

## WARRANT

For

### Annual Town Meeting

May 14, 2011

9:00 a.m.

Hamilton-Wenham Regional High School  
Auditorium

### Annual Town Election

May 26, 2011

7:00 a.m. – 8:00 p.m.

Winthrop School  
Cafeteria

***Please note:*** The appendices are available at Town Hall, on-line at [www.hamiltonma.gov](http://www.hamiltonma.gov), and at the meeting. They were omitted from the warrant mailing to save on printing and postage costs.

Please recycle this warrant after the Town meeting.

# Town By-Laws

## CHAPTER II

### RULES AND PROCEDURE OF TOWN MEETINGS

**SECTION 1.** All articles in the warrant shall be taken up in the order of their arrangement, unless otherwise decided by a two-thirds vote.

**SECTION 2.** In case of motions to amend, or to fill out blanks, the one expressing the largest sum or the longest time shall be put first, and an affirmative vote thereon shall be a negative vote on any smaller sum or shorter time.

**SECTION 3.** The report of a committee shall be deemed properly before a meeting if a request for its acceptance is included in an article of the warrant and a copy is published in the Special Report or is filed with the Town Clerk fifteen days prior to the meeting. A vote to accept a final report shall discharge the committee but shall not be equivalent to a vote to carry out its recommendations. A vote on recommendations included in a committee report shall only be in order under an article to that effect in the warrant. A vote to accept a report of progress shall continue the committee under its original authority unless otherwise specified.

**SECTION 4.** If an article of the Warrant has once been acted upon and disposed of, it shall not be again considered at the meeting except by a two-thirds vote.

**SECTION 5.** No money shall be appropriated from the Stabilization Fund except by a 2/3 vote at a Town Meeting.

**SECTION 6.** Only registered voters of the Town shall be admitted and entitled to vote at any Annual or Special meeting provided that upon prior request the Moderator may admit to the meeting persons who are not registered voters and in his discretion may permit them to speak on a subject. Any person so permitted to speak at a meeting shall announce his full name and address to the meeting.

**SECTION 7.** Motions at Town Meeting shall be made orally, but the Moderator may require any motion also to be submitted in writing. Unless otherwise directed thereby the Moderator shall appoint all committees created by the vote of the Town.

**SECTION 8.** The conduct of all Town Meetings not prescribed by law or by the foregoing rules shall be determined by the rules of practice contained in Town Meeting Time, A Handbook of Parliamentary Law, Second Edition.

**SECTION 9.** On matters requiring a two-thirds vote, either by statute or these By-Laws, a count need not be taken and the vote need not be recorded unless the vote declared is immediately questioned by seven or more voters as provided in General Laws, Chapter 39, Section 15.

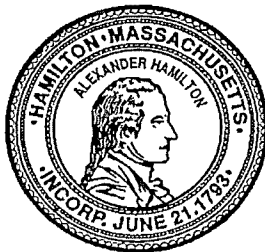
## Annual Town Meeting – May 14, 2011

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**Please note:** *The appendices are available at the Town Hall, on-line @ [www.hamiltonma.gov](http://www.hamiltonma.gov) and at the meeting. They were omitted from the warrant mailing to save in printing and postage costs.*

**Annual Town Meeting – May 14, 2011**



ESSEX, SS

**TO THE CONSTABLE OF THE TOWN OF HAMILTON:**

**GREETINGS:**

*In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Hamilton qualified to vote in election and town affairs, to meet at the Hamilton-Wenham Regional High School in said town, on Saturday, the Fourteenth day of May, in the year Two Thousand Eleven (May 14, 2011) at nine o'clock in the morning (9:00 a.m.), then and there to act on the following articles.*

**SECTION 1: ELECTIONS, REPORTS, PROCEDURES**

<p><b>ARTICLE 2011/5 1-1</b>  <i>Election of Officers</i></p>	<p>To elect the following Town Officers at the Annual Town Election on Thursday, May 26, 2011 from 7:00 a.m. to 8:00 p.m. at the Winthrop School.</p> <ul style="list-style-type: none"> <li>• Town Moderator for one year</li> <li>• Selectman for three years</li> <li>• Town Clerk three years</li> <li>• Assessor for three years</li> <li>• One member of Planning Board for five years</li> <li>• One member of the Planning Board for two years (to fill unexpired term)</li> <li>• Hamilton Housing Authority for five years</li> <li>• Hamilton-Wenham Public Library Trustees for three years</li> <li>• Three members of the Hamilton-Wenham School Committee for three years</li> </ul> <p><b>Moderator:</b> The vote on Article 1-1 is by ballot on Thursday, May 26, 2011 at the Winthrop School. The polls will open at 7:00 a.m. and close at 8:00 p.m.</p>
<p><b>ARTICLE 2011/5 1-2</b> <i>Reports</i></p>	<p>To hear reports of Town Officers and selected committees and to take action thereon or relative thereto. Reports will appear in the Town Report for Calendar Year 2010.</p>

**SECTION 2: FINANCIAL ACTIONS**

<p><b>ARTICLE 2011/5 2-1</b>  <i>Compensation/ Classification Table</i></p>	<p>To see if the Town will amend the Personnel By-law by adopting changes to the classification and compensation table, or take any other action thereon, or relative thereto.</p> <p>[The Proposed Compensation/Classification Table appears as <b>Appendix A</b> to the 2011 Appendix Book.]</p> <p><b>The Board of Selectmen and the Finance and Advisory Committee will make recommendations at Town Meeting.</b></p>
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<p><b>ICLE 2011/5 2-2</b></p> <p><i>General Town Appropriations</i></p>	<p>To see if the Town will raise and appropriate money for schools and all other Town expenses and determine the manner of expending same, or take any action thereon or relative thereto. <i>(Expected request of \$25,206,513.00)</i></p> <p>[The proposed budget appears as <b>Appendix B</b> to the 2011 Appendix Book.] [The approved school budget appears as <b>Appendix C</b> to the 2011 Appendix Book.]</p> <p><b>The Board of Selectmen and the Finance and Advisory Committee will make recommendations at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-3</b></p> <p><i>Water Enterprise Budget</i></p>	<p>To see if the Town will approve the FY 12 Water Enterprise Budget or take any other action thereon, or relative thereto. <i>(Expected request of \$975,383.00)</i></p> <p>[The proposed budget appears as <b>Appendix D</b> to the 2011 Appendix Book.]</p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-4</b></p> <p><i>Waste Reduction Enterprise Budget</i></p>	<p>To see if the Town will approve the FY 12 Waste Reduction Enterprise Budget or take any other action thereon, or relative thereto. <i>(Expected request of \$307,500.00)</i></p> <p>[The proposed budget appears as <b>Appendix E</b> to the 2011 Appendix Book.]</p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-5</b></p> <p><i>North Shore Regional Vocational School District Budget</i></p>	<p>To see if the Town will raise and appropriate a sum of money for the Town's assessed portion of the North Shore Regional Vocational School District's FY 12 budget, or take any other action thereon, or relative thereto. <i>(Expected request of \$179,262.00)</i></p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-6</b></p> <p><i>Community Preservation Committee Budget</i></p>	<p>To see if the Town will act on the Report of the Community Preservation Committee on the Fiscal Year 2012 Community Preservation Budget and specified other projects and appropriate or reserve for later appropriation monies from community preservation fund annual revenues, specific reserves or other available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year, or take other action thereon or relative thereto. <i>(Expected request of \$508,918.00)</i></p> <p>[The Budget appears as <b>Appendix F</b> of the 2011 Appendix Book.]</p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-7</b></p> <p><i>Annual Financial Actions</i></p>	<p>To see if the Town will authorize the following financial actions, or take any other action thereon, or relative thereto.</p> <p>A. To transfer a sum of money from the Cemetery Sale of Lots and Graves Fund to be used for cemetery purposes (expected request \$2,000.00);</p> <p>B. To transfer a sum of money from the Clark Property Fund to the Conservation Fund (expected request \$2,000.00);</p> <p>C. To transfer a sum of money from the Water Enterprise Fund to the General Fund to be used for indirect expenses (expected request \$275,570.00);</p>

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	<p>D. To transfer a sum of money from the General Fund to the Waste Reduction Enterprise Fund to be used for solid waste expenses (expected request \$303,784.00).</p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-8</b>  <i>Annual Authorization of Revolving Funds</i></p>	<p>To see if the Town, pursuant to M.G.L. c. 44, § 53E ½, will authorize or reauthorize revolving funds for certain town departments for the fiscal year beginning July 1, 2011, or take any other action thereon, or relative thereto. <i>(Expected requests of \$229,009.00 and \$15,000.00)</i></p> <p>[The proposed budgets and details of expenditure appear as <b>Appendices G and H</b> to the 2011 Appendix Book.]</p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-9</b>  <i>OPEB Trust Fund</i></p>	<p>To see if the Town will accept M.G.L. c. 32B, § 20 which authorizes the Town to establish an Other Post Employment Benefits Liability Trust Fund to reduce the unfunded liability of health care and other post employment benefits to meet the normal cost of all such future benefits for which the Town of Hamilton is obligated, and raise and appropriate a sum of money for deposit in said Trust Fund, or take any other action thereon or relative thereto. <i>(Expected request of \$25,000.00)</i></p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-10</b>  <i>Meals Tax Revenue to Stabilization Fund</i></p>	<p>To see if the Town will transfer a sum of money to be sourced from the annual meals tax revenue to the Commercial Economic Development Stabilization Fund, or take any other action thereon, or relative thereto. <i>(Expected request \$30,000.00)</i></p> <p><b>The Board of Selectmen recommends No Action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-11</b>  <i>Debt for capping landfill and Ballot Question</i></p>	<p>To see if the Town will appropriate a sum of money for the cost of closing and capping the Town landfill, including planning, design and engineering, and all other costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; and if by borrowing, to determine whether the appropriation and borrowing shall be contingent upon an affirmative vote of the Town to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) the amounts required to pay the principal of and interest on the borrowing authorized; and to raise and appropriate a sum of money for bond issuance costs, or take any other action thereon or relative thereto. <i>(Expected debt request \$2,000,000.00 and bond issuance costs \$34,760.00)</i></p> <p align="center"><b>See Ballot Question #1 at the end of the warrant</b></p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-12</b>  <i>MUNIS contract</i></p>	<p>To see if the Town will authorize the Board of Selectmen to execute a five year contract for MUNIS accounting software and support, or take any other action thereon, or relative thereto. <i>(Total contract amount \$165,000.00)</i></p> <p><b>The Board of Selectmen recommends favorable action.</b></p>

**Annual Town Meeting – May 14, 2011**

<p><b>ICLE 2011/5 2-13</b>  <i>Transfer from Capital Library to Capital Landfill</i></p>	<p><b>The Finance and Advisory Committee will make a recommendation at Town Meeting.</b>  To see if the Town will transfer a sum of money from the Capital Library Fund to the Capital Landfill Fund, contingent upon the passage of a referendum question pursuant to M.G.L. c.59, §21(C)(k), or take any other action thereon, or relative thereto. <i>(Expected request \$185,000.00)</i>  <b>The Board of Selectmen recommends favorable action.</b> <b>The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 2-14</b>  <i>Transfer to Stabilization Fund</i></p>	<p>To see if the Town will raise and appropriate a sum of money to replenish the general Stabilization Fund, or take any other action thereon, or relative thereto. <i>(Expected request \$100,000.00)</i>  <b>The Board of Selectmen recommends favorable action.</b> <b>The Finance and Advisory Committee recommends favorable action.</b></p>
<p><b>ARTICLE 2011/5 2-15</b>  <i>Transfer from Recycling Receipt Fund to Waste Enterprise Fund</i></p>	<p>To see if the Town will transfer a sum of money from the Recycling Receipt Fund to the Waste Enterprise Fund, contingent upon approval of the proposed amendments to General By-law Ch. XIV, Disposal of Refuse and Garbage, or take any other action thereon, or relative thereto. <i>(Expected request of \$18,000.00)</i>  <b>The Board of Selectmen recommends favorable action.</b> <b>The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>

