. Mr. Olson had a question regarding the time frame for voting on the appointments (rather than just for reviewing them). He didn't see any mention of when the voting should be taking place. Ms. Kennedy added language to the effect that the Selectmen

would bring the appointment to a vote at an open meeting called for this purpose within two regularly scheduled BOS meetings if there were at least one qualified candidate.

Ms. Dale noted the Selectmen aren't bound by the recommendation of the respective committee chairs.

Decision:

Mr. Farrell made a motion to approve the Town of Hamilton BOS policy for appointments to multiple member bodies pending the language changes discussed (under section 3A) and also pending review by Town Counsel. Mr. Olson seconded the motion. The BOS voted unanimously (5-0) to approve the BOS appointments policy.

Mr. Hubbard asked Ms. Kennedy to forward the new language to Mr. Domelowicz.

Appointment to Hamilton Affordable Housing Trust (HAHT)—Nomination and Vote

Each candidate gave a brief statement of qualifications.

HAHT candidate Margaret "Marnie" Crouch, 145 Woodland Mead, said her work as a bankruptcy lawyer for 34 years had precluded her from being involved in politics until now, but as one who had drafted hundreds of decisions over the years, she wanted to help satisfy concerns of the Town. She said she worked well collaboratively.

Mr. Olson, a former member of the HAHT, said he thought that smaller affordable housing projects get approved quickly, but bigger projects (of about 20 units) are what the Town needs to satisfy 40B. He asked Ms. Crouch if she saw her role as one of finding developers or just responding to the ones who come forward. She said she would first want to know the thinking of the Trust and the Town, but she thought developers would come to them. Mr. Olson noted the Town is investing \$700K (\$100K per unit) in the latest Habitat for Humanity project. Ms. Crouch said she was interested in looking at properties in tax title [when a lien is placed on the property for the collection of property taxes] and also at developing programs to support first-time homebuyers.

HAHT candidate Anna Siedzik, 227 Highland St., said she has been a housing advocate all of her professional career and her interest is in looking at who in the community needs housing. Her feeling is that the conversation has become divisive and that housing is a human right. She formed the advocacy group Hamilton Affordable Housing Advocates in 2017 in the interest of forming community cohesion. She said she's passionate about social justice and believes the mission of the Trust is to actively create housing, to address the local need, and comply with State law

Mr. Olson asked her to comment on the Longmeadow project and how she would do things differently. She responded she would have done more community education. She said by the time the project came to a vote there was a lot of misinformation and confusion. She said the Town's 40B burden isn't going to be solved with just projects of two or seven units;

however, she has never believed they needed one project of 200 units. She noted that Wenham met its 10% with a recent medium-sized project for seniors. She said if she were on the Trust, she would be open-minded on size and scope.

Decision:

Mr. Farrell made a motion to appoint Ms. Siedzik to the HAHT. Mr. Olson seconded the motion. The BOS voted (2-3) in favor. Ms. Siedzik was not appointed.

Ms. Dale made a motion to appoint Ms. Crouch to the HAHT. Ms. Kennedy seconded the motion. The BOS voted (5-0) to approve the motion.

The BOS thanked both candidates for their interest and dedication.

Appointment to Hamilton Board of Health—Nomination and Vote

Board of Health candidate Christopher Small, 180 Bridge St., said he moved to Hamilton in September of last year and is renovating his house. He is retired after 25 years in science publishing. He said he'd like to become more involved and was approached by David Smith about the opening.

Decision:

Ms. Dale made a motion to appoint Mr. Small to the Board of Health. Ms. Kennedy seconded the motion. The BOS voted unanimously (5-0) to approve the motion.

Appointment to Hamilton Foundation—Nomination and Vote

The Hamilton Foundation candidate Jill Evers, 9 Prides Park, said she's lived in Hamilton for 19 years, volunteered in the Schools, and served on the Edfund board.

Decision:

Ms. Kennedy made a motion to appoint Ms. Evers to The Hamilton Foundation. Ms. Dale seconded the motion. The BOS voted unanimously (5-0) to accept the motion.

Update from Open Space and Recreation Committee—Richard Boroff

Mr. Boroff thanked Mr. Domelowicz for connecting the Open Space Committee to the MAPC [Metropolitan Area Planning Council], which has taken over the writing of the actual policy/plan and told them their job would be to write the goals and objectives, saying it had taken a load off their shoulders. He estimated they would be done with their part of the plan by January and would then need to hold hearings on it. He said once a draft of the plan is submitted to the State and receives a conditional approval, the Open Space and Rec Committee may start applying for grants.

He said he wanted to review his packet with them, which was entitled "Progress of Hamilton Open Space Committee." At Mr. Hubbard's request, he read the goals of the plan

with #1 being: "Preserve and protect the Town's open space and natural areas that provide opportunities for passive recreation, drinking water supply, wildlife and plant habitat, agriculture and forestry, and rural scenic character of the Town." Goal #2, he said, was to "provide, expand, and maintain adequate facilities and resources for active recreational opportunities for all residents."

One thing, he noted, is they need to include a list of properties the Town would like to preserve or purchase. There are three properties noted in the draft: Meadowbrook Farm, Harvard Forest and Longmeadow. He noted he would like Longmeadow to be used for athletic fields for the Schools. Ms. Kennedy questioned that saying Recreation Director Sean Timmons had said he didn't feel the need to acquire more fields for recreation use. Mr. Boroff also discussed the need for a concession stand at Patton Park. He said by mid-winter they should have a solid draft of the plan by the Open Space Committee and MAPC.

Mr. Farrell said it would be good to have something to present to Annual Town Meeting in the spring, including a future cast of what grants might be available to them. Mr. Boroff said they will need help from the Town for putting the reports together. Mr. Farrell said the Town was looking to add a grant writer position. Ms. Dale said she believes there is a portal to find grants on the State's website.

Ms. Kennedy noted one of the objectives in the plan was to redevelop and maintain existing athletic fields, including developing turf fields and the consideration of lighting. She was uncomfortable with those being in there. She said she thought a plan for the School athletic complex was going to include a public/private partnership. Mr. Boroff said athletic fields legitimately fall under recreation and should be in there. Mr. Farrell and Mr. Olson agreed. Mr. Olson said if something was noted in the plan, it was easier to get funding for it.

Mr. Boroff asked for guidance on properties they might like to purchase. Mr. Farrell noted this is difficult as putting private properties on a public list might affect their home values. He suggested Mr. Boroff go through the Assessors' office and look at Chapter 61 properties and the assessed values themselves. Mr. Olson said that the Town has right of first refusal on the 61A properties.

Mr. Boroff asked for more information on the 6.6 acres discussed at a previous meeting. The BOS said it would follow up on that topic.

Recap of Special Town Meeting—Board Discussion

The BOS applauded the Town Moderator and new Town Counsel for doing a great job at Town Meeting. Mr. Olson thought it would be nice if the Moderator's term were longer. He thought the clock was a great addition. He said he will resume researching the idea of automated vote counters.

The BOS discussed the challenge of presenting the options for the Town Hall Building with the only tool being the funding mechanism. Ms. Dale said there was a lot of information

given out prior to the meeting and she didn't think people had spent a long time looking at it. Ms. Kennedy applauded Town Hall Building Committee Chair Mike Twomey.

Mr. Hubbard said he thought the back-and-forth between the auditorium and overflow room went quicker. Mr. Farrell said he thought the issue they had with getting the quorum meant they need to rethink something, perhaps re-evaluate the day or try for a weeknight evening from 6 to 8 p.m. He noted the lack of attendance could have had to do with the storm and power outage. There was a discussion on civic duty. Mr. Olson noted that all the votes with the exclusion of the Town Hall project were unanimous.

