



# MEETING NOTICE TOWN OF HAMILTON

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HAMILTON, MA  
2021 AUG 31 PM 2: 16

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time-stamped in the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays, and Holidays)

If posting is close to the 48 hour requirement, it MUST be posted by 2:00 pm on Mondays-Thursdays and by 11:00 a.m. on Fridays  
~ Email to [townclerk@hamiltonma.gov](mailto:townclerk@hamiltonma.gov) ~

Committee or Governing Body	CAPCOM		
Meeting Location	Meeting Room	Memorial Room	Address Town Hall
Day, Date, and Time of Meeting	Day Thursday	Date 9/16/21	Time 830 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm
Signature of Chairman or Authorized Person			Date 8/31/21

## AGENDA

Per Open Meeting Law, please list all topics that the Chair reasonably anticipates will be discussed at the meeting

1. Meet with Town Finance Director and other finance staff to discuss budget presentation, challenges, and other relevant issues for the upcoming budget cycle.
  2. Discuss new combined FINCOM/CAPCOM spreadsheet and how to use it
  3. Understand upcoming budget year schedule (if available)
  4. Discuss next meetings, assignments, and other tasks as time permits.
- Zoom link to be provided later.