**SECTION 3: PLANNING /ZONING ACTIONS**

	<p align="center">NONE</p>
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**SECTION 4: TOWN BY-LAW AMENDMENTS**

<p><b>ARTICLE 2011/5 4-1</b>  <i>Delete Ch. X, Sec. 9 of General Bylaws</i></p>	<p>To see if the Town will delete Chapter X, Sec. 9 of the General Bylaws pertaining to winter storm parking ban on all public ways, to be replaced, pursuant to M.G.L. c.40, §22, with rules and regulations adopted by the Board of Selectmen, including a schedule of fines pursuant to Chapter XIII of the Town Bylaws for each violation thereof, or take any other action thereon or relative thereto.  <b>The Board of Selectmen recommends favorable action.</b> <b>The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 4-2</b>  <i>Amendment to Disposal of Refuse and Garbage General Bylaw (Chapter XIV)</i></p>	<p>To see if the Town will amend the Disposal of Refuse and Garbage General Bylaw Chapter XIV, or take any action thereon or relative thereto.  [The current and proposed language appears as <b>Appendix I</b> to the 2011 Appendix Book.]  <b>The Board of Selectmen recommends favorable action.</b> <b>The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>

**Annual Town Meeting – May 14, 2011**

**SECTION 5: OTHER ACTIONS**

<p><b>ARTICLE 2011/5 5-1</b></p> <p align="center"><i>Hamilton Development Corporation</i></p>	<p>To see if the Town will authorize the Board of Selectmen to petition the Legislature to enact special legislation to establish a Hamilton Development Corporation, in the form attached as Appendix J to the 2011 Appendix Book, provided, however, that the Legislature may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill prior to enactment by the Legislature; and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition, or take any other action thereon or relative thereto. (<b>Appendix J</b> to the 2011 Appendix Book)</p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 5-2</b></p> <p align="center"><i>Acceptance of M.G.L. Ch. 43D and Landfill as Priority Development Site</i></p>	<p>To see if the Town will accept the provisions of M.G.L. c. 43D, Expedited Permitting, and approve the filing of an application with the Interagency Permitting Board for the designation of the landfill off Chebacco Road, Assessors Map 75, Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11 and Map 72, Lot 3 as a Priority Development Site, or take any other action thereon or relative thereto.</p> <p><b>The Board of Selectmen and the Finance and Advisory Committee will make recommendations at Town Meeting.</b></p>
<p><b>ARTICLE 2011/5 5-3</b></p> <p align="center"><i>Electrical Easement at Patton Park</i></p>	<p>To see if the Town will grant an electrical easement to National Grid to maintain and repair electrical service at Patton Park, or take any other action thereon or relative thereto.</p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
<p><b>Article 2011/5 5-4</b></p> <p align="center"><i>Petition to Legislature concerning Group Insurance Policies</i></p>	<p>To see if the Town will authorize the Board of Selectmen to petition the General Court to enact special legislation, as set forth below, authorizing the Town to alter and amend employee group insurance policies without being subject to collective bargaining; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court; and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition:</p> <p align="center"><b>“AN ACT AUTHORIZING THE TOWN OF HAMILTON TO NEGOTIATE AND PURCHASE GROUP INSURANCE POLICIES</b></p> <p><i>SECTION 1. Notwithstanding the provisions of chapter 32B and chapter 150E of the General Laws or any other general or special law to the contrary, the Town of Hamilton is authorized at the discretion of the Board of Selectmen, without bargaining under said chapters 32B or 150E concerning the decision or the impact thereof, to negotiate and purchase group insurance policies for employees, retirees and their dependents; alter current and future group insurance plan design features including but not limited to co-payments, deductibles and tiered provider network co-payments; and participate in or join a state program providing group insurance policies including those provided by the Group Insurance Commission or other</i></p>



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	<p><i>similar program.</i></p> <p><i>SECTION 2. The provisions of this act shall not affect the town's obligations under any collective bargaining agreements between the town and any unions in effect on the effective date of this act; provided, however, that for the purposes of this act, the town's collective bargaining obligations with respect to group insurance policies under any such collective bargaining agreement(s) shall cease as of the date of expiration of the agreement(s), regardless of whether a successor collective bargaining agreement has been approved.</i></p> <p><i>SECTION 3. This action shall take effect upon its passage.”,</i></p> <p>or to take any other action thereon or relative thereto.</p> <p><b>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</b></p>
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**SECTION 6: CLOSING FINANCIAL ACTIONS**

<p><b>ARTICLE 2011/5 6-1</b></p> <p><i>Free Cash Application</i></p>	<p>To see if the Town will reserve, appropriate and authorize the Assessors to use available certified free cash to reduce the tax rate for the Fiscal Year beginning July 1, 2011, or take any action thereon or relative thereto. <i>(Expected request \$275,000.00)</i></p> <p><b>The Board of Selectmen and the Finance and Advisory Committee will make a recommendation at the Town Meeting.</b></p>
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**Annual Town Election will be held on Thursday, May 26, 2011 at the Winthrop School.  
The polls will be open from 7:00 a.m. to 8:00 p.m.**

**Proposition 2½ Debt Exclusion Ballot Question**

**Question #1:**

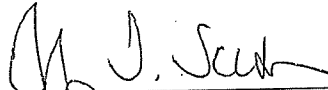
**Shall the Town of Hamilton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to finance the cost of closing and capping the Town landfill, including planning, design and engineering, and all other costs incidental or related thereto?**

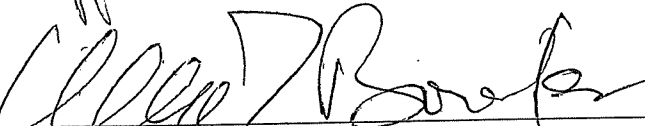
Annual Town Meeting – May 14, 2011

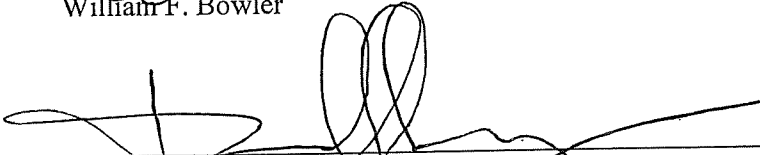
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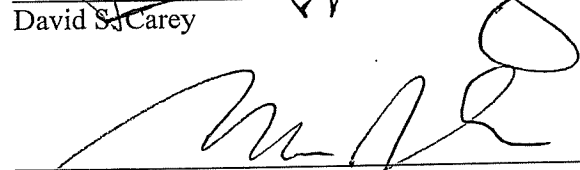
Given under our hands April 11, 2011

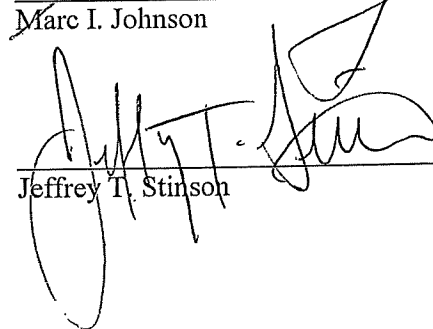
**HAMILTON BOARD OF SELECTMEN**

  
\_\_\_\_\_  
Jennifer T. Scuteri, Chair

  
\_\_\_\_\_  
William F. Bowler

  
\_\_\_\_\_  
David S. Carey

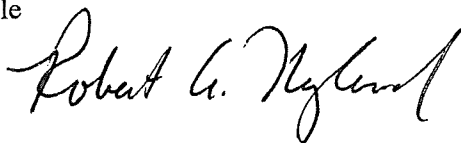
  
\_\_\_\_\_  
Marc I. Johnson

  
\_\_\_\_\_  
Jeffrey T. Stinson

Hamilton, Massachusetts

I have this day served this warrant as directed by Chapter 1, Section 1b of the Town By-laws.

Constable



4-14-11



# **APPENDICES**

For

## **Annual Town Meeting Warrant**

May 14, 2011

9:00 a.m.

Hamilton-Wenham Regional High School  
Auditorium

## **Annual Town Election**

May 26, 2011

7:00 a.m. – 8:00 p.m.

Winthrop School  
Cafeteria

# ANNUAL TOWN MEETING

MAY 14, 2011

# ANNUAL TOWN ELECTION

MAY 26, 2011

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**APPENDIX A**  
**COMPENSATION / CLASSIFICATION TABLE**  
**FISCAL YEAR 2012**

**GENERAL GOVERNMENT**

(#) = See footnote - end of Comp. Table

**Salaried Positions - 52.2 weeks**

	Steps	I	II	III	IV	V	VI	VII
		Start	6 months	18 months	30 months	42 months	54 months	66 months
(1)	Director of Finance/Accountant	72,516	75,416	78,433	81,570	84,833	88,226	91,755
	Treasurer-Collector	52,846	54,960	57,158	59,444	61,822	64,295	66,867
	Director of Assessors	52,846	54,960	57,158	59,444	61,822	64,295	66,867
	Town Accountant (vacant)	44,781	46,572	48,435	50,373	52,388	54,483	56,663
	Recreation Director	44,781	46,572	48,435	50,373	52,388	54,483	56,663
(2)	Building/Zoning Inspector	37,963	39,481	41,061	42,703	44,411	46,188	48,035
(3)	Conservation Coordinator	37,963	39,481	41,061	42,703	44,411	46,188	48,035
(3/10)	CPA/Planning Coordinator	37,963	39,481	41,061	42,703	44,411	46,188	48,035
(3)	Planning Coordinator	37,963	39,481	41,061	42,703	44,411	46,188	48,035

**Hourly Positions**

	Steps	I	II	III	IV	V	VI	VII
		Start	6 months	18 months	30 months	42 months	54 months	66 months
	Asst. to the Town Manager	19.07	19.83	20.62	21.44	22.30	23.19	24.12
	Assistant Town Accountant	20.56	21.38	22.24	23.13	24.06	25.02	26.03
	Assistant Treasurer/Collector	20.56	21.38	22.24	23.13	24.06	25.02	26.03
(2)	Facilities Repair & Maintenance	18.09	18.81	19.56	20.34	21.15	22.00	22.88
	Administrative Assistant	15.69	16.32	16.97	17.65			
	Custodian	15.32	15.93	16.57	17.23			
	Clerk/Typist	14.66	15.25	15.86	16.49			

**Town Hall Union - Hourly Compensation table established by Union Contract. Negotiations in progress.**

Steps	I	II	III	IV	V	VI	VII
	Start	6 months	18 months	30 months	42 months	54 months	66 months
Administrative Assts. - Grade I	16.74	17.41	18.11	18.83	19.58	20.36	21.17
Administrative Assts. - Grade II	17.91	18.63	19.38	20.16	20.97	21.81	22.68