Duke Seaver, 402 Essex St., said they used to do a 50/50 raffle at Town Meeting and perhaps that would be an incentive. Have everyone bring a dollar, he said.

NEW BUSINESS

Consideration of Topics for Discussion at Future BOS Meetings

Not discussed.

Adjournment

Ms. Dale made a motion to adjourn the meeting at 9:22 p.m. Mr. Olson seconded the motion. The BOS voted unanimously (5-0) to adjourn.

Prepared by:

_____ / _____
Mary Alice Cookson Date
Minutes Secretary

Attest:

_____ / _____
Darcy Dale Date
Board of Selectmen Clerk

HAMILTON BOARD OF SELECTMEN

MINUTES OF MEETING

Town Hall Memorial Room, 577 Bay Road

November 4, 2019

Selectmen Present: Chair Jeff Hubbard, Rosemary Kennedy, Shawn Farrell, Willian Olson, and Darcy Dale

Selectmen Absent: William Olson

Town Manager: Joe Domelowicz

Jeff Hubbard called the Board of Selectmen (BOS) meeting to order at 7:06 p.m. The Pledge of Allegiance was recited.

Shawn Farrell arrived.

ANNOUNCEMENTS & BOARD OPENINGS

- The Council on Aging (COA), the Recreation Committee, and the Hamilton Historic District Commission (HHDC) each have one opening. Mr. Domelowicz noted that the HHDC position will likely be for an alternate member who has expressed interest and has related experience.

PUBLIC COMMENT

None.

Selectmen/Town Manager Reports

Rosemary Kennedy said she attended the Town Hall Building Committee meeting and expressed thanks and enthusiasm for the project and especially for Mike Twomey's leadership. She has a meeting with seniors set for Nov. 15. Regarding the Christmas tree bonfire, the date originally discussed was Jan. 11, but the Fire Chief said it needs to be held within so many days of Christmas so they are now thinking about holding it Jan. 4. The Conservation Commission will meet tomorrow. In response to a question from Mr. Hubbard, she said her Selectman hours [held on Mondays from 10-11 a.m.] are going well.

Mr. Farrell said the Community Preservation Committee (CPC) will meet Nov. 14 and review open grants, which he listed. The CPC will follow up on whether Weaver Pond has been hydro-raked or if that will be done this spring. He mentioned knotweed (an invasive species) that is removed goes to feeding giraffes at zoos.

Darcy Dale said she will attend the dedication of the new patio at the COA on Nov. 6 at 2 p.m. A Planning Board meeting regarding 59 Willow St. will be held Nov. 5 at 7 p.m. A breakfast for veterans and first responders is set for Veterans Day at the A.P. Gardner Post on School Street.

Mr. Hubbard said he was encouraged with the new School Administration. A joint meeting was held with the Schools and representatives from the Hamilton and Wenham BOS and finance committees. Mr. Domelowicz noted Wenham chose to involve Hamilton earlier this year and discussed some of its huge financial challenges, including the Schools' and town's deficits. Wenham is putting together a capital plan. Mr. Farrell said it was his hope they would plug that into Hamilton's capital plan. Mr. Hubbard said the Town Hall Building Committee had its second meeting since Town Meeting. The HHDC attended and provided additional comments. The architect will see if they can implement the HHDC's recommendations for Option B into the existing plan. The idea is not to take away historic things that can't be replaced, such as the stage upstairs. They are also looking at how to mitigate moisture in the basement. Mr. Farrell had a question about making Town Hall a green building. Mr. Domelowicz said Energy Manager Vicky Masone has been involved in that discussion.

Mr. Hubbard also reported that the Gordon-Conwell Theological Seminary Task Force has been working hard and the Seminary has a new president. Ms. Kennedy attended the inauguration along with Russ Tanzer of the Hamilton Affordable Housing Trust (HAHT). David Smith, chair of the GCTS Task Force, spoke at the event. The Committee met today and formed four subgroups to work on: 1) the possibility for temporary office facilities on the campus while Town Hall is being renovated; 2) the feasibility of converting some existing underutilized campus housing for 40B housing; 3) a cultural volunteerism exchange to see what the college may provide to engage the Town's community with theirs; 4) Town infrastructure-type things, such as expanding the water storage tank on the top of the hill on campus or adding a cell tower.

Town Manager Joe Domelowicz's report will be posted online. He said he has shared the budget guidance document and budget calendar with the Finance and Advisory Committee (FinCom). The Town has a few open positions: part-time Conservation Agent, part-time Senior Services Program Coordinator, and a position that restructures the part-time Community Projects Coordinator into a full-time position that adds grants management. He congratulated Fire Lt. Robert Wallace on completing the Massachusetts Fire Academy training to become a Fire Prevention officer and certified instructor. He still needs residents to sign up for Flash Vote Community surveys.

CONSENT AGENDA

- **Request for sign on COA signboard: Friends of Cutler Consignment Sale—Cutler Elementary School, Nov. 5-17.**
- **Request for sign at Patton Park: Trail grooming program—North Shore Nordic Association, Dec. 1, 2019—March 15, 2020.**

Decision:

Mr. Farrell made a motion that the BOS approve both requests in the Consent Agenda. Ms. Kennedy seconded the motion. The BOS voted unanimously among those present (4-0) to approve the Consent Agenda.

AGENDA

Presentation on Joining CATA by CATA Executive Director Felicia Webb—Discussion and Vote

Mr. Domelowicz introduced Ms. Webb and State Representative Brad Hill, who was also present. Ms. Webb explained that CATA [the Cape Ann Transportation Authority] was established under Massachusetts General Law and is composed of Gloucester, Rockport, Ipswich, and Essex. The last to join was Essex in the 1980s. CATA is funded through a combination of State and local funding as well as their own source. It provides Mass Health and Early Intervention transportation. They have a successful program in Ipswich. Communities that are members of the MBTA have an assessment [Hamilton's is \$180K for Fiscal Year 2020] that they may use to pay for local bus service. If Hamilton were to join CATA, the service they provide to Hamilton would be determined by what the Town needs and how CATA can fit the need, for example for seniors and people with disabilities.

Rep. Hill discussed the history of CATA's program in Ipswich. Prior to it, everything was done by volunteers. He referred to a document he passed out that showed ride requests (609 in fiscal year 2019) for medical appointments and how they were provided. He said when he heard Hamilton had a need, he wanted to make the Town aware they can use their Cherry Sheet funds to provide this service. It is up to them to decide whether to join. He thought it took a Town Meeting vote, but Mr. Domelowicz said he researched it and it only needed a vote from the BOS. Ms. Dale asked if there was any downside to joining. Rep. Hill said he hadn't seen any.

Ms. Webb explained how the program works and gave destinations of rides, which include a shopping trip to Market Basket in Rowley. These are separate from the medical bus rides. Mr. Domelowicz said one of the great things is that CATA provides bus service to Peabody and Danvers, which are the towns that Hamilton lost service to. Ms. Kennedy asked if they had a bus that would go to Salem. Ms. Webb said they could add it, and the routes will be determined by what Hamilton needs.

Ms. Dale asked if it were a year contract. Ms. Webb said once you join, you are a member in perpetuity. The schedules aren't fixed for any set time, so they can adapt as needs arise. All

vehicles are lift-equipped and the service is door-to-door. People need to schedule their medical trips two days ahead. Ms. Kennedy asked about the return trip because she is a nurse and has seen people having to wait a long time. Ms. Webb said there are two ways to book a return trip, to book in advance or call when you are through. If you call, you might need to wait a bit longer. Ms. Kennedy asked what the population was in Ipswich; Rep Hill said just under 14,000.

