

MINUTES
Hamilton Historic District Commission / Historical Commission

August 25, 2020
Meeting Held via Zoom Video Conference

MEMBERS PRESENT: Scott Clements, Mary Green, Katherine Mittelbusher, Elizabeth Wheaton, Kristen Weiss (Joined at 6:45 pm)

MEMBERS ABSENT: Olivia Hyde

TOWN STAFF IN ATTENDANCE: Pat Shannon

OTHERS IN ATTENDANCE: Mark Ritz, LLB Architects

Call to Order

The Hamilton Historic District Commission called the meeting to order at 6:30 p.m. A roll call was taken. Mr. Clements, Ms. Green, Ms. Mittelbusher and Ms. Wheaton were present. Ms. Weiss was not present at the time of the roll call, but joined the meeting at 6:45 p.m. Ms. Hyde was not present.

Approve the Minutes of the July 28, 2020 and August 6, 2020 Meetings

Mr. Clements moved to approve the minutes of the July 28, 2020 and August 6, 2020 meetings. Ms. Wheaton seconded the motion. A roll call vote was taken, with “aye” votes from Mr. Clements, Ms. Wheaton, Ms. Green, and Ms. Mittelbusher. The motion passed (4-0).

Update on the Status of the Town Hall Building Project

Mark Ritz of LLB Architects joined the meeting to discuss the comments provided by the HHDC following the August 6, 2020 HHDC meeting.

Mr. Ritz shared the town hall plans on the screen and discussed the HHDC’s comments with the commission. Discussion included a review of the baluster layout, the light fixtures, the paint scheme and the ability to determine the original interior colors, the types of trees in the landscape plan and the crown molding.

The HHDC also discussed the Town Hall Building Committee’s request for a letter to the Architectural Access Board (AAB) in support of removing the ramp on the north side of the building. Ms. Weiss is working to retrieve language from the Massachusetts Historic Commission (MHC) that the HHDC can use in a letter to the AAB. Ms. Weiss is also working to request the MHC provide a letter of support.

Update on the Status of the Cell Tower Memorandum of Agreement (MOA) with Everest Infrastructure

Mr. Shannon provided an update on the status of the cell tower MOA with Everest Infrastructure, noting that the Massachusetts Historic Commission (MHC) is accepting of the working agreement that the HHDC and Everest have agreed to. Mr. Davis of Everest Infrastructure has informed the MHC that the agreement will shortly be affirmed within a formal MOA document which will be received by the FCC, MHC, the HHDC, the Town and Everest Infrastructure.

Adjourn

The Commission discussed the date for the next HHDC meeting. It was determined that the next meeting will take place on September 22, 2020 at 6:30 p.m.

Ms. Weiss made a motion to adjourn the meeting at 7:27 p.m. Mr. Clements seconded the motion. A roll call vote was taken, with "aye" votes from Mr. Clements, Ms. Wheaton, Ms. Green, Ms. Weiss and Ms. Mittelbush. The motion passed (5-0).

Prepared by:

A handwritten signature in dark ink, appearing to read "Pat Shannon", with a long horizontal flourish extending to the right.

Pat Shannon