**PUBLIC WORKS**

**Salaried Positions - 52.2 weeks**

Steps	I	II	III	IV	V	VI	VII
	Start	6 months	18 months	30 months	42 months	54 months	66 months
Director of Public Works	72,516	75,416	78,433	81,570	84,833	88,226	91,755

**DPW Union - Hourly Compensation table established by Union Contract. Negotiations in progress.**

Steps	I	II	III	IV	V		
	Start	9 months	21 months	33 months	45 months		
Foreman	20.65	21.47	22.33	23.22	24.15		
Mechanic	20.65	21.47	22.33	23.22	24.15		
Plant Operator - Primary	20.65	21.47	22.33	23.22	24.15		
Foreman 2	18.85	19.61	20.39	21.21	22.05		
Plant Operator - Secondary	18.53	19.28	20.05	20.85	21.68		
Heavy Equipment Operator	17.91	18.62	19.37	20.14	20.95		
Truck Driver/Laborer	16.68	17.34	18.05	18.77	19.52		

**APPENDIX A**  
**COMPENSATION / CLASSIFICATION TABLE**  
**FISCAL YEAR 2012**

**PUBLIC SAFETY**

(#) = See footnote - end of Comp. Table

**Salaried Positions - 52.2 weeks**

	Steps	I	II	III	IV	V	VI	VII
		Start	6 months	18 months	30 months	42 months	54 months	66 months
(2)	Chief of Police	72,516	75,416	78,433	81,570	84,833	88,226	91,755
	Chief of Fire	72,516	75,416	78,433	81,570	84,833	88,226	91,755
(2)	Health Agent	52,846	54,960	57,158	59,444	61,822	64,295	66,867
(1)	Emergency Center Supervisor	44,781	46,572	48,435	50,373	52,388	54,483	56,663
	Fire Inspector	44,781	46,572	48,435	50,373	52,388	54,483	56,663

**Police Union - Hourly Compensation table established by Union Contract.**

	Steps	I	II	III	IV	V	VI	VII
		0	1 yrs.	5 yrs.	10 yrs.	15 yrs.	20 yrs.	25 yrs.
Employees Hired Prior to 7/1/2010								
(7), (8)	W/O College Degree	19.70	24.12	24.72	25.32	25.93	26.53	26.89
(7), (8)	BA/BS	23.65	28.94	29.66	30.39	31.11	31.83	32.27
(7), (8)	MA/MS	24.63	30.15	30.90	31.65	32.41	33.16	33.62

Employees Hired After 7/1/2010								
(7), (8)	W/O College Degree	19.70	24.12	24.72	25.32	25.93	26.53	26.89
(7), (8)	BA/BS	21.67	26.53	27.19	27.85	28.52	29.18	29.58
(7), (8)	MA/MS	22.17	27.13	27.81	28.49	29.17	29.84	30.25

**Emergency Center Union - Weekly Comp. table established by Union Contract. Negotiations in progress.**

	Steps	I	II	III	IV	V	VI	VII
		Start	6 months	18 months	36 months	48 months	60 months	72 months
(6)	Dispatcher (weekly rates)	613.20	650.00	688.80	730.40	759.60	790.00	821.60
(4)	EMD Stipend (weekly rate)	30.00						

**Hourly Positions**

	Steps	I	II	III	IV	V	VI	VII
		Start	6 months	18 months	30 months	42 months	54 months	66 months
(5)	Asst. Fire Inspector/Firefighter	16.70	17.37	18.06	18.78	19.53	20.31	21.12
	Firefighter/Operator	16.70	17.37	18.06	18.78	19.53	20.31	21.12

	Steps	I	II	III	IV			
		Start	6 months	18 months	36 months			
(2)	Fire Equipment Mechanic	19.17	19.94	20.74	21.57			
	Reserve Patrolman	16.63	17.63	18.68	19.81			
	Matron	16.63	17.63	18.68	19.81			
	Emergency Center Dispatcher (P/T)	15.32	16.24	17.22	18.25			
(9)	Animal Control Officer	14.47	15.05	15.65	16.27			
	Fire EMT Stipend (weekly rate)	50.00						

**Call Firefighters**

Rank	Hourly Wage	Certified 5%					
Deputy Chief	24.59	25.82					
Captain	22.78	23.92					
Lieutenant	20.95	22.00					
Inspector; Electrical/Building	20.95	n/a					
Firefighter w/ CPR 1st. Responder	18.21	19.12					
Probationary Firefighter	15.48	n/a					

**APPENDIX A**  
**COMPENSATION / CLASSIFICATION TABLE**  
**FISCAL YEAR 2012**

**OTHER**

<b>Elected/Appointed Positions (MGL 41 s.108 &amp; 108A)</b>	<b>Annual Salary</b>
Town Manager	125,000
Chief of Police	112,500
Town Clerk	56,663
Selectmen/Chairman	3,225
Board of Assessors/Chairman	2,878
Selectmen/Members	2,852
Board of Assessors/Members	2,150
Board of Appeals/Chairman	1,648
Board of Health/Chairman	856
Board of Health/Members	485

(1)

<b>Inspectional Services</b>	<b>Annual Pay</b>
Building/Zoning Inspector	26,000
Plumbing/Gas Inspector	13,147
Electrical Inspector	13,147
Animal Inspector	3,999
Sealer of Weights & Measures	1,845
Asst. Plumbing/Gas Inspector	809
Asst. Electrical Inspector	809
Asst. Building Inspector	809

<b>Professional Stipends</b>	<b>Annual Rate</b>
Animal Pick-Up (Deceased)	2,400
Animal Control Officer/Wildlife	2,400
Dog Officer	2,400
Deputy Fire Chief	1,500
EMD Certification (ECO Supervisor)	1,300
EMT Certification (Police Officers)	1,500
Harbormaster	1,200
Cert. Treas/Collector & Town Clerk	1,000
Fire Dept. Captains	750
Fire Dept. Training Officer	500

<b>Contract Rates - Part-time</b>	<b>Contract Rate</b>
MIS Systems Analyst <i>(annually)</i>	30,013
Valuation Consultant <i>(annually)</i>	24,735
Health Agent <i>(hourly)</i>	45.39
Health Inspector <i>(hourly)</i>	35.00
Public Health Nurse <i>(hourly)</i>	35.00
Facility Maintenance Technician	23.95
Firefighter Equipment Mechanic	25.82
(11) Council on Aging Dir. <i>(hourly)</i>	15.72

(11)

<b>Occasional Help</b>	<b>Range of Compensation</b>
Registrar of Voters <i>(annually)</i>	298.00
Poll Worker <i>(hourly)</i>	8.00 10.00
General Clerical <i>(hourly)</i>	8.00 10.88
Laborer: Light Work <i>(hourly)</i>	8.00 11.96
Recreation Instructor <i>(Hourly or per Class)</i>	8.00 80.00
Seasonal Recreation Help <i>(hourly)</i>	8.00 20.00
(12) Senior Work-Off Program <i>(hourly)</i>	8.00

(12)

**Legend:**

- (1) Position also receives "Professional Stipends."
- (2) Currently under a contract which differs from the salary table. See "OTHER" section at the end of Comp. Table.
- (3) Less than full-time. Hourly wage is based on annual salary from table calculated on a 37.5 hr. work week.
- (4) Dispatchers who hold Emergency Medical Dispatch Certification.
- (5) Firefighter/Operator holding officer position in Call Force will receive 5% differential.
- (6) The ECO Dispatcher's base pay differential for evening (3p.m. to 11p.m.) is 3% and nights (11p.m. to 7a.m.) is 5%.
- (7) The Patrolman's base pay differential for evening (4p.m. to 12a.m.) is 5% and nights (12a.m. to 8a.m.) is 7%.
- (8) Lieutenants shall receive 25% more than the corresponding patrolman's rate. Sergeants and Inspectors shall receive 15% more than the corresponding patrolman's rate.
- (9) Compensation paid by stipend. See Stipend Table.
- (10) Funded by Community Preservation Act -Administration.
- (11) Funded through Elder Affairs Grant.
- (12) Annual Abatement not to exceed \$1,000.00 per household. Hourly rate based on minimum wage.

**APPENDIX B**

**GENERAL TOWN APPROPRIATION**

	FY2009 Actual	FY2010 Actual	FY2011 Budgeted	FY2011 Projected	FY2012 Proposed	Variance Budget to Proposed
<b><u>GENERAL GOVERNMENT</u></b>						
<b><u>SELECTMEN</u></b>						
Salaries	\$ 21,611	\$ 16,600	\$ 26,689	\$ 20,815	\$ 26,689	0.00%
Expenses	\$ 85,468	\$ 41,518	\$ 10,950	\$ 9,400	\$ 10,260	-6.30%
<b>Total</b>	<b>\$ 107,080</b>	<b>\$ 58,118</b>	<b>\$ 37,639</b>	<b>\$ 30,215</b>	<b>\$ 36,949</b>	<b>-1.83%</b>
<b><u>TOWN MANAGER</u></b>						
Salaries	\$ 132,527	\$ 175,003	\$ 224,621	\$ 224,621	\$ 171,565	-23.62%
Expenses	\$ 9,183	\$ 55,925	\$ 85,360	\$ 85,360	\$ 84,386	-1.14%
<b>Total</b>	<b>\$ 141,710</b>	<b>\$ 230,928</b>	<b>\$ 309,981</b>	<b>\$ 309,981</b>	<b>\$ 255,951</b>	<b>-17.43%</b>
<b><u>FINANCE &amp; ADVISORY COMMITTEE</u></b>						
Expenses	\$ 239	\$ 214	\$ 250	\$ -	\$ 250	0.00%
Reserve Fund- <i>Actuals are in Department Totals</i>	\$ 100,586	\$ 100,478	\$ 120,000	\$ 103,124	\$ 120,000	0.00%
<b>Total</b>	<b>\$ 100,826</b>	<b>\$ 100,692</b>	<b>\$ 120,250</b>	<b>\$ 103,124</b>	<b>\$ 120,250</b>	<b>0.00%</b>
<b><u>FINANCE</u></b>						
Salaries	\$ 118,061	\$ 131,002	\$ 140,050	\$ 140,050	\$ 142,684	1.88%
Expenses	\$ 2,061	\$ 4,104	\$ 3,000	\$ 4,000	\$ 10,000	233.33%
Computer Expense	\$ 73,073	\$ 69,592	\$ 73,580	\$ 72,580	\$ 95,616	29.95%
Capital Lease Purchase	\$ -	\$ 9,690	\$ 9,700	\$ 9,700	\$ 36,200	273.20%
<b>Total</b>	<b>\$ 193,194</b>	<b>\$ 214,388</b>	<b>\$ 226,330</b>	<b>\$ 226,330</b>	<b>\$ 284,500</b>	<b>25.70%</b>
<b><u>ASSESSORS</u></b>						
Salaries	\$ 137,137	\$ 140,994	\$ 137,762	\$ 137,762	\$ 138,609	0.61%
Expenses	\$ 3,923	\$ 9,446	\$ 14,636	\$ 14,636	\$ 15,453	5.58%
<b>Total</b>	<b>\$ 141,060</b>	<b>\$ 150,440</b>	<b>\$ 152,398</b>	<b>\$ 152,398</b>	<b>\$ 154,062</b>	<b>1.09%</b>
<b><u>TREASURER &amp; COLLECTOR</u></b>						
Salaries	\$ 141,277	\$ 143,182	\$ 152,245	\$ 152,245	\$ 153,049	0.53%
Expenses	\$ 32,507	\$ 39,442	\$ 59,650	\$ 37,980	\$ 35,650	-40.23%
<b>Total</b>	<b>\$ 173,784</b>	<b>\$ 182,624</b>	<b>\$ 211,895</b>	<b>\$ 190,225</b>	<b>\$ 188,699</b>	<b>-10.95%</b>
<b><u>TOWN COUNSEL</u></b>						
Salaries	\$ 20,250	\$ 10,125	\$ 21,000	\$ 21,000	\$ 21,000	0.00%
Expenses	\$ 165,882	\$ 78,144	\$ 100,000	\$ 94,000	\$ 100,000	0.00%
<b>Total</b>	<b>\$ 186,132</b>	<b>\$ 88,269</b>	<b>\$ 121,000</b>	<b>\$ 115,000</b>	<b>\$ 121,000</b>	<b>0.00%</b>
<b><u>FACILITY MANAGEMENT</u></b>						
Salaries	\$ 23,933	\$ 38,032	\$ 41,400	\$ 37,600	\$ 34,900	-15.70%
Expenses	\$ 77,677	\$ 167,816	\$ 172,054	\$ 178,852	\$ 166,900	-3.00%
<b>Total</b>	<b>\$ 101,611</b>	<b>\$ 205,848</b>	<b>\$ 213,454</b>	<b>\$ 216,452</b>	<b>\$ 201,800</b>	<b>-5.46%</b>
<b><u>TOWN CLERK</u></b>						
Salaries	\$ 93,193	\$ 85,679	\$ 90,548	\$ 90,548	\$ 90,277	-0.30%
Expenses	\$ 1,507	\$ 13,178	\$ 11,960	\$ 11,960	\$ 12,992	8.63%
<b>Total</b>	<b>\$ 94,700</b>	<b>\$ 98,857</b>	<b>\$ 102,508</b>	<b>\$ 102,508</b>	<b>\$ 103,269</b>	<b>0.74%</b>
<b><u>ELECTIONS &amp; REGISTRATION</u></b>						
Salaries	\$ 2,589	\$ 15,402	\$ 14,577	\$ 14,577	\$ 11,753	-19.37%
Expenses	\$ 21,884	\$ 15,226	\$ 20,242	\$ 20,242	\$ 15,362	-24.11%
<b>Total</b>	<b>\$ 24,473</b>	<b>\$ 30,628</b>	<b>\$ 34,819</b>	<b>\$ 34,819</b>	<b>\$ 27,115</b>	<b>-22.13%</b>
<b><u>PLANNING BOARD</u></b>						
Salaries	\$ 10,757	\$ 26,193	\$ 32,608	\$ 31,700	\$ 32,654	0.14%
Expenses	\$ 2,145	\$ 899	\$ 2,200	\$ 2,200	\$ 2,200	0.00%
<b>Total</b>	<b>\$ 12,901</b>	<b>\$ 27,092</b>	<b>\$ 34,808</b>	<b>\$ 33,900</b>	<b>\$ 34,854</b>	<b>0.13%</b>