Mr. Farrell asked if there were a growth plan in place. Ms. Webb said they get their buses through State grants and are fine right now with three busses on the road regularly. When a new community comes onboard, they can prepare for that.

Duke Seaver, 402 Essex St., said he's been driving his daughter to and from work and hopes the BOS approves this measure.

Rep. Hill said Lyft and Uber are now partnering with towns to offer discounts for seniors. Rep. Hill recommended that Hamilton utilize the Ipswich Senior Center as a resource for information.

Mr. Domelowicz said they need a vote from the BOS to join CATA either tonight or before the next board meeting on Dec. 4. He recommended that he work out the details with COA Director Mary Beth Lawton. Mr. Farrell asked when service would start. Mr. Domelowicz said he hoped in January. The cost to seniors for the bus service is \$5 round trip. CATA also sells a pass that offers five rides with the sixth ride for free.

Ms. Kennedy asked how much the program will cost Hamilton. Ms. Webb said the service in Ipswich costs about \$50K. The remainder of the money continues to go to the MBTA. She said there won't be any negative effect to the MBTA rail service or train station in Hamilton for doing this. Ms. Kennedy asked why CATA hadn't expanded into additional communities for 30 years. Ms. Webb responded she didn't think expanding was a high priority as they were just servicing the people they already had. She said now there is a change in philosophy and in personnel. Rep. Hill noted he didn't know you could take the assessment and use it to join the CATA until 10 years ago.

Decision:

Ms. Dale made a motion that the BOS approve Hamilton joining CATA, knowing that the Town Manager or his designees would be acting on the BOS's behalf and having a subcommittee to negotiate the details with CATA. Mr. Farrell seconded the motion.

Further Discussion:

Mr. Farrell asked about other options that were available. Rep. Hill said there was a bus service in the Merrimack Valley. Rep. Hill said Ipswich had reached out to the MBTA to see if they would provide the service CATA offers and had been told no. Ms. Kennedy said she wanted more time to think before voting, but she went along with the other BOS members that said they wanted to vote.

Decision (Continued):

The BOS voted unanimously among those present (4-0) to join CATA.

Appoint Laura Walsh to the Planning Board per Mass General Law—Discussion and Vote

Ms. Walsh introduced herself as an Associate Member on the Planning Board who was nominated to become a full member. Mr. Domelowicz said per law, the BOS has joint authority with the Planning Board to fill the position.

Ms. Kennedy inquired about Ms. Walsh's background concerning conservation. Ms. Walsh supplied her background and said she had worked with Rick Mitchell on the housing plan presentation made at Town Meeting. She's lived in Hamilton 7 years. She said she does try to balance development with keeping the character of the Town. She said they've seen a need for more types of housing in Town. In response to a question from Mr. Farrell, she said she is filling Janel Curry's seat. Mr. Farrell asked if she would be running for her seat soon. She said yes.

Decision:

Mr. Farrell made a motion to appoint Ms. Walsh to the Planning Board per Mass General Law. Ms. Dale seconded motion.

Further Discussion:

Ms. Dale said a lot of people in Hamilton are concerned about the Planning Board being involved in high-density projects and bringing them to the community and then having them not accepted by the townspeople. Ms. Walsh said in the past year, the Planning Board has done a lot of polling for this reason and working to get feedback early in the process. Ms. Dale asked what her position was on opening up Chebacco land for future development or industrial zoning it so they can have a commercial tax base. She said it was a great idea and knew Director of Planning & Inspections Patrick Reffett was looking into it.

Ms. Kennedy said the Town survey gave a strong opinion about what people want and don't want in Town and asked if the Planning Board refers to that. Secondly, she noted many of the Planning Board's projects have been soundly defeated. She wondered if Ms. Walsh was hearing the clear direction on defeating high density and wanting the downtown to maintain a small village feel.

Decision (Continued):

The BOS voted unanimously among those present (4-0) to appoint Ms. Walsh as a Planning Board member.

Bond Authorization—Discussion and Vote

Town Meeting recently voted in favor of the water treatment plant, water distribution system, and Chebacco Road project. Treasurer/Collector Peggy McLoughlin said they had received a 2.03% interest rate and had nine bids.

BOS Clerk Ms. Dale read the following motion into the record:

I, the Clerk of the BOS of the Town of Hamilton, MA (the "Town"), certify that at a meeting of the board held Nov. 4, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody.

Voted: that the sale of the \$3,970,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town dated Nov. 12, 2019 (the "Bonds"), to Piper Jaffray & Co. at the price of \$4,216,948.50 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on Nov. 1 of the years and in the principal amounts and bear interest at the respective rates, as follows.

*She skipped reading the table of rates and continued...

Further Voted: that the Bonds maturing on Nov. 1, 2035, Nov. 1, 2037, and Nov. 1, 2039 (each a "Term Bond") shall be subject to mandatory redemption or mature as follows: For the Term Bond due Nov. 1, 2035 in year 2034, the amount in the year 2035 will be \$205,000. In the year 2035, the amount will be \$145,000. For the Term Bond due Nov. 1, 2037 in the year 2036, the amount in the year 2036 will be \$145,000, and in the year 2037, the amount will be \$145,000. For the Term Bond due Nov. 1, 2039, in the year 2038, the amount will be \$145,000 and in the year 2039 (final maturity) the amount will be \$145,000. ...*

Ms. Dale went on to read five other "further voted's" and a detailed certification that the vote was taken at an open meeting and that no deliberations were held in secret. (*See document for the complete text.) It was agreed the BOS would sign the bond documents at the end of the meeting.

Decision:

Mr. Farrell made a motion that the BOS approve the sale of the \$3,970,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town of Hamilton dated Nov. 12, 2019 to Piper Jaffray & Co. at the price of \$4,216,948.50 and accrued interest, if any. Ms. Dale seconded the motion. The BOS voted unanimously among those present (4-0) to approve the motion.

Declare Old Voting Machines as Surplus Property—Discussion and Vote

Ms. Domelowicz explained a vote was needed to discontinue the old voting machines and give them back and then begin using the new voting machines. The vote must be sent to the Elections office no later than Nov. 5, which is tomorrow.

Decision:

Mr. Farrell made a motion to declare the old voting machines as surplus property. Ms. Dale seconded the motion. The BOS voted unanimously among those present (4-0) to approve the motion.

Vote to Adopt the Hazard Mitigation Plan

Mr. Domelowicz explained the MAPC [Metropolitan Area Planning Council] had given the Town until Dec. 31, 2019 to get the plan back because it had previously lapsed. MEMA and FEMA have signed off on it. It is a living document that can evolve. While the BOS adopts the plan, they aren't held to it. It allows for reimbursed funding from FEMA to become available.

Decision:

Mr. Farrell made a motion that they adopt the Hazard Mitigation Plan as presented. Ms. Dale seconded the motion.

Mr. Farrell rescinded his previous motion in favor of reading the exact language of the motion that was in the packet. He read the following into the record:

WHEREAS, the Town of Hamilton established a Committee to prepare the Town of Hamilton Hazard Mitigation Plan 2019 Update; and WHEREAS, the Town of Hamilton Hazard Mitigation Plan 2019 Update contains several potential future projects to mitigate potential impacts from natural hazard in the Town of Hamilton; and WHEREAS, duly-noticed public meetings were held by the Emergency Management Team and Planning Board on April 23, 2019 and July 23, 2019; WHEREAS, the Town of Hamilton authorizes responsible departments and/or agencies to execute their responsibilities demonstrated in the plan, and NOW, THEREFORE BE IT RESOLVED that the Town of Hamilton Board of Selectmen adopts the Town of Hamilton Hazard Mitigation Plan 2019 Update, in accordance with M.G.L. 40 §4 or the charter and bylaws of the Town of Hamilton.

