



MEETING NOTICE

TOWN OF HAMILTON

Pursuant to MGL Chapter 30A, § 18-25
All meeting notices and agenda must be filed and time stamped in
the Town Clerk's Office and posted at least 48 hours prior to the
meeting (excluding Saturdays, Sundays and Holidays)

If posting is *close to the 48 hour requirement* it MUST be
posted by 2:00 P.M. Monday thru Friday.

RECEIVED
TOWN CLERK'S STAMP
HAMILTON, MA
2019 NOV 18 PM 3:13

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|---|----------------------|------------------------|--|
| Committee or Governing Body | OPEN SPACE COMMITTEE | | |
| Meeting Location | Meeting Room | MEMORIAL MEETING ROOM | Address TOWN HALL, BAY ROAD, HAMILTON, MA |
| Day, Date and Time of Meeting | Day THURSDAY | Date NOVEMBER 21, 2019 | Time 9-10 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm |
| Signature of Chairman or Authorized Person | RICHARD L. BOROFF | | Date NOVEMBER 18, 2019 |

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting.

1. Review and approve the minutes of Nov. 14, 2019, meeting.
 2. Learn how to use Google Docs to complete the Plan Goals and Objectives form of the OSRP and to share the work for editing only. Also to practice sharing the document.
 3. Make assignments for the members to work on the 7 Year Action Plan between meetings.
- Backup meeting room, Conference room on the second floor of town hall.