Proposed for ATM on May 14, 2011



**GENERAL TOWN APPROPRIATION**

	FY2009 Actual	FY2010 Actual	FY2011 Budgeted	FY2011 Projected	FY2012 Proposed	Variance Budget to Proposed
<b><u>CONSERVATION COMMISSION</u></b>						
Salaries	\$ 25,399	\$ 25,779	\$ 25,620	\$ 25,620	\$ 25,620	0.00%
Expenses	\$ 403	\$ 403	\$ 1,335	\$ 1,335	\$ 1,955	46.44%
<b>Total</b>	<b>\$ 25,802</b>	<b>\$ 26,182</b>	<b>\$ 26,955</b>	<b>\$ 26,955</b>	<b>\$ 27,575</b>	<b>2.30%</b>
<b><u>CHEBACCO WOODS</u></b>						
Expenses	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	0.00%
<b>Total</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>	<b>\$ 1,600</b>	<b>0.00%</b>
<b><u>PERSONNEL BOARD</u></b>						
Expenses <i>Moved to Town Manager</i>	\$ 200	\$ -	\$ 350	\$ -		
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 1,204,486</b>	<b>\$ 1,315,188</b>	<b>\$ 1,593,987</b>	<b>\$ 1,440,383</b>	<b>\$ 1,557,624</b>	<b>-2.28%</b>

**PROTECTION OF PERSONS & PROPERTY**

**POLICE**

Salaries	\$ 1,322,780	\$ 1,177,256	\$ 1,167,331	\$ 1,232,343	\$ 1,284,260	10.02%
Expenses	\$ 69,287	\$ 57,010	\$ 86,888	\$ 86,888	\$ 102,888	18.41%
Capital Lease Purchase	\$ 8,300	\$ 30,096	\$ 40,900	\$ 39,761	\$ 37,771	-7.65%
<b>Total</b>	<b>\$ 1,400,367</b>	<b>\$ 1,264,362</b>	<b>\$ 1,295,119</b>	<b>\$ 1,358,992</b>	<b>\$ 1,424,919</b>	<b>10.02%</b>

**AMBULANCE SERVICE**

Expenses	\$ 16,750	\$ -	\$ -			
Capital						
<b>Total</b>	<b>\$ 16,750</b>	<b>\$ -</b>	<b>\$ -</b>			

**PUBLIC SAFETY BUILDING**

Salaries	\$ 14,490	Moved to				
Expenses	\$ 73,479	Facility				
<b>Total</b>	<b>\$ 87,970</b>	Management				

**EMERGENCY MANAGEMENT**

Expenses	\$ 1,957	\$ 1,043	\$ 1,550	\$ 1,550	\$ 1,650	6.45%
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**ANIMAL CONTROL**

Salaries	\$ 8,400	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200	0.00%
Expenses	\$ 811	\$ 1,049	\$ 2,600		\$ 3,000	15.38%
<b>Total</b>	<b>\$ 9,211</b>	<b>\$ 8,249</b>	<b>\$ 9,800</b>	<b>\$ 7,200</b>	<b>\$ 10,200</b>	<b>4.08%</b>

**FIRE**

Salaries	\$ 453,728	\$ 474,881	\$ 462,246	\$ 462,246	\$ 471,188	1.93%
Expenses	\$ 48,751	\$ 59,823	\$ 68,440	\$ 68,440	\$ 69,891	2.12%
Capital or Lease purchase	\$ 49,209	\$ 59,601	\$ 9,667	\$ 9,667	\$ 25,667	165.51%
<b>Total</b>	<b>\$ 551,688</b>	<b>\$ 594,305</b>	<b>\$ 540,353</b>	<b>\$ 540,353</b>	<b>\$ 566,746</b>	<b>4.88%</b>

APPENDIX B

GENERAL TOWN APPROPRIATION

	FY2009 Actual	FY2010 Actual	FY2011 Budgeted	FY2011 Projected	FY2012 Proposed	Variance Budget to Proposed
<b><u>INSPECTIONAL SERVICES</u></b>						
Salaries	\$ 100,604	\$ 102,500	\$ 103,513	\$ 103,513	\$ 103,512	0.00%
Expenses	\$ 9,973	\$ 7,413	\$ 8,650	\$ 8,650	\$ 8,650	0.00%
<b>Total</b>	<b>\$ 110,577</b>	<b>\$ 109,913</b>	<b>\$ 112,163</b>	<b>\$ 112,163</b>	<b>\$ 112,162</b>	<b>0.00%</b>
<b><u>EMERGENCY CENTER OPERATIONS</u></b>						
Salaries	\$ 299,275	\$ 271,884	\$ 180,318	\$ 180,318	\$ 135,842	-24.67%
Expenses	\$ 28,543	\$ 35,330	\$ 27,522	\$ 27,522	\$ 49,777	80.86%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total</b>	<b>\$ 327,818</b>	<b>\$ 307,214</b>	<b>\$ 207,840</b>	<b>\$ 207,840</b>	<b>\$ 185,619</b>	<b>-10.69%</b>
<b>TOTAL PROTECTION OF PERSONS</b>	<b>\$ 2,506,338</b>	<b>\$ 2,285,086</b>	<b>\$ 2,166,825</b>	<b>\$ 2,228,098</b>	<b>\$ 2,301,296</b>	<b>6.21%</b>
<b><u>SCHOOLS</u></b>						
<b>HW REGIONAL SCHOOL DISTRICT</b>	<b>\$ 15,116,019</b>	<b>\$ 15,323,686</b>	<b>\$ 15,601,818</b>	<b>\$ 15,601,818</b>	<b>\$ 15,644,850</b>	<b>0.28%</b>
<b>NORTH SHORE TECHNICAL HIGH SCHOOL</b>	<b>\$ 145,281</b>	<b>\$ 117,265</b>	<b>\$ 159,008</b>	<b>\$ 159,008</b>	<b>\$ 179,262</b>	<b>12.74%</b>
<b>TOTAL SCHOOLS</b>	<b>\$ 15,261,300</b>	<b>\$ 15,440,951</b>	<b>\$ 15,760,826</b>	<b>\$ 15,760,826</b>	<b>\$ 15,824,112</b>	<b>0.40%</b>
<b><u>DEPARTMENT OF PUBLIC WORKS</u></b>						
<b><u>HIGHWAY/DPW</u></b>						
Salaries	\$ 446,430	\$ 398,558	\$ 390,400	\$ 390,400	\$ 390,150	-0.06%
Expenses Highway	\$ 92,009	\$ 111,997	\$ 141,750	\$ 141,750	\$ 132,750	-6.35%
Expenses DPW	\$ 92,813	\$ 73,580	\$ 92,150	\$ 92,150	\$ 85,450	-7.27%
Capital Lease Purchase	\$ 9,275	\$ 9,540	\$ 9,540	\$ 9,540	\$ 9,540	0.00%
<b>Total</b>	<b>\$ 640,527</b>	<b>\$ 593,675</b>	<b>\$ 633,840</b>	<b>\$ 633,840</b>	<b>\$ 617,890</b>	<b>-2.52%</b>
<b><u>SNOW REMOVAL</u></b>						
Salaries	\$ 91,066	\$ 71,617	\$ 63,620	\$ 90,750	\$ 71,400	12.23%
Expenses	\$ 192,793	\$ 115,766	\$ 100,000	\$ 200,630	\$ 116,500	16.50%
<b>Total</b>	<b>\$ 283,859</b>	<b>\$ 187,383</b>	<b>\$ 163,620</b>	<b>\$ 291,380</b>	<b>\$ 187,900</b>	<b>14.84%</b>
<b><u>PARK DEPARTMENT</u></b>						
Salaries	\$ 68,577	\$ 59,280	\$ 63,319	\$ 63,319	\$ 67,609	6.78%
Expenses	\$ 13,644	\$ 11,377	\$ 13,300	\$ 13,300	\$ 12,550	-5.64%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total</b>	<b>\$ 82,221</b>	<b>\$ 70,657</b>	<b>\$ 76,619</b>	<b>\$ 76,619</b>	<b>\$ 80,159</b>	<b>4.62%</b>
<b>TOTAL DEPARTMENT OF PUBLIC WORKS</b>	<b>\$ 1,006,607</b>	<b>\$ 851,715</b>	<b>\$ 874,079</b>	<b>\$ 1,001,839</b>	<b>\$ 885,949</b>	<b>1.36%</b>
<b><u>HEALTH &amp; HUMAN SERVICES</u></b>						
<b><u>WASTE, RECYCLING AND LANDFILL</u></b>						
Expenses-Collection & Hauling	\$ 79,910	\$ 102,701	\$ 128,700	\$ 128,700	\$ 122,700	-4.66%
Other Financing Use-Waste Reduction Enterprise	\$ 294,600	\$ 276,870	\$ 275,570	\$ 275,570	\$ 275,570	0.00%
<b>Total</b>	<b>\$ 374,510</b>	<b>\$ 379,571</b>	<b>\$ 404,270</b>	<b>\$ 404,270</b>	<b>\$ 398,270</b>	<b>-1.48%</b>