Ms. Dale seconded the motion.

Further Discussion:

Ms. Dale said she was concerned what would happen in the case of a region-wide disaster and whether Hamilton would be guaranteed ambulance service. Mr. Domelowicz said it would be handled through the Town's contract and agreements to backfill. They discussed that the plan used to be referred to as a pre-disaster plan. The Fire Dept. was part of the team that helped develop the plan and is working on building up emergency medical response. Ms. Dale asked what would happen if the water supply were to become contaminated, such as in the case of flooding. Mr. Domelowicz said they would ask people to buy or boil water; there isn't a specific plan that addresses that. This plan is about identifying and predicting what the Town can do to mitigate for natural disasters and will be used to inform the Municipal Vulnerability Preparedness project.

Mr. Farrell asked the cycle for the document. Mr. Domelowicz said it's usually a five-year plan. This one was due in 2017.

Decision (Continued):

The BOS voted unanimously among those present (4-0) to adopt the Hazard Mitigation Plan.

Review of Human Resources IMA—Discussion

The IMA [Inter-Municipal Agreement] is currently being reviewed by KP Law, P.C., and that all three communities involved are represented by KP Law. For Hamilton to enter into such agreements, it has to be adopted by the BOS. Hamilton would act as the lead party, advertise the HR position, have a committee review the applicant, and then the candidate would be interviewed by all three town administrators. A probation period is included to make sure it works for all three communities. At Ms. Dale's suggestion, the BOS will read the agreement and send comments to Mr. Domelowicz in preparation for a vote at the next meeting. The FinCom is also reviewing it. Mr. Domelowicz said they'd like to have the position start Jan. 1.

BOS Direction on Budget Planning. Review of Draft Budget Guidance and Budget Calendar—Discussion and Vote

Mr. Domelowicz said he had gotten some feedback from FinCom Chair David Wanger. Ms. Dale asked if he'd received feedback from Finance Director Marissa Batista. Mr. Domelowicz said she helped him develop it.

Decision:

Ms. Dale made a motion that the BOS adopt a draft of the Fiscal Year 2021 Budget Preparation Guidelines knowing they are in flux and may be changed. Ms. Kennedy seconded the motion.

Further Discussion:

Mr. Farrell said the draft looked more robust than in the past. He said they typically had a Saturday session with the FinCom. Mr. Domelowicz said that was moved to a Monday evening since he'd like the department heads to be present and they may be dealing with snow removal that time of the year (Jan.-Feb.).

Mr. Hubbard read the third paragraph that stated Mr. Domelowicz is asking all department and committees with budgets to begin preparing as though they are working on a "level services budget," which was defined as:

"one that considers all proposed increases or decreases in funding as a result of inflation, equipment maintenance, ongoing equipment upgrades (either new or enhancements) and ongoing training, such that the existing organization can continue to function efficiently. Any departmental requests for additional spending beyond level-services will be reviewed in detail and balanced against the overall needs of the entire Town operation. This is not to suggest that additional spending will not be approved but should suggest that new spending will have to be proven as a need."

Decision (Continued):

The BOS voted unanimously among those present (4-0) to support the FY2021 Budget Preparation Guidelines as proposed by Mr. Domelowicz.

Town Bonfire Proposal—Saturday, Jan. 11, 2020

Ms. Kennedy discussed ideas for the event, such as making it a fundraiser for The Hamilton Foundation. The suggested date has been moved from Jan. 11 to Jan. 4 at Patton Park. People who opt to recycle their Christmas trees instead will have the option to do the usual drop-off at Pingree Park. She said the bonfire was just a fun family event and a celebration of winter with some donated refreshments and donated proceeds going to support The Hamilton Foundation.

Mr. Farrell noted the event had been discontinued in the past due to the cost of paying for police detail and that it wasn't a "green" thing to do. Ms. Kennedy said the goal would be to have volunteer firemen volunteer their time.

NEW BUSINESS

Consideration of Topics for Discussion at Future BOS Meetings

- Completion of the Town Manager evaluation discussion.
- Board of Assessors' report on the tax rate.
- Trash collection discussion.
- Financial Policies review.
- Master Plan—looking at the big picture.

It was agreed Mr. Farrell would meet with Mr. Hubbard and Mr. Domelowicz at 9 a.m. to plan the next meeting agenda.

Adjournment

Ms. Dale made a motion to adjourn the meeting at 9:08 p.m. Ms. Kennedy seconded the motion. The BOS voted unanimously among those present (4-0) to adjourn the meeting.

Prepared by:

_____/_____
Mary Alice Cookson Date
Minutes Secretary

Attest:

_____/_____
Darcy Dale Date
Board of Selectmen Clerk

Joe Domelowicz

From: Kristen Degnan <jkdegan@gmail.com>
Sent: Monday, November 25, 2019 7:41 PM
To: Joe Domelowicz
Subject: 59-63 Willow St

Good evening Joseph,

The following is a message that we recently sent to the Board of Selectmen Chair, Jeff Hubbard. We wanted to keep you apprised as well.

Members of the Hamilton Board of Selectman:

This evening I'm reaching out to you regarding the proposed development for both commercial and multi-family space at 59-63 Willow Street. I want to bring to your attention some concerns that have arisen regarding procedural errors around zoning bylaws pursuant to this property. Provided below is a timeline of events, as we understand them, based on documents available through the town.

Timeline of Bylaw Changes

- 11/7/15 – mixed use zoning by-law passed - this rewrite allowed commercial use and one residential unit on the same property (rather than simply commercial vs. residential use)
- 8/17/16 & 9/14/16 – realization by HDC members that the revised zoning by-laws allowed for mixed use, but for only one residential unit
- 10/22/16 – At HDC's request, Hamilton Planning Board added multi-family residential units with no public meeting and no warrant on the article prior to Town Meeting. When presented, the Chair stated that the change was not substantial and was needed to correct previous errors due to computer issues and typographical mistakes

It is our belief that the bylaw changes were not communicated correctly in the original documentation and the way in which they were eventually amended raises concerns about how members of the community fully understood the impact. Furthermore, when the Attorney General's office vetted and approved the zoning changes, it is our understanding that the Errata Sheet was not included.

As members of this community we understand change is inevitable, however, we also want to make sure that it occurs in a responsible and well-communicated manner. The alteration from "Mixed Use" to "Multi-Family Use" would allow for increased density and an unlimited number of units. Based on conversations with the abutters, as well as others in close proximity, it's clear that this will have a dramatic and immediate impact. Because of this substantive change, it is our view that this should have gone through public meeting and the warrant process.

We appreciate your time and attention to this matter and look forward to discussing it further at the upcoming Board of Selectmen meeting on 12/3/19.

Sincerely,

Jack & Kristen Degnan

Carl & Elaine Swenson

Julia Maycock & Jill Thornton

Anthony Passaretti & Martha Driscoll

Elaine & Bud Whipple

Caitlin & Guy DeFeo

Ellen & Dave Chace



SMART GROWTH AND REGIONAL COLLABORATION

October 15, 2019

Mr. Joe J. Domelowicz, Jr.
Town of Hamilton
577 Bay Road, PO Box 429
Hamilton, MA 01936

Dear Mr. Domelowicz

The position of Hamilton's Representative to the Metropolitan Area Planning Council (MAPC) is **currently vacant**. It is my hope that the Town will participate on the Council by appointing a Representative for a three-year term, and I have outlined this process below.

