



Commonwealth of Massachusetts
STATE RECLAMATION AND MOSQUITO CONTROL BOARD

**NORTHEAST MASSACHUSETTS MOSQUITO CONTROL
AND WETLANDS MANAGEMENT DISTRICT**

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Roy E. Melnick: *Executive Director*
William Mehaffey, Jr.: *Operations Manager*
Kimberly A. Foss: *Entomologist*
Robyn A. Januszewski: *Biologist*

Commissioners
John W. Morris, CHO: *Chair*
Vincent J. Russo, MD, MPH: *Vice Chair*
Paul Sevigny, RS, CHO
Joseph T. Giarrusso, Conservation Officer
Rosemary Decie, RS

DATE POSTED: DECEMBER 13, 2019

PUBLIC MEETING NOTICE AND AGENDA

**NEMMC District Board of Commissioner's Meeting
December 19, 2019
09:00 AM
118 Tenney Street, Georgetown, MA**

As posted with the Commonwealth of Massachusetts Office of the Secretary of State, the Executive Office of Administration and Finance, the State Reclamation and Mosquito Control Board and all subscribing communities, there will be a meeting of the Northeast Massachusetts Mosquito Control and Wetlands Management District (NEMMC) Board of Commissioners to be held on December 19, 2019 at 09:00 AM.

Agenda as follows:

1. Call to order and Attendance.
2. Review minutes for 10/10/19 NEMMC Commissioner's Board Meeting (vote for action).
3. Introduce Katelynn King and welcome her as the newly hired Wetlands Technician.
4. Commissioners issue Challenge Coins to NEMMC employees for exceptional performance this past season.
5. Review and approve the Job Description for Field Technician/Liaison, BOH/Schools (vote for action) presented by Roy Melnick.
6. Wage Scale Adjustment effective date January 01, 2020 (vote for action) presented by Roy Melnick.
7. Personnel Wage Scale Adjustment effective date January 01, 2020 (vote for action) presented by Roy Melnick.

- Committed to a partnership of the principles of mosquito control and wetland management -

8. Assistant Field Technician posting and update of the hiring process. The position became vacant due a recent retirement on October 04, 2019 presented by Robyn Januszewski.
9. Wetlands projects presented by William Mehaffey and Katelynn King.
 - a. Amesbury. Brushing of a ditch that runs from the outlet of the pond to the culvert adjacent to Jackson Lumber on Route 110 (information only, no vote for action required).
 - b. Newburyport. Maintenance of storm water retention basin on Bartlett Drive. City of Newburyport DPW will brush basin and haul spoils away (vote for action).
 - c. Nahant. 500' of ditch maintenance at Kelly Greens Golf Course (vote for action).
 - d. Parker River National Wildlife Refuge. Pilot program to reduce the height of 7 ditch plugs to lower the water level in several OMWM sites. Sea level rise is now causing mosquito breeding on and between OMWM sites (vote for action).
 - e. Methuen. Early planning stages. Upcoming site visit, mosquito monitoring during spring and summer. Possibly schedule for next fall or winter (information only, no vote for action required). This item will appear in a future Commission meeting.
10. Select the dates and times for the 2020 Commissioner's meetings.
11. Public Comment/Input.
12. Other business.
13. Adjournment.