**GENERAL TOWN APPROPRIATION**

	FY2009 Actual	FY2010 Actual	FY2011 Budgeted	FY2011 Projected	FY2012 Proposed	Variance Budget to Proposed
<b><u>CEMETERY</u></b>						
Salaries	\$ 55,866	\$ 80,660	\$ 53,350	\$ 53,350	\$ 53,350	0.00%
Expenses	\$ 9,073	\$ 9,283	\$ 8,190	\$ 8,190	\$ 8,190	0.00%
Capital-Lease Purchase	\$ -	\$ -	\$ 12,688	\$ 12,688	\$ 12,688	0.00%
<b>Total</b>	<b>\$ 64,938</b>	<b>\$ 89,943</b>	<b>\$ 74,228</b>	<b>\$ 74,228</b>	<b>\$ 74,228</b>	<b>0.00%</b>
<b><u>BOARD OF HEALTH</u></b>						
Salaries	\$ 79,189	\$ 95,812	\$ 84,935	\$ 84,935	\$ 90,222	6.22%
Expenses	\$ 5,560	\$ 5,196	\$ 8,500	\$ 8,500	\$ 3,200	-62.35%
<b>Total</b>	<b>\$ 84,749</b>	<b>\$ 101,008</b>	<b>\$ 93,435</b>	<b>\$ 93,435</b>	<b>\$ 93,422</b>	<b>-0.01%</b>
<b><u>COUNCIL ON AGING</u></b>						
Salaries					\$ 2,715	
Expenses	\$ 8,960	\$ 9,191	\$ 9,200	\$ 9,200	\$ 9,200	0.00%
<b>Total</b>	<b>\$ 8,960</b>	<b>\$ 9,191</b>	<b>\$ 9,200</b>	<b>\$ 9,200</b>	<b>\$ 11,915</b>	<b>29.51%</b>
<b><u>VETERAN BENEFITS</u></b>						
Expenses	\$ 7,993	\$ 25,548	\$ 5,000	\$ 21,000	\$ 20,400	308.00%
Regional District Assessment	\$ 26,160	\$ 17,338	\$ 26,000	\$ 26,890	\$ 27,000	3.85%
<b>Total</b>	<b>\$ 34,153</b>	<b>\$ 42,886</b>	<b>\$ 31,000</b>	<b>\$ 47,890</b>	<b>\$ 47,400</b>	<b>52.90%</b>
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>\$ 567,310</b>	<b>\$ 622,599</b>	<b>\$ 612,133</b>	<b>\$ 629,023</b>	<b>\$ 625,235</b>	<b>2.14%</b>
<b><u>JOINT PROGRAMS</u></b>						
<b><u>LIBRARY</u></b>						
Joint Expenses	\$ 521,865	\$ 533,068	\$ 531,687	\$ 531,687	\$ 511,543	-3.79%
Joint Admin Fees	\$ 50,425	\$ 49,392	\$ 49,205	\$ 49,205	\$ 43,906	-10.77%
<b>TOTAL LIBRARY</b>	<b>\$ 572,290</b>	<b>\$ 582,460</b>	<b>\$ 580,892</b>	<b>\$ 580,892</b>	<b>\$ 555,449</b>	<b>-4.38%</b>
<b><u>ELDER VAN PROGRAM</u></b>						
Joint Elder Van Admin Fees	\$ 2,621	\$ 2,616	\$ 2,551	\$ 2,551	\$ 2,624	2.86%
Joint Elder Van Expense	\$ 20,364	\$ 26,747	\$ 26,161	\$ 26,161	\$ 27,094	3.57%
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL ELDER VAN</b>	<b>\$ 22,985</b>	<b>\$ 29,363</b>	<b>\$ 28,712</b>	<b>\$ 28,712</b>	<b>\$ 29,718</b>	<b>3.50%</b>
<b><u>RECREATION</u></b>						
Salaries	\$ 66,886	\$ 70,327	\$ 77,391	\$ 67,400	\$ 77,432	0.05%
Expenses	\$ 3,257	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL RECREATION</b>	<b>\$ 70,143</b>	<b>\$ 70,327</b>	<b>\$ 77,391</b>	<b>\$ 67,400</b>	<b>\$ 77,432</b>	<b>0.05%</b>
<b><u>UNCLASSIFIED</u></b>						
<b><u>MEMORIAL DAY CELEBRATIONS</u></b>						
Expenses	\$ 1,823	\$ 1,589	\$ 2,000	\$ 200	\$ 2,000	0.00%
<b><u>ESSEX COUNTY RETIREMENT</u></b>						
General Pensions	\$ 495,197	\$ 538,405	\$ 565,211	\$ 553,514	\$ 602,000	6.51%
<b><u>EMPLOYEE GROUP INSURANCE</u></b>						
Expenses	\$ 662,222	\$ 644,718	\$ 712,643	\$ 651,800	\$ 794,240	11.45%
<b><u>MEDICARE/UNEMPLOYMENT</u></b>						
Expenses	\$ 44,926	\$ 53,828	\$ 69,050	\$ 51,537	\$ 71,200	3.11%

APPENDIX B

GENERAL TOWN APPROPRIATION

	FY2009 Actual	FY2010 Actual	FY2011 Budgeted	FY2011 Projected	FY2012 Proposed	Variance Budget to Proposed
<b><u>GENERAL INSURANCE</u></b>						
Expenses	\$ 142,473	\$ 163,433	\$ 161,700	\$ 161,700	\$ 173,500	7.30%
<b><u>STREET LIGHTING</u></b>						
Expenses	\$ 52,854	\$ 57,244	\$ 60,000	\$ 57,786	\$ 58,500	-2.50%
<b><u>MUNICIPAL AUDIT</u></b>						
Expenses	\$ 26,500	\$ 20,000	\$ 30,000	\$ 30,000	\$ 38,000	26.67%
<b>TOTAL UNCLASSIFIED</b>	<b>\$ 1,425,995</b>	<b>\$ 1,479,217</b>	<b>\$ 1,600,604</b>	<b>\$ 1,506,537</b>	<b>\$ 1,739,440</b>	<b>8.67%</b>
 <b><u>DEBT - PRINCIPAL &amp; INTEREST</u></b>						
<b><u>INTEREST</u></b>						
Interest - Joint Library <i>Surplus applied to FY12</i>	\$ 63,998	\$ 59,283	\$ 54,452	\$ 29,699	\$ 31,256	-42.60%
Interest - Water Filtration <i>Surplus applied to FY12</i>	\$ 60,266	\$ 55,541	\$ 101,675	\$ 55,649	\$ 47,594	-53.19%
Interest - Police Fire Station	\$ 217,358	\$ 204,057	\$ 190,757	\$ 190,757	\$ 175,958	-7.76%
Interest-ESCO Projects <i>within the Levy</i>					\$ 7,828	
Interest- Temporary Borrowing <i>within the Levy</i>	\$ 18,688	\$ -	\$ 10,000		\$ 10,000	0.00%
<b>Total</b>	<b>\$ 360,309</b>	<b>\$ 318,881</b>	<b>\$ 356,884</b>	<b>\$ 276,105</b>	<b>\$ 272,636</b>	<b>-23.61%</b>
<b><u>PRINCIPAL</u></b>						
Principal - Joint Library	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 125,000	8.70%
Principal - Water Filtration	\$ 87,500	\$ 87,500	\$ 175,000	\$ 175,000	\$ 198,000	13.14%
Principal - Police Fire Station	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ 325,000	0.00%
Principal-ESCO Projects <i>within the Levy</i>					\$ 31,000	
<b>Total</b>	<b>\$ 527,500</b>	<b>\$ 527,500</b>	<b>\$ 615,000</b>	<b>\$ 615,000</b>	<b>\$ 679,000</b>	<b>10.41%</b>
<b><u>SCHOOL DEBT</u></b>						
Principal & Interest - 1988 School Add/Repr	\$ 128,942	\$ 106,026	\$ 77,812	\$ 77,812		-100.00%
Principal & Interest - 1997 Middle School	\$ 513,952	\$ 394,178	\$ 345,740	\$ 345,740	\$ 465,578	34.66%
Principal & Interest - 2002 Boiler	\$ 101,708	\$ 97,998	\$ 94,080	\$ 94,080	\$ 91,080	-3.19%
Principal & Interest - Cutler Boiler /Repairs	\$ -	\$ -	\$ 13,315	\$ 13,315	\$ 101,964	665.78%
<b>Total</b>	<b>\$ 744,601</b>	<b>\$ 598,202</b>	<b>\$ 530,947</b>	<b>\$ 530,947</b>	<b>\$ 658,622</b>	<b>24.05%</b>
<b>TOTAL DEBT - PRINCIPAL &amp; INTEREST</b>	<b>\$ 1,632,410</b>	<b>\$ 1,444,583</b>	<b>\$ 1,502,831</b>	<b>\$ 1,422,052</b>	<b>\$ 1,610,258</b>	<b>7.15%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 24,269,864</b>	<b>\$ 24,121,489</b>	<b>\$ 24,798,280</b>	<b>\$ 24,665,762</b>	<b>\$ 25,206,513</b>	<b>1.65%</b>