In accordance with the provisions of Massachusetts General Laws, Chapter 40B, Section 24, when the term of an appointed member expires, his/her successor shall be appointed for a term of three years. This term should commence on the date of appointment and must comply with the statute in order to be considered valid.

We recommend that the Town select an elected or appointed official or resident who can effectively represent Hamilton's interests in the region, and who will appropriately report back to the Town on MAPC's projects and policy priorities.

In keeping with MAPC's ongoing efforts to diversify our staff and members of the Council, we always appreciate it if an appointing authority can give due consideration to candidates who might help MAPC to reflect more accurately the population of our region, and for those reasons, we especially encourage you to consider appointing a woman or person of color.

Please be aware that in the capacity of Council Representative, individuals hold a statutory office and are considered to be special state employees within the meaning of various statutes, including the Conflict of Interest Law.¹

This is an exciting time for smart growth and regional collaboration and MAPC is rising to the challenge:

- *MetroFuture: Making a Greater Boston Region*, our long-range regional plan, was adopted in 2008, and the region has changed a great deal in the intervening 10 years. We are now working to update the plan to incorporate the significant changes in demographics, politics, market forces and technologies that are transforming our region and will be releasing our MetroCommon plan in 2020. We have had the good fortune to receive

¹ Massachusetts General Laws, Chapter 268A

funding resource to help achieve the goals of the *MetroFuture* plan and we are excited to update it and create a vision that will serve as a roadmap for a sustainable and equitable region.

- MAPC provides top-notch technical assistance to its member communities – drafting zoning bylaws, preparing applications to state government, helping communities to prepare for natural or man-made disasters, protecting water supplies, establishing 40R or 43D districts, etc. We assist our communities to develop and implement all manner of plans, including housing, economic development, open space protection, and/or downtown vibrancy. Often, MAPC can cover all or part of the costs of these efforts.
- MAPC does not stand still. In recent years we have added new programs for our members, covering topics such as clean energy, public health, and arts and culture planning.
- The Council has an active legislative agenda, overseen by its Legislative Committee. Currently, for instance, we are actively engaged in efforts to expand funding for the Community Preservation Act (CPA), to reform the state's antiquated zoning and subdivision laws, and to increase local transportation funding opportunities for cities and towns.
- As vice chair of the region's Metropolitan Planning Organization (MPO), we play an active role in making sure that the voice of our member communities is heard in regional efforts to program federal transportation funds.
- We continue to assist communities in the bulk purchase of goods and services – everything from fire trucks to office supplies. Buying as a group keeps the price low and helps to ensure quality products and services. We have added many new products and services that are consistent with our mission, such as smart parking systems that include smart meters and mobile payment applications; local produce, meat and fish for schools; and automated vehicle locator systems for public works vehicles.
- We believe that achieving equity is paramount to the long-term economic and social wellbeing of the Metro Boston region and the Commonwealth. MAPC is committed to advancing equity in the region through our organization policies, planning projects, and public policy positions.

You can learn more about MAPC's ongoing activities by consulting our website, www.mapc.org, or you can follow us on Facebook or Twitter.

MAPC takes pride in playing a critical role to promote sustainable growth and inter-local cooperation across the region. We value Hamilton's involvement in deliberations about the

region's physical, social and economic condition, and we need your participation. We look forward to the involvement of your new appointee.

I would also like to point out that the Town has the option of appointing an Alternate member to serve conterminously with the Representative. Details on this process are enclosed with this letter. The Alternate member can vote at all Council meetings on behalf of the Town in the absence of the Representative.

Please address any questions regarding the appointment process to Heidi Anderson, Operations Manager, at (617) 933-0764 or handerson@mapc.org. Or, if you have broader questions about the role of MAPC and its Council members, feel free to call me directly at (617) 933-0701, or contact me by email at mdraisen@mapc.org. Thank you for your attention.

Respectfully,

A handwritten signature in cursive script, appearing to read "Marc D. Draisen".

Marc D. Draisen
Executive Director

Enclosure

Date

Mr. Marc D. Draisen, Executive Director
Metropolitan Area Planning Council
60 Temple Place, 6th floor
Boston, MA 02111

Dear Mr. Draisen:

Sample:

In accordance with the provisions of Massachusetts General Law, Chapter 40B, section 24, I hereby appoint [] as the Town of []'s representative to the Metropolitan Area Planning Council. Said appointment shall be for a term of three years from the above date.

If the Town chooses to also name an Alternate Representative: [note: term of office for Alternate must be for the same 3-year term as the term for the Representative]

Sample (Alternate):

In accordance with the provisions of Massachusetts General Law, Chapter 40B, section 24, I hereby appoint [] as the Town of []'s Alternate representative to the Metropolitan Area Planning Council. Said appointment shall be for a term of three years from the above date.

Sample (Rep and Alternate):

In accordance with the provisions of Massachusetts General Law, Chapter 40B, section 24, I hereby appoint [] as the Town of []'s representative to the Metropolitan Area Planning Council. Said appointment shall be for a term of three years from the above date. In addition, [] shall be appointed as the Alternate Representative for the same term length.

Sincerely,

[]

Chairman, Board of Selectmen/Town Administrator/Manager



TOWN OF HAMILTON

Water Department

577 Bay Road
P. O. Box 429
Hamilton, MA 01982

Tel. (978) 626-5227
Fax (978) 468-5582

Water Abatement Application

Name: Pascal Tone
Address: 294 Bridge Street
Hamilton, MA 01982
Acct# 01-2063

This application is for abatement of Bill # 246492 Bill Date: 11/1/2019

Reason(s) for which the abatement is requested (please attach supporting documentation); if abatement is sought for relief due to a leak; please provide a plumber's invoice showing that the leak has been fixed. Applicants may be asked to submit supplementary information to support the application for abatement.

Mr. Tone left was out of town from June 22nd, 2019 to August 8th, 2019 and had two large water bills as a result of a leaky toilet. Mr. Tone returned to Town on August 8th and discovered the leaky toilet and had it repaired immediately. Mr. Tone was unaware of this leak which unfortunately went unaddressed long enough to span two billing cycles. The Town has performed a recent water meter reading and the consumption has returned to normal. This is the second abatement request for Mr. Tone.

