

## CHAPTER XXXIII

### Hamilton Council on Aging By-law

Article 1.-**Name**-The Organization shall be known as the Hamilton Council on Aging, hereinafter called the "Council".

Article 2.-**Definition**-An elderly person shall be defined as being aged 60 and older.

Article 3.-**Purposes**-The basic purposes of the Council on Aging are:

- a. To act as a unified body for services to the elderly of Hamilton;
- b. To advance, improve and enhance programs for the elderly of Hamilton;
- c. To service all senior residents of Hamilton in as many ways as possible.

Article 4.-**Officers and Elections**-The officers of the Council shall:

- a. Be a Chairman, Vice-Chairman and Secretary
- b. Shall be elected each year by a majority of Council members present and voting at the regular monthly meeting in July.

Article 5.-**Membership**-

- a. The Council shall consist of seven voting members and two alternates who are residents of Hamilton.  
An alternate shall have voting rights only when a quorum is not present and the Alternate is so designated by the Chair of the Council in the member's absence;
- b. Membership on the Council shall be for a 3 year term;
- c. A candidate for Council membership shall submit a letter of intent to the Chairman and be voted on by the Council before presenting the name to the Board of Selectmen for appointment;
- d. If a resignation or incapacity of any officer or member occurs, the remaining term will be filled consistent with the Town of Hamilton Board of Selectmen's policy for filling committee vacancies;
- e. A quorum shall be 4 members;
- f. All members shall be sworn in by the Town Clerk within 10 days of their appointment;
- g. All members shall serve without compensation.

Article 6.-**Meetings**-

- a. The Council shall meet monthly on the first Wednesday of the month, or on such other date as set by the Council Chairman, at a time set by the Council Chairman and at the Hamilton Senior Center, 299 Bay Road.
- b. Special meetings may be called at the request of the Chairman or any four members

Article 7.-**Amendments**-Amendments to these By-Laws must be submitted to the Council and mailed to each member at least seven days prior to the meeting when the amendments are to be considered. If approved, the Board of Selectmen will vote whether to include the amendments in a Warrant article for consideration at an annual or special Town Meeting.

Article 8.-**Annual Report**-An Annual Report shall be submitted to the Town to be included in the Town's Annual Report, and also to the Executive Office of Elder Affairs in Boston.