**APPENDIX C**

**Hamilton-Wenham Regional School District Approved April 7, 2011**

	FY11 Budget	FY11 Projected Actuals	\$ Chng	FY12 Bud.	FY12 Budget vs FY11 Actuals \$	FY12 Budget vs FY11 Actuals %
<b>Expenses</b>						
Salaries	\$ 17,162,461	\$ 17,315,860	\$ 153,399	\$ 17,968,796	\$ 652,936	3.8%
Instructional Expenses	\$ 871,853	\$ 722,732	\$ (149,121)	\$ 722,732	\$ -	0.0%
SPED Contracted Services	\$ 517,260	\$ 404,932	\$ (112,328)	\$ 404,932	\$ -	0.0%
SPED Transportation	\$ 278,996	\$ 251,612	\$ (27,384)	\$ 251,612	\$ -	0.0%
SPED Out-of-District Tuition	\$ 1,268,954	\$ 694,734	\$ (574,220)	\$ 694,734	\$ -	0.0%
Routine Maintenance	\$ 646,415	\$ 553,792	\$ (92,623)	\$ 553,792	\$ -	0.0%
Utilities	\$ 627,211	\$ 559,093	\$ (68,118)	\$ 559,093	\$ -	0.0%
Health Services	\$ 237,838	\$ 244,864	\$ 7,026	\$ 244,864	\$ -	0.0%
Insurance/Pension/Taxes	\$ 4,012,604	\$ 3,733,527	\$ (279,077)	\$ 4,208,701	\$ 475,174	12.7%
Legal	\$ 60,000	\$ 74,254	\$ 14,254	\$ 74,254	\$ -	0.0%
School Committee	\$ 99,207	\$ 43,588	\$ (55,619)	\$ 43,588	\$ -	0.0%
Transportation-Regular Education	\$ 636,000	\$ 682,632	\$ 46,632	\$ 693,632	\$ 11,000	1.6%
Technology	\$ 213,288	\$ 357,262	\$ 143,974	\$ 385,262	\$ 28,000	7.8%
Central Office	\$ 525,851	\$ 512,871	\$ (12,980)	\$ 541,871	\$ 29,000	5.7%
Staff Professional Development	\$ 297,442	\$ 322,025	\$ 24,583	\$ 322,025	\$ -	0.0%
Other Expenses						
<b>Gross Budget Total</b>	<b>\$27,455,380</b>	<b>\$26,473,778</b>	<b>-\$981,602</b>	<b>\$27,669,888</b>	<b>\$1,196,110</b>	<b>4.5%</b>
<b>Non-Tax Revenues</b>						
State Aid: Chapter 70	\$3,298,036	\$3,298,036	\$ -	\$3,166,115	\$ (131,921)	-4.0%
State Aid: Transportation	\$274,860	\$275,000	\$ 140	\$275,000	\$ -	0.0%
School Choice	\$589,000					
SPED Tuition	\$30,200	\$30,200	\$ -	\$30,200	\$ -	0.0%
Circuit Breaker		\$58,000	\$ 58,000	\$58,000	\$ -	0.0%
Interest/Other Income	\$75,000	\$79,000	\$ 4,000	\$79,000	\$ -	0.0%
Medicaid	\$36,000	\$36,000	\$ -	\$36,000	\$ -	0.0%
Revolving Funds-used to offset expenses						
E&D						
School Choice				\$500,000	\$ 500,000	
All Day Kindergarten Tuition				\$125,000	\$ 125,000	
Federal Stimulus Funds				\$248,484	\$ 248,484	
Facility Rental	\$4,000	\$4,000	\$ -	\$4,000	\$ -	0.0%
<b>Total Revenues</b>	<b>\$4,307,096</b>	<b>\$3,780,236</b>	<b>\$(526,860)</b>	<b>\$4,521,799</b>	<b>\$ 741,563</b>	<b>19.6%</b>
<b>Net Budget Total</b>	<b>\$23,148,284</b>	<b>\$22,693,542</b>	<b>-\$454,742</b>	<b>\$23,148,089</b>	<b>\$454,547</b>	<b>2.0%</b>
<b>Town Appropriations</b>						
Hamilton Operational Share (by enrollment .6753/FY12)	\$15,583,417	\$15,583,417	\$280,705	\$15,631,905	\$48,488	0.3%
Wenham Operational Share (by enrollment .3247/FY12)	\$7,564,860	\$7,564,860	\$283,877	\$7,516,184	-\$48,676	-0.6%
<b>Hamilton Debt Offset</b>	<b>\$18,391</b>	<b>\$18,391</b>	<b>(\$2,583)</b>	<b>\$12,945</b>	<b>(5,446)</b>	
<b>Wenham Debt Offset</b>	<b>-\$18,391</b>	<b>-\$18,391</b>	<b>\$2,583</b>	<b>-\$12,945</b>	<b>5,446</b>	
<b>Hamilton Total Assessment</b>	<b>\$15,601,808</b>	<b>\$15,601,808</b>	<b>\$278,122</b>	<b>\$15,644,850</b>	<b>\$43,042</b>	<b>0.3%</b>
<b>Wenham Total Assessment</b>	<b>\$7,546,469</b>	<b>\$7,546,469</b>	<b>\$286,460</b>	<b>\$7,503,239</b>	<b>-\$43,230</b>	<b>-0.6%</b>

**APPENDIX D**

**WATER ENTERPRISE APPROPRIATION**

	<b>FY2009 Actual</b>	<b>FY2010 Actual</b>	<b>FY2011 Budgeted</b>	<b>FY2011 Projected</b>	<b>FY2012 Proposed</b>	<b>Variance Proposed to Projected</b>
<b><u>REVENUE</u></b>						
User Charges	\$ 882,407	\$ 964,978	\$ 1,015,149	\$ 990,278	\$ 989,000	-0.13%
Water Lien	\$ 31,362	\$ 1,207	\$ 1,207	\$ 30,826	\$ 26,500	-14.03%
Miscellaneous	\$ 9,855	\$ 8,470	\$ 4,765	\$ 4,252	\$ 5,000	17.59%
Penalty & Interest	\$ 424		\$ 470	\$ 2,819	\$ 1,800	-36.15%
Other Financing Source	\$ 37,390	\$ 631		\$ 8,145		
<b>TOTAL REVENUE</b>	<b>\$ 961,437</b>	<b>\$ 975,286</b>	<b>\$ 1,021,591</b>	<b>\$ 1,036,320</b>	<b>\$ 1,022,300</b>	<b>-1.35%</b>
<b><u>PERSONNEL EXPENSE</u></b>						
Salaries and Wages	\$ 178,457	\$ 200,101	\$ 234,063	\$ 224,273	\$ 235,954	5.21%
Overtime Wages	\$ 62,384	\$ 49,895	\$ 35,935	\$ 60,358	\$ 35,935	-40.46%
Allowances/Medicare		\$ 1,805	\$ 6,147	\$ 6,147	\$ 6,000	-2.39%
<b>Total</b>	<b>\$ 240,841</b>	<b>\$ 251,801</b>	<b>\$ 276,145</b>	<b>\$ 290,778</b>	<b>\$ 277,889</b>	<b>-4.43%</b>
<b><u>PURCHASE OF SERVICES</u></b>						
Utilities	\$ 93,312	\$ 84,660	\$ 86,400	\$ 88,648	\$ 92,000	3.78%
Repair & Mtce of Vehicles		\$ 1,505	\$ 2,000	\$ 2,000	\$ 2,000	0.00%
Repair & Mtce of Plant	\$ 71,735	\$ 13,370	\$ 20,000	\$ 32,000	\$ 25,000	-21.88%
Repair & Mtce of Distribution	\$ 53,573	\$ 7,664	\$ 25,000	\$ 15,000	\$ 20,000	33.33%
Rental & Lease		\$ 2,986	\$ 2,900	\$ 1,900	\$ 1,450	-23.68%
Legal Services	\$ 28,201	\$ 35,595	\$ 20,000	\$ 16,000	\$ 20,000	25.00%
Billing, Consultative & Inspectional	\$ 18,298	\$ 54,220	\$ 37,000	\$ 31,900	\$ 34,000	6.58%
Media and Communication		\$ 13,444	\$ 11,600	\$ 12,470	\$ 13,000	4.25%
Public Safety Detail		\$ 1,643		\$ 500	\$ 500	0.00%
Professional Training		\$ 1,545	\$ 3,000	\$ 1,500	\$ 2,000	33.33%
<b>Total</b>	<b>\$ 265,118</b>	<b>\$ 216,632</b>	<b>\$ 207,900</b>	<b>\$ 201,918</b>	<b>\$ 209,950</b>	<b>3.98%</b>
<b><u>OPERATING SUPPLIES</u></b>						
Building-HVAC to Custodial		\$ 1,537	\$ 2,500	\$ 1,300	\$ 2,500	92.31%
Vehicle & Equipment Fuel	\$ 11,918	\$ 10,721	\$ 10,000	\$ 10,000	\$ 10,000	0.00%
Small Equipment		\$ 1,890	\$ 500	\$ 1,500	\$ 1,000	-33.33%
Food & Medical		\$ 988	\$ 900	\$ 900	\$ 900	0.00%
Water Treatment	\$ 21,253	\$ 55,608	\$ 44,000	\$ 44,000	\$ 50,000	13.64%
<b>Total</b>	<b>\$ 33,171</b>	<b>\$ 70,744</b>	<b>\$ 57,900</b>	<b>\$ 57,700</b>	<b>\$ 64,400</b>	<b>11.61%</b>
<b><u>OTHER CHARGES</u></b>						
Governmental & Professional Fees		\$ 1,557	\$ 3,100	\$ 3,500	\$ 1,800	-48.57%
Travel			\$ 1,000	\$ -	\$ 400	
Water Emergency Fund			\$ 20,000	\$ 5,000	\$ 20,000	300.00%
Other Financing Use-Town	\$ 155,198	\$ 194,000	\$ 332,338	\$ 332,338	\$ 303,784	-8.59%
<b>Total</b>	<b>\$ 155,198</b>	<b>\$ 195,557</b>	<b>\$ 356,438</b>	<b>\$ 340,838</b>	<b>\$ 325,984</b>	<b>-4.36%</b>

**APPENDIX D**

**WATER ENTERPRISE APPROPRIATION**

	<b>FY2009 Actual</b>	<b>FY2010 Actual</b>	<b>FY2011 Budgeted</b>	<b>FY2011 Projected</b>	<b>FY2012 Proposed</b>	<b>Variance Proposed to Projected</b>
<b>CAPITAL EXPENSE</b>						
Debt Service Interest	\$ 60,266	\$ 55,541	\$ 16,430	\$ 2,217	\$ 8,590	287.46%
Debt Service Principal	\$ 87,500	\$ 87,500	\$ 62,000		\$ 45,000	
Debt Borrowing				\$ 5,643		
Art 2006-2-4 Radio Meters	\$ 33,465	\$ 1,674				
Capital Plant. Distribution & Meters	\$ 9,167	\$ 13,933	\$ 33,570	\$ 39,125	\$ 43,570	11.36%
<i>Total</i>	\$ 190,397	\$ 158,648	\$ 112,000	\$ 46,985	\$ 97,160	106.79%
<b>TOTAL EXPENSE</b>	\$ 884,726	\$ 893,382	\$ 1,010,383	\$ 938,219	\$ 975,383	3.96%
<b>NET OPERATING</b>	\$ 76,712	\$ 81,904	\$ 11,208	\$ 98,101	\$ 46,917	
<b>RETAINED EARNINGS</b>		\$ 181,052				

**APPENDIX E**

**WASTE ENTERPRISE APPROPRIATION**

	<b>FY2009 Actual</b>	<b>FY2010 Actual</b>	<b>FY2011 Budgeted</b>	<b>FY2011 Projected</b>	<b>FY2012 Proposed</b>	<b>Variance Proposed to Projected</b>
<b><u>REVENUE</u></b>						
User Charges	\$ 39,900	\$ 30,936	\$ 32,200	\$ 35,800	\$ 32,200	-10.06%
Other Funds		\$ 52,374	\$ 46,020.00	\$ 34,958		-100.00%
Other Financing Source	\$ 294,600	\$ 276,870	\$ 275,570	\$ 275,570	\$ 275,570	0.00%
<b>TOTAL REVENUE</b>	<b>\$ 334,500</b>	<b>\$ 360,180</b>	<b>\$ 353,790</b>	<b>\$ 346,328</b>	<b>\$ 307,770</b>	<b>-11.13%</b>
<b><u>OPERATING EXPENSE</u></b>						
Contract Supplier-Bags	\$ 11,619	\$ 4,557	\$ 5,000		\$ 5,000	
Supplies		\$ 16,704		\$2,088		
Advertising						
Hauling & Collection	\$ 167,800	\$ 178,837	\$ 220,320	\$189,410	\$ 177,500	-6.29%
Tipping & Disposal	\$ 133,199	\$ 133,868	\$ 123,000	\$134,389	\$ 120,000	-10.71%
Hazardous Waste Contracts		\$ 2,274	\$ 3,000	\$2,200	\$ 3,000	36.36%
Fuel Adjustment	\$ 1,962		\$ 2,000	\$1,500	\$ 2,000	33.33%
Other Financing Use to GF	\$ 20,000					
<b>TOTAL EXPENSE</b>	<b>\$ 334,580</b>	<b>\$ 336,240</b>	<b>\$ 353,320</b>	<b>\$ 329,587</b>	<b>\$ 307,500</b>	<b>-6.70%</b>
<b>NET OPERATING</b>	<b>\$ (80)</b>	<b>\$ 23,940</b>	<b>\$ 470</b>	<b>\$ 16,741</b>	<b>\$ 270</b>	<b>-98.39%</b>
<b>RETAINED EARNINGS</b>		<b>\$26,149</b>				