Abatement Calculations:

Average of the last 4 billing quarters

Bill Date History	Consumption (gallons)
11/1/2015	3,000
11/1/2016	1,000
11/1/2017	0
11/1/2018	1,000
Average History	1,250~2,000
11/1/2019 Current Bill #246492	115,000
Difference	113,000
½ Difference	56,500 ~57,000

Average plus ½ Difference = 2,000 +57,000 = 59,000 gallons

Revised 11/1/2019 Water Bill #246492 = 59,000 gallons = \$549.79

Original 11/1/2019 Water Bill #246492 = \$1,227.95

Abatement Amount = \$678.16

Usage Rates (per 1000)					Infrastructure Charge	Total Revised Bill
0-5000	5001-25000	25001-50000	50001-250000	>250000		
5,000	20,000	25,000	6,000	N/A		
5	20	25	9	N/A		
\$ 4.20	\$ 5.74	\$ 9.80	\$ 12.11	\$ 14.00		
\$21.00	\$114.80	\$245.00	\$108.99	\$0.00	\$60.00	\$549.79



TOWN OF HAMILTON
Water Department

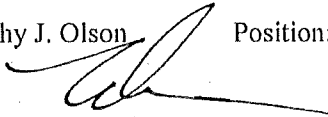
577 Bay Road
P. O. Box 429
Hamilton, MA 01982

Tel. (978) 626-5227
Fax (978) 468-5582

-----OFFICE USE ONLY-----

Date Received: August 12th, 2019

Water Abatement Request: \$678.16
Revised Bill# 246492 Amount: \$549.79
Bill #246492 Balance Due: \$549.79

Reviewed By: Timothy J. Olson  Position: DPW Director

Date: 11/7/2019

Staff Review and Recommendation:

Per Section 5 of the Town of Hamilton Water Abatement Policy, the Town of Hamilton Board of Selectmen shall consider a one-time abatement, per account, during any ten-year period, equal to half of the water consumption above normal consumption. Normal consumption will be the average of at least the previous three years' consumption history (for similar billing periods) unless deemed otherwise by the DPW Director. As mentioned previously Mr. Tone was away from his house for an extended period of time and the water leak spanned two billing cycles. Mr. Tone notified the Town immediately on his return when he received his first bill and immediately had repairs underway. I mentioned to Mr. Tone that since this leak spanned two billing cycles I will wait on the abatement until the November 2019 bill was issued and submit an abatement request for both large consumption billings.

Town Manager Approved: _____

Submitted to Board of Selectmen:

Approved: _____

Approved: _____

Approved: _____

Approved: _____

Approved: _____

Total Approved: _____

Date: _____

Denied: _____

Denied: _____

Denied: _____

Denied: _____

Denied: _____

Total Denied: _____



TOWN OF HAMILTON

Water Department

577 Bay Road
 P. O. Box 429
 Hamilton, MA 01982

Tel. (978) 626-5227
 Fax (978) 468-5582

Water Abatement Application

Name: Pascal Tone
 Address: 294 Bridge Street Hamilton, MA 01982
 Acct# 01-2063

This application is for abatement of Bill # 243937 Bill Date: 8/1/2019

Reason(s) for which the abatement is requested (please attach supporting documentation); if abatement is sought for relief due to a leak; please provide a plumber's invoice showing that the leak has been fixed. Applicants may be asked to submit supplementary information to support the application for abatement.

Mr. Tone left was out of town from June 22nd, 2019 to August 8th, 2019 and had two large water bills as a result of a leaky toilet. Mr. Tone returned to Town on August 8th and discovered the leaky toilet and had it repaired immediately. Mr. Tone was unaware of this leak which unfortunately went unaddressed long enough to span two billing cycles. The Town has performed a recent water meter reading and the consumption has returned to normal. This is the first abatement request for Mr. Tone.

Abatement Calculations:

Average of the last 4 billing quarters

Bill Date History	Consumption (gallons)
8/1/2015	1,000
8/1/2016	0
8/1/2017	0
8/1/2018	1,000
Average History	500~1,000
8/1/2019 Current Bill #243937	115,000
Difference	114,000
½ Difference	57,000

Average plus ½ Difference = 1,000 +57,000 = 58,000 gallons

Revised 8/1/2019 Water Bill #243937 = 58,000 gallons = \$537.68

Original 8/1/2019 Water Bill #243937 = \$1,227.95

Abatement Amount = \$690.27

Usage Rates (per 1000)					Infrastructure Charge	Total Revised Bill
0-5000	5001-25000	25001-50000	50001-250000	>250000		
5,000	20,000	25,000	6,000	N/A		
5	20	25	8	N/A		
\$ 4.20	\$ 5.74	\$ 9.80	\$ 12.11	\$ 14.00		
\$21.00	\$114.80	\$245.00	\$96.88	\$0.00	\$60.00	\$537.68



TOWN OF HAMILTON

Water Department

577 Bay Road
P. O. Box 429
Hamilton, MA 01982

Tel. (978) 626-5227
Fax (978) 468-5582

-----OFFICE USE ONLY-----

Date Received: August 12th, 2019

Water Abatement Request: \$690.27
Revised Bill# 243937 Amount: \$537.68
Bill #243937 Balance Due: \$537.68

Reviewed By: Timothy J. Olson

Position: DPW Director

Date: 11/7/2019

Staff Review and Recommendation:

Per Section 5 of the Town of Hamilton Water Abatement Policy, the Town of Hamilton Board of Selectmen shall consider a one-time abatement, per account, during any ten-year period, equal to half of the water consumption above normal consumption. Normal consumption will be the average of at least the previous three years' consumption history (for similar billing periods) unless deemed otherwise by the DPW Director. As mentioned previously Mr. Tone was away from his house for an extended period of time and the water leak spanned two billing cycles. Mr. Tone notified the Town immediately on his return when he received his first bill and immediately had repairs underway. I mentioned to Mr. Tone that since this leak spanned two billing cycles I will wait on the abatement until the November 2019 bill was issued and submit an abatement request for both large consumption billings.

Town Manager Approved: _____

Submitted to Board of Selectmen:

Approved: _____

Approved: _____

Approved: _____

Approved: _____

Approved: _____

Total Approved: _____

Date: _____

Denied: _____

Denied: _____

Denied: _____

Denied: _____

Denied: _____

Total Denied: _____

PASCAL TONE

11/07/2019 16:12
845tolso

Town of Hamilton MA - LIVE DATA
UB Consumption History Report

P 1
ubcnsinq

Account Number Service	Customer # Name Mfr Meter Number	Cd	Read Date	Time	Parcel By	Bill #	Curr	Read	Location Usage Repl Usage	Charge Amt	Billed Amt	Status
012063	600087 TONE, PASCAL F				050000003				294 BRIDGE ST			Active
100 - 1	WTR-RES/CM ROCK03358143	A	10/22/2019		246492	500,000			115,000	0	1,227.95	1,227.95
100 - 1	WTR-RES/CM ROCK03358143	A	07/16/2019		243937	385,000			115,000	0	1,227.95	1,227.95
100 - 1	WTR-RES/CM ROCK03358143	A	04/10/2019		241379	270,000			0	0	60.00	60.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/16/2019		238826	270,000			2,000	0	68.40	68.40
100 - 1	WTR-RES/CM ROCK03358143	A	10/16/2018		236274	268,000			1,000	0	64.20	64.20
100 - 1	WTR-RES/CM ROCK03358143	A	07/17/2018		233728	267,000			1,000	0	64.20	64.20
100 - 1	WTR-RES/CM ROCK03358143	A	04/04/2018		231150	266,000			-1,000	0	55.80	55.80
100 - 1	WTR-RES/CM ROCK03358143	A	01/18/2018		228603	267,000			2,000	0	68.40	68.40
100 - 1	WTR-RES/CM ROCK03358143	A	10/16/2017		226044	265,000			0	0	60.00	60.00
100 - 1	WTR-RES/CM ROCK03358143	A	07/17/2017		223488	265,000			0	0	60.00	60.00
100 - 1	WTR-RES/CM ROCK03358143	A	04/12/2017		220927	265,000			0	0	60.00	60.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/12/2017		218373	265,000			1,000	0	64.20	64.20
100 - 1	WTR-RES/CM ROCK03358143	A	10/17/2016		215816	264,000			1,000	0	64.20	64.20
100 - 1	WTR-RES/CM ROCK03358143	A	07/18/2016		213266	263,000			0	0	60.00	60.00
100 - 1	WTR-RES/CM ROCK03358143	A	04/14/2016		210705	263,000			0	0	60.00	60.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/07/2016		208153	263,000			2,000	0	68.40	68.40
100 - 1	WTR-RES/CM ROCK03358143	A	10/20/2015		205599	261,000			3,000	0	72.60	72.60
100 - 1	WTR-RES/CM ROCK03358143	A	07/13/2015		203047	258,000			1,000	0	64.20	64.20
100 - 1	WTR-RES/CM ROCK03358143	A	04/16/2015		200493	257,000			0	0	60.00	60.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/14/2015		197960	257,000			2,000	0	26.00	26.00
100 - 1	WTR-RES/CM ROCK03358143	A	10/21/2014		195431	255,000			4,000	0	32.00	32.00
100 - 1	WTR-RES/CM ROCK03358143	A	07/16/2014		192895	251,000			2,000	0	26.00	26.00
100 - 1	WTR-RES/CM ROCK03358143	A	04/08/2014		190378	249,000			0	0	20.00	20.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/23/2014		187856	249,000			2,000	0	26.00	26.00
100 - 1	WTR-RES/CM ROCK03358143	A	10/24/2013		185348	247,000			4,000	0	32.00	32.00
100 - 1	WTR-RES/CM ROCK03358143	A	07/17/2013		182825	243,000			5,000	0	35.00	35.00
100 - 1	WTR-RES/CM ROCK03358143	A	04/01/2013		180273	238,000			0	0	20.00	20.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/23/2013		177747	238,000			1,000	0	23.00	23.00
100 - 1	WTR-RES/CM ROCK03358143	A	10/15/2012		175246	237,000			4,000	0	32.00	32.00
100 - 1	WTR-RES/CM ROCK03358143	A	07/16/2012		172712	233,000			3,000	0	29.00	29.00
100 - 1	WTR-RES/CM ROCK03358143	A	04/05/2012		170168	230,000			0	0	20.00	20.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/10/2012		167631	230,000			1,000	0	23.00	23.00
100 - 1	WTR-RES/CM ROCK03358143	A	10/19/2011		165122	229,000			2,000	0	26.00	26.00
100 - 1	WTR-RES/CM ROCK03358143	A	07/12/2011		162601	227,000			4,000	0	32.00	32.00
100 - 1	WTR-RES/CM ROCK03358143	A	03/25/2011		160077	223,000			0	0	20.00	20.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/07/2011		157562	223,000			1,000	0	23.00	23.00
100 - 1	WTR-RES/CM ROCK03358143	A	10/15/2010		155041	222,000			5,000	0	35.00	35.00
100 - 1	WTR-RES/CM ROCK03358143	A	07/15/2010		152525	217,000			2,000	0	26.00	26.00
100 - 1	WTR-RES/CM ROCK03358143	A	04/13/2010		150008	215,000			0	0	20.00	20.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/11/2010		147500	215,000			3,000	0	29.00	29.00
100 - 1	WTR-RES/CM ROCK03358143	O	10/30/2009		144991	212,000			5,000	0	35.00	35.00
100 - 1	WTR-RES/CM ROCK03358143	O	07/31/2009		142489	207,000			10,000	0	55.50	55.50
100 - 1	WTR-RES/CM ROCK03358143	A	04/06/2009		139991	197,000			0	0	20.00	20.00
100 - 1	WTR-RES/CM ROCK03358143	A	01/14/2009		137490	197,000			2,000	0	26.00	26.00
100 - 1	WTR-RES/CM ROCK03358143	A	09/25/2008		135000	195,000			5,000	0	37.50	37.50
100 - 1	WTR-RES/CM ROCK03358143	A	03/26/2008		132491	190,000			8,000	0	45.00	45.00
100 - 1	WTR-RES/CM ROCK03358143	A	10/01/2007		129994	182,000			9,000	0	47.50	47.50
100 - 1	WTR-RES/CM ROCK03358143	A	03/28/2007		127473	173,000			4,000	0	35.00	35.00
100 - 1	WTR-RES/CM ROCK03358143	A	10/04/2006		124976	169,000			9,000	0	47.50	47.50
100 - 1	WTR-RES/CM ROCK03358143	A	03/08/2006		122464	160,000			9,000	0	47.50	47.50
100 - 1	WTR-RES/CM ROCK03358143	A	09/30/2005		119971	151,000			15,000	0	66.75	66.75

11/07/2019 16:12
845tolso

Town of Hamilton MA - LIVE DATA
UB Consumption History Report

P 2
ubcnsinq

Account Number	Customer # Name	Parcel	Location	Status	
Service	Mfr Meter Number	Cd Read Date Time	Usage Repl Usage Charge Amt Billed Amt		
012063	600087	TONE, PASCAL F	050000003	294 BRIDGE ST	Active
100 - 1	WTR-RES/CM ROCK03358143	A 04/05/2005	117463 136,000	-14,000	0 -13.40 .00
100 - 1	WTR-RES/CM ROCK03358143	O 10/13/2004	114968 150,000	17,000	0 48.45 48.45
100 - 1	WTR-RES/CM ROCK03358143	A 03/29/2004	112462 133,000	4,000	0 10.00 10.00
100 - 1	WTR-RES/CM ROCK03358143	A 10/20/2003	109978 129,000	17,000	0 48.45 48.45
100 - 1	WTR-RES/CM ROCK03358143	A 03/12/2003	107495 112,000	2,000	0 5.00 5.00
100 - 1	WTR-RES/CM ROCK03358143	A 10/04/2002	105014 110,000	1,000	0 2.50 2.50
100 - 1	WTR-RES/CM	A 03/13/2002	102553 109,000	2,000	0 5.00 5.00
100 - 1	WTR-RES/CM	A 10/10/2001	100098 107,000	1,000	0 2.50 2.50
100 - 1	WTR-RES/CM	03/21/2001	906 106,000	2,000	0 25.00 25.00
100 - 1	WTR-RES/CM	09/14/2000	905 104,000	2,000	0 25.00 25.00
100 - 1	WTR-RES/CM	03/03/2000	904 102,000	2,000	0 25.00 25.00
100 - 1	WTR-RES/CM	09/14/1999	903 100,000	6,000	0 25.00 25.00
100 - 1	WTR-RES/CM	03/17/1999	902 94,000	4,000	0 25.00 25.00
100 - 1	WTR-RES/CM	09/29/1998	901 90,000	6,000	0 25.00 25.00
100 - 1	WTR-RES/CM	03/24/1998	900 84,000	0	0 25.00 25.00
100 - 1	WTR-RES/CM	09/30/1997	899 84,000	10,000	0 25.00 25.00
100 - 1	WTR-RES/CM	03/21/1997	898 74,000	5,000	0 25.00 25.00
100 - 1	WTR-RES/CM	09/24/1996	897 69,000	11,000	0 27.25 27.25

** END OF REPORT - Generated by Tim Olson **

Gail Hannable

From: Tim Olson
Sent: Tuesday, September 24, 2019 9:19 AM
To: pascaltone@gmail.com
Cc: Gail Hannable
Subject: RE: Water Problem

PASCAL
TONE
294 BRIDGE

Hi Pat,

Thanks for the clarification.

I have attached the Town Water Abatement Policy below for your reference.

As indicated in the policy, a one-time abatement may be granted for accidental leakage after the repairs have been noted and the usage has returned to normal.

<https://www.hamiltonma.gov/government/water-department/water-bill-abatements/>

The abatement policy does not distinguish between one bill or multiple bills. I do think since this leakage spanned two bill cycles and has been successfully repaired, I believe the policy may apply to both bills.

I think it is best to hold off on the abatement request until the next bill is issued and then we can take a look at both bills together.