This budget will be revised at Fall Town Meeting



**APPENDIX F**

**COMMUNITY PRESERVATION COMMITTEE BUDGET FY 12**

<b>No.</b>	<b>PURPOSE</b>
	<b><u>Historic Preservation - Projects</u></b>
1.	To appropriate \$2,300 from FY 12 Community Preservation Fund Revenues to provide funding for the restoration of the Patton Park Cannon Wheels.
2.	To appropriate \$42,200 from FY 12 Community Preservation Fund Revenues to provide funding for the restoration for the heating system of the historic American Legion Building.
3.	To appropriate \$10,925 from FY 12 Community Preservation Fund Revenues to provide funding for the restoration of an historic Essex County Map.
4.	To appropriate \$26,950 from FY 12 Community Preservation Fund Revenues to provide funding for the restoration projects at the Old Library.
	<b><u>Community Housing - Project</u></b>
5.	To appropriate \$70,000.75 from Community Housing Reserves and \$54,999.25 from FY 12 Community Preservation Fund Revenues to fund Hamilton's Municipal Affordable Housing Trust.
	<b><u>Open Space - Project</u></b>
6.	To appropriate \$56,837.50 of FY 12 Community Preservation Fund Revenues to fund the debt service for the Donovan Acquisition (\$46,000 in principle and \$10,837.50 in interest).
	<b><u>Recreation - Project</u></b>
7.	To appropriate \$25,000 from FY 12 Community Preservation Fund Revenues to fund trail easement acquisitions and deed research for the Discover Hamilton Trail.
	<b><u>Administration - Expense</u></b>
8.	To appropriate \$21,945 of FY 12 Community Preservation Fund Revenues for administration costs including, but not limited to, Annual Community Preservation Coalition membership Fees and salary for part-time Community Preservation Committee Coordinator position.

<u>Summary of recommendations by Category</u>		
<u>FY12 Revenues</u>		
Historic Preservation Projects	\$82,375.00	18.77%
Community Housing Projects	\$54,999.25	12.53%
Open Space Project	\$56,837.50	12.95%
Recreation Project	\$25,000.00	-5.7%
Administration Expense	\$21,945.00	5%
Not Appropriated	\$197,761.25	45.05%
<b>Total FY12 Revenues</b>	<b>\$438,918.00</b>	<b>100.00 %</b>
<u>Reserves</u>		
Community Housing Reserves	\$ 70,000.75	100.00%

**Anticipated FY12 CPA Revenues will be \$438,918 (including estimated state match of \$87,784). FY 12 Community Preservation Revenues that are not appropriated or reserved, estimated at \$197,761.25, will at year end be added to the Fund Balance.**

**APPENDIX G**

**RECREATION AND PARKS REVOLVING ACCOUNT**

	FY2009 Actual	FY2010 Actual	FY2011 Budgeted	FY2011 Projected	FY2012 Budgeted
<u>GENERAL REVENUE</u>					
Concessions	\$ 1,317	\$ 190	\$ -	\$ -	\$ -
Fields	\$ 24,645	\$ 23,522	\$ 24,000	\$ 24,000	\$ 24,000
Park	\$ -		\$ -	\$ -	\$ -
Facilities	\$ 13,888	\$ 11,868	\$ 13,000	\$ 13,000	\$ 13,500
<b>Total</b>	<b>\$ 39,849</b>	<b>\$ 35,580</b>	<b>\$ 37,000</b>	<b>\$ 37,000</b>	<b>\$ 37,500</b>
<u>PROGRAM REVENUE</u>					
Adult	\$ 11,284	\$ 12,179	\$ 16,765	\$ 16,765	\$ 17,000
Youth	\$ 39,125	\$ 32,892	\$ 72,769	\$ 72,769	\$ 67,450
Patton Park	\$ 70,715	\$ 82,155	\$ 111,600	\$ 111,600	\$ 100,000
Pool	\$ 16,707	\$ 17,775	\$ 13,000	\$ 13,000	\$ 9,500
Special Events	\$ 30	\$ 80	\$ -	\$ -	\$ -
SIPP					
<b>Total</b>	<b>\$ 137,861</b>	<b>\$ 145,081</b>	<b>\$ 214,134</b>	<b>\$ 214,134</b>	<b>\$ 193,950</b>
<u>OTHER REVENUE SOURCES</u>					
<b>TOTAL REVENUE</b>	<b>\$ 174,069</b>	<b>\$ 180,661</b>	<b>\$ 251,134</b>	<b>\$ 251,134</b>	<b>\$ 231,450</b>
<u>GENERAL EXPENSE</u>					
Concessions	\$ 1,011	\$ -	\$ -	\$ -	\$ -
Fields	\$ 18,930	\$ 6,387	\$ 15,800	\$ 15,800	\$ 15,300
Park	\$ 778	\$ 55	\$ 1,500	\$ 1,500	\$ 2,000
Facilities	\$ 12,427	\$ 15,272	\$ 16,150	\$ 16,150	\$ 18,050
Utilities	\$ 19,670	\$ 8,389	\$ 10,125	\$ 10,125	\$ 11,685
Office	\$ 6,240	\$ 8,796	\$ 11,215	\$ 11,215	\$ 9,265
Medicare Tax	\$ 845	\$ 1,155	\$ 1,500	\$ 1,500	\$ 2,000
<b>Total</b>	<b>\$ 59,901</b>	<b>\$ 40,054</b>	<b>\$ 56,290</b>	<b>\$ 56,290</b>	<b>\$ 58,300</b>
<u>PROGRAM EXPENSE</u>					
Adult	\$ 10,982	\$ 9,760	\$ 15,600	\$ 15,600	\$ 14,800
Youth	\$ 32,361	\$ 23,459	\$ 64,217	\$ 64,217	\$ 50,104
Patton Park	\$ 28,015	\$ 49,570	\$ 53,700	\$ 53,700	\$ 68,595
Pool	\$ 21,718	\$ 26,974	\$ 30,600	\$ 30,600	\$ 34,600
Special Events	\$ 6,771	\$ 1,970	\$ 3,200	\$ 3,200	\$ 2,700
SIPP	\$ -		\$ -	\$ -	\$ -
Refunds	\$ (3,641)		\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 96,206</b>	<b>\$ 111,733</b>	<b>\$ 167,317</b>	<b>\$ 167,317</b>	<b>\$ 170,799</b>
<b>TOTAL EXPENSE</b>	<b>\$ 156,106</b>	<b>\$ 151,787</b>	<b>\$ 223,607</b>	<b>\$ 223,607</b>	<b>\$ 229,099</b>
Total Revenue	\$ 174,069	\$ 180,661	\$ 251,134	\$ 251,134	\$ 231,450
Total Expense	\$ 156,106	\$ 151,787	\$ 223,607	\$ 223,607	\$ 229,099
Balance	\$ 17,963	\$ 28,874	\$ 27,527	\$ 27,527	\$ 2,351

**APPENDIX G**

**COUNCIL ON AGING REVOLVING ACCOUNT**

	FY2009 Actual	FY2010 Actual	FY2011 Budgeted	FY2011 Projected	FY2012 Budgeted
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PROGRAM REVENUE

Social Programs					\$ 5,000
Health & Human					\$ 5,000
Exploration & Outings					\$ 5,000
<b>Total Revenue</b>					<b>\$ 15,000</b>

PROGRAM EXPENSE

Social Programs					\$ 5,000
Health & Human					\$ 5,000
Exploration & Outings					\$ 5,000
<b>Total Expense</b>					<b>\$ 15,000</b>

<b>Balance</b>					\$ -
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## APPENDIX H

### DEPARTMENTAL REVOLVING FUNDS

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY12 Spending Limit	Disposition of FY11 Fund Balance
Recreation and Parks <i>(reauthorization)</i>	Joint Recreation Board	Recreation program fees	Salaries, expenses, supplies, and contractual services to operate recreational programs	\$229,009	Balance available for expenditure
Council on Aging <i>(authorization)</i>	Council on Aging	Receipts and fees from COA programs, activities and trips	Salaries, expenses, supplies, and contractual services to operate COA programs, activities and trips	\$15,000	N/A

# APPENDIX I

## CHAPTER XIV

### DISPOSAL OF REFUSE AND GARBAGE

The Board of Selectmen, acting as the Board of Public Works, (the Board) shall be responsible for the collection and disposal of all refuse, recycling, organic waste and garbage.

**Section 1:** Except as otherwise provided by law and these By-laws, through the issuance of regulations, the Board shall have and may exercise all the powers of the town with respect to the collection and disposal of all refuse, recycling, organic waste and garbage, including the collection from time to time of such solid waste materials as metal goods, leaves and yard waste and household hazardous wastes,.

**Section 2:** The Board shall establish policies and procedures for the management of solid waste, recyclables, and other materials in a manner that conforms with all federal, state, and local regulations. Information about all waste management policies and procedures and a listing of materials prohibited from collection at street side by the town's regular refuse collection contractor may be obtained from the Town Website or the Department of Public Works. Costs for such services shall be established in accordance with Section 3.

**Section 3.** The Board of Selectmen may establish and amend charges for any services provided under this Chapter. Such charge shall be limited to the costs associated with such collection and/or disposal services.

*Replaced*

## APPENDIX J

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

**SECTION 1.** As used in this act, the following words shall, unless the context clearly requires otherwise, have the following meanings:-

"Board of Selectmen", the duly elected board of selectmen of the town of Hamilton.

"Corporation", the Hamilton Development Corporation or such other name as designated by the Board of Selectmen, established by Section 3.

"Cost of a Project", all costs, whether incurred prior to or after the issuance of bonds or notes hereunder, of acquisition, site development, improvement, enlargement, reconstruction, alteration, machinery, equipment, furnishings, demolition or removal of existing structures, relocation payments, financing charges, interest prior to and during the carrying out of the project, interest for up to 2 years after completion of the project, planning, engineering and legal services, administrative expenses, the funding of notes issued for capital purposes, such reserve for debt service or other capital or current expenses as may be required by a trust agreement or resolution securing notes or bonds, and all other expenses incidental to the determination of the feasibility of a development project or to carrying out or placing the project in operation.

"Development Project", (1) a project to be undertaken in furtherance of the purposes of this act, for acquisition or leasing by the Corporation of land and improvements thereon and the development of the property so acquired; (2) a project to be undertaken in furtherance of the purposes of this act for the rehabilitation or conservation of property, or for the demolition, removal, rehabilitation or addition of improvements whenever necessary to carry out the purposes of this act; (3) a project entailing the construction, improvement, or rehabilitation of infrastructure, public facilities, or both, in furtherance of the purposes of this act; and (4) a project involving a combination of the foregoing types of projects.

"Development Zone", the geographic area within which the Corporation may carry out a Development Project consistent with the purposes of this act. The Development Zone encompasses sections of the Town zoned as the Business Zone B District and zoned Commercial Overlay Districts.