Please keep in mind that a typical abatement is roughly 1/2 of the issued bill amount. Looking specifically at your last bill #243937, I did some very quick math based on average history consumption during similar quarters and current rates, and there potential could be an abatement granted in the amount of \$690.27, which would compute to a revised water bill #243937 of \$537.68. Again, these calculations are not official and could change.

I would apply the same math to the newly issued bill once available.

Please reach back out to me after receiving the next water bill and then we will go for there. Again there will be no interest applied to bill #243937.

Thank you

Tim Olson

Timothy J. Olson
Director of Public Works
Town of Hamilton
PO Box 429
577 Bay Road
Hamilton, MA 01936
Ph. 978-626-5227
tolson@hamiltonma.gov

When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record and is subject to requests under MGL c.66 §10. This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please indicate to the sender that you have received this email in error, and delete the copy you received. Please do not print, copy, retransmit, disseminate, or otherwise use the information.

From: pascaltone@gmail.com [mailto:pascaltone@gmail.com]
Sent: Tuesday, September 24, 2019 8:41 AM
To: Tim Olson <tolson@hamiltonma.gov>
Subject: Re: Water Problem

Tim,

The toilet was broken and running water from June 13th until August 8th. That period covered two billing periods. The bill that I received dated 8/1/2019 covered the reading period 4/10/19 to 7/16/19. Usage was 115,000 gallons. The bill was for \$1,227.95. Since the toilet was not repaired until 8/8/19, there will definitely be an equally excessive amount of water used reflected on the next bill.

I hope you can apply for an abatement for both reading periods. The combined bills should exceed \$2,500.

Many thanks,

Pat

Sent from my iPhone

On Sep 23, 2019, at 6:59 PM, Tim Olson <tolson@hamiltonma.gov> wrote:

Hi Pat,

I am beginning to process your abatement.

I wanted to confirm the toilet leak you experienced has now been fixed and the leak has been addressed.

The last correspondence I had with the water department was that they took a reading on 8/12/19 and since 7/16/19 you have used 114,000 gallons of water.

I believe that was the timeframe you discovered the leak and planning to fix.

It seems you may be again receiving a high water bill which will be out late October/ early November.

Thank you

Tim Olson

Timothy J. Olson
Director of Public Works
Town of Hamilton

PO Box 429
577 Bay Road
Hamilton, MA 01936
Ph. 978-626-5227
tolson@hamiltonma.gov

When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record and is subject to requests under MGL c.66 §10. This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please indicate to the sender that you have received this email in error, and delete the copy you received. Please do not print, copy, retransmit, disseminate, or otherwise use the information.

From: Pascal Tone [<mailto:pascaltone@gmail.com>]
Sent: Friday, September 06, 2019 10:48 AM
To: Tim Olson <tolson@hamiltonma.gov>
Subject: Re: Water Problem

Many thanks, Tim. I will wait to hear from the Town.

On Fri, Sep 6, 2019 at 10:35 AM Tim Olson <tolson@hamiltonma.gov> wrote:

Hi Pat,

I am looking at your account and have begun the abatement process.

If you are caught up on all past due water bills except the one in question, please wait to pay until the abatement process has been completed.

The issue you had seems like a good candidate for an abatement, which usually computes to an approx 50% reduction in the water bill. Any interest accrued on this bill will be waived as this process usually takes a bit to complete.

Thanks

Tim Olson

Timothy J. Olson

Director of Public Works

Town of Hamilton

PO Box 429

577 Bay Road

Hamilton, MA 01936

Ph. 978-626-5227

tolson@hamiltonma.gov

When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record and is subject to requests under MGL c.66 §10. This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please indicate to the sender that you have received this email in error, and delete the copy you received. Please do not print, copy, retransmit, disseminate, or otherwise use the information.

From: pascaltone@gmail.com [mailto:pascaltone@gmail.com]

Sent: Friday, September 06, 2019 9:23 AM

To: Tim Olson <tolson@hamiltonma.gov>

Subject: Fwd: Water Problem

Tim,

I just left you a voicemail message. Any update on this problem would be appreciated. Payment for my August bill was due on Tuesday.

If it is easier for you, please call me on my cellphone: 917-975-4774

Thanks very much,

Pascal "Pat" Tone

Sent from my iPhone

Begin forwarded message:

From: pascaltone@gmail.com
Date: August 27, 2019 at 10:58:31 AM GMT-4
To: tolson@hamiltonma.gov
Subject: Water Problem

Dear Tim,

You will recall the problem I had with a broken flapper valve at my home at 294 Bridge Street. The valve was broken and running water from my departure on June 22nd until my return on August 8th. The last meter reading was done on 7/16/19 and the bill I received on 8/1/19 was for \$1,227.95. Obviously the broken toilet continued to run until I discovered it on 8/8/19. After our email exchange on August 12, I wonder if Buster got over to my property to take another reading? It would be good to know where I stand from a current billing point of view.

Many thanks,

Pascal Tone

Sent from my iPhone

My File Edit Tools Help



- Summary
- Report Options
- Toggle Sort
- View Detail

Account

AR category: 60 - Services - General

Account: 012063

Parcel: 050000003

Location #: 294 Suff Str BRIDGE ST

City: State Zip

Customer: 600087

Name: TONE, PASCAL F

Apt:

Balance: 2448.50

History 8/12/19 499.000

Date	Bill #	P	Service	Seq	Type	Curr Rd	Usage	Amount
11/01/2019	246492		100	1	Charge	500000	115000	1227.95
08/01/2019	243937		100	1	Charge	385000	115000	1227.95
07/23/2019	243937		100	1	App Cr	0	0	-29.08
07/23/2019	241379		100	1	App Cr	0	0	29.08
05/01/2019	241379		100	1	Charge	270000	0	50.00
04/22/2019	241379		100	1	App Cr	0	0	-89.08
04/22/2019	238826		100	1	App Cr	0	0	89.08
03/01/2019	238826		100	1	Pmt Pr	0	0	-100.00
02/01/2019	238826		100	1	Charge	270000	2000	68.40
01/23/2019	238826		100	1	App Cr	0	0	-57.48

OVR

My File Edit Tools Help



Tier History

Replace Hist

Demand Inq

Report Options

Account

Account 012063 Customer 600087
 Parcel 050000003 TONE, PASCAL F
 Location 294 BRIDGE ST Status Active

Service

Service 100 001 WTR-RES/CM Mfr ROCK Meter # 03358143

8/12 - 10/22/19 1,000 GALLONS

1 of 1

Consumption history

8/12/19 499,600

*NOVEMBER
AUGUST*

Read Date	Bill#	P	R	Current	Usage	Repl Use	Use Days	Bill Amt	Charge Amt
10/22/2019	246492	A		500000	115000	0	98	1,227.95	1,227.95
07/16/2019	243937	A		385000	115000	0	97	1,227.95	1,227.95
04/10/2019	241379	A		270000	0	0	84	60.00	60.00
01/16/2019	238826	A		270000	2000	0	92	68.40	68.40
10/16/2018	236274	A		268000	1000	0	91	64.20	64.20
07/17/2018	233728	A		267000	1000	0	104	64.20	64.20
04/04/2018	231150	A		266000	-1000	0	76	55.80	55.80
01/18/2018	228603	A		267000	2000	0	94	68.40	68.40
10/16/2017	226044	A		265000	0	0	91	60.00	60.00
07/17/2017	223488	A		265000	0	0	96	60.00	60.00
04/12/2017	220927	A		265000	0	0	90	60.00	60.00
01/12/2017	218373	A		265000	1000	0	87	64.20	64.20

1 of 1