"Economic Development Plan", a plan or study including, but not limited to, a Master Plan, comprehensive plan, community development plan, capital improvements plan, or other plans approved from time to time by the Hamilton Planning Board or Board of Selectmen, which plan shall guide the types, land uses, general locations, densities and other requirements of Development Projects carried out by the Corporation in furtherance of the purposes of this act.

## APPENDIX J

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

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"Development Project", (1) a project to be undertaken in furtherance of the purposes of this act, for acquisition or leasing by the Corporation of land and improvements thereon and the development of the property so acquired; (2) a project to be undertaken in furtherance of the purposes of this act for the rehabilitation or conservation of property, or for the demolition, removal, rehabilitation or addition of improvements whenever necessary to carry out the purposes of this act; (3) a project entailing the construction, improvement, or rehabilitation of infrastructure, public facilities, or both, in furtherance of the purposes of this act; and (4) a project involving a combination of the foregoing types of projects.

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"Financial institution", banking corporation or institution, trust company, savings bank, cooperative bank, savings or loan association, insurance company or related corporation, partnership, foundation or other institutions engaged primarily in lending or investing funds.

"Town", the town of Hamilton.

"Town Manager", the person holding the office of Town Manager pursuant to Ch. 114 of the Acts of 2009.

**SECTION 2.** It is hereby declared that in the town of Hamilton, unused, underused, or underdeveloped areas exist, including but not limited to the Development Zone; that each such area requires assistance to maximize the sound growth of the Town and the economic well-being of the commonwealth; that each such area requires assistance to maximize the value of private investments and sources of public revenue; that redevelopment of each such area in accordance with locally approved community and economic development, capital improvement or other plans, including the Town's Master Plan, for the elimination of such suboptimal conditions and prevention of their recurrence is necessary to retain existing enterprises, attract new commercial, industrial or residential development, retain and expand the Town's commercial enterprises, and promote the sound and orderly growth of the Town; that the existence of such unused, underused or underdeveloped areas discourages maximum economic benefit to the Town which cannot be fully realized by the ordinary operations of private enterprise without the aids herein provided; that to prevent a recurrence of such conditions in such areas, the improvement of sites for commercial, industrial or residential uses or for necessary public facilities in the areas, the disposition of property for redevelopment incidental to the foregoing, the exercise of powers by the Corporation, and any assistance which may be given by the Town or any other public body in connection therewith, are public uses and purposes for which public money may be expended; that the acquisition, planning, clearance, development, rehabilitation or rebuilding of such unused, underused, and undeveloped areas for commercial, industrial, residential, institutional, public facility are public benefits for which public funds may be expended for the good and welfare of the Town and the commonwealth.

It is hereby further declared that the unaided efforts of private industry have not provided and cannot provide the necessary sites within the Development Zone due to problems in the assembly of suitable sites, the provision of adequate public facilities and services, the unavailability of private capital for development and the inability of private enterprise alone to plan, finance and coordinate feasible development projects.

It is hereby further declared that there exists in the Town a need to develop or redevelop public facilities and infrastructure to stimulate and support economic growth; that without such public facilities and services the Town cannot revitalize, stabilize or expand the economy of Hamilton; that the development, management and operation of such facilities as off-street and structured parking, directional and informational signage, transit service, pedestrian walkways, and other public amenities are essential to the preservation and enhancement of the Hamilton Business District as the social, cultural, and economic center of the Town, and to the orderly economic and physical development of areas in Hamilton zoned as Commercial Overlay Districts.



Therefore, a municipal corporation is necessary to address these and related public purposes. It is the purpose of this act that the Corporation aid the Town, private enterprises and nonprofit organizations, and other public agencies in the speedy and orderly development or redevelopment of unused, underused or underdeveloped areas, and in the development, operation and management of facilities and infrastructure necessary to support the economic vitality of the Development Zone.

**SECTION 3.** (a) There is hereby created a body politic and corporate to be known as the Hamilton Development Corporation, or such other name as designated by the Board of Selectmen. The Corporation is a public instrumentality independent from but subordinate to the Town. The Corporation is empowered to carry out the provisions of this act, and the exercise by the Corporation of the powers conferred by this act in the performance of essential public and governmental functions.

(b) The purposes of the Corporation shall be to correct the conditions found to exist in the Town as set forth in section 2, promote the common good and general welfare of the Town, improve the living standards of the citizens thereof by fostering the improvement of their employment opportunities, and develop, manage and operate public facilities and infrastructure necessary to improve the Town's economy, focusing on, but not limited to, areas within the Development Zone, all in a manner consistent with approved Economic Development Plans. In furtherance of purposes and in addition to the powers conferred on the Corporation by the foregoing provisions, the Corporation may:

(1) sue and be sued in its own name, plead and be impleaded;

(2) adopt and amend bylaws and rules for the regulation of its affairs and the conduct of its business;

(3) accept, acquire other than by eminent domain, receive and hold by bequest, devise, grant, gift, purchase, exchange, lease, transfer, judicial order or decree, or otherwise, for any of its objects or purposes, any property, both real and personal, from any source, including grants, loans or advances for or in aid of the purposes of said Corporation from any federal agency, agency of the commonwealth or any political subdivision thereof, or non-governmental organization;

(4) purchase, sell, convey, mortgage, lease, transfer, exchange or otherwise acquire or dispose of, any property, both real and personal, that the objectives and purposes of the Corporation may require, subject to such limitations as may be prescribed by law;

(5) borrow money and, from time to time, to make, accept, endorse, execute, and issue bonds, debentures, promissory notes, bills of exchange, and other obligations of the Corporation for monies borrowed or in payment for property acquired for any of the purposes of the Corporation and to secure the payment of any such obligations by mortgage, pledge, deed, indenture, agreement, or other instrument of trust, or by other lien upon, assignment of, or agreement in regard to all or any part of the property, rights of privileges of said Corporation, whether now owned or hereafter to be acquired, said borrowing not to exceed a period of 40 years;

(6) employ consultants, an executive director, superintendents, managers, or other employees, or agents as may be necessary in its judgment, and to fix their conditions of compensation and benefits. Employees of the Corporation shall not be considered employees of the Town;

(7) make and enter into all contracts and agreements necessary or incidental to the performance of its duties;

(8) receive and accept from any federal agency, the commonwealth, any political subdivision, or non-governmental organization any grants, loans or advances for or in aid of a Development Project and to receive and accept contributions from any source of either money, property, labor or other things of value, to be held, used and applied for the purposes for which such grants, loans, advances and contributions may be made;

(9) invest any funds not required for immediate use or disbursement in certificates of deposit or in obligations of the government of the United States or in obligations the payment of the principal of, and interest on, which is guaranteed by the government of the United States; and subject to a specific vote of the board of directors, to invest funds in any fashion in which municipal funds may be invested pursuant to the provisions of chapter 44 of the General Laws;

(10) own and manage real property;

(11) make loans to any person, firm, corporation, joint stock company, association or trust located or doing business in the Town for the purposes of promoting and developing business, industry, or infrastructure improvements;

(12) acquire improved and unimproved real estate for the purposes of developing, demolishing, constructing or reconstructing commercial, industrial, residential, institutional, or other establishments thereon, or of developing, redeveloping or constructing public facilities, or for the purpose of transferring such real estate to others for the development, redevelopment, demolition, construction, operation or management of commercial, industrial, residential, institutional or other establishments, as the objects and purposes of the Corporation may require; provided that nothing contained herein shall be construed to grant the Corporation the power of eminent domain;

(13) acquire, subscribe for, own, hold, sell, assign, transfer, mortgage, pledge or otherwise dispose of the bonds, debentures, notes or other securities and evidence of interest in, or indebtedness of, any person, firm, corporation, joint stock company, association or trust, and while the owner or holder thereof, to exercise all of the rights, powers and privileges of ownership;

(14) provide advisory services and technical assistance necessary or desirable to carry out the purposes of this act;

(15) prepare or cause to be prepared plans, designs, drawings, specifications and estimates of cost for the construction, reconstruction, development, redevelopment, rehabilitation, remodeling, alteration or repair of Development Projects and from time to time modify such plans, designs, drawings, specifications and estimates;

(16) designate property for Development Projects, except that when the property is owned by the Town, the designation and use shall have the concurrence of the Town Manager;

(17) procure insurance against any loss in connection with its property, other assets and operations, and in relation to insuring the payment of principal and interest for bonds issued pursuant to Section 9, in amounts and from insurers as it considers desirable;

(18) request from the Planning Board or the Board of Selectmen, whichever controls, for the planning, re-planning, opening or closing of streets, roads, alleys or other places or for the furnishing of facilities or for the acquisition by the Town of property or property rights or for the furnishing of property or services in connection with a Development Project;

(19) manage or lease any Development Project, whether owned or leased by the Corporation, and to enter into agreements with the commonwealth or the Town or any agency or instrumentality thereof, or with any person, firm, partnership or corporation either public or private for the purposes of causing any Development Project to be managed;

(20) prepare and amend plans to advance economic development goals within the Development Zone and define necessary Development Projects to achieve these goals;

(21) establish subsidiary or affiliate legal entities convenient or necessary to advance the purposes of this act;

(22) establish and collect fees for the use of any properties owned or leased by the Corporation, or for the provision of infrastructure, facilities, services and amenities;

(23) act with respect to one or more Development Projects as a corporation organized under chapter 121A of the General Laws;

(24) carry out any other public purposes designated by the Board of Selectmen;

(25) do all acts and things necessary or convenient to carry out the powers expressly granted in this act.

(c) The Corporation shall not participate in any political campaign on behalf of any candidate for public office, or publish or distribute any statements with respect thereto. Notwithstanding any other provision herein contained, neither the directors, officers, nor the Corporation, shall participate in any of the prohibited transactions as defined in section 503 of the Internal Revenue Code, as the same may, from time to time, be amended, nor shall the Corporation accumulate income or engage in any activities if the accumulation of income or the activities so engaged in are or would be within the prohibitions of section 504 of the Internal Revenue Code as the same may be, from time to time, amended, nor shall the Corporation be operated at any time for the primary and sole purpose of carrying on a trade or business for profit.

**SECTION 4.** The principal office of the Corporation shall be located in the town of Hamilton.

**SECTION 5.** For the purposes of chapter 30B the Corporation shall be a governmental body. The Corporation shall not be subject to section 16 of chapter 30B of the General Laws. Redevelopment or improvement of any property owned by the Corporation or leased by the Corporation to another party, including design, development, construction and operation, shall be subject to sections 38A1/2 to 38O, inclusive, of chapter 7; section 39M of chapter 30; and sections 44A to 44M, inclusive, of chapter 149 of the General Laws, when customized improvements exceed the thresholds contained therein, except to the extent that the Corporation enters into a ground lease which provides that title to the improvements remain with the lessee. For the purposes of clause Twenty-sixth of section 7 of chapter 4 and chapter 66 of the General Laws, the records of the Corporation shall be public records. For the purposes of chapter 268A of the General Laws, the Corporation shall be considered a municipal agency. The members of the board of directors and employees of the Corporation, together with any person who performs professional services for the Corporation on a part-time, intermittent, or consultant basis, such as those of an architect, attorney, engineer, planner, or construction, financial, or real estate expert, shall be special municipal employees under ch. 268A of the General Laws.

The Corporation shall be subject to all local by-laws and regulations of the Town, including the zoning by-law, by-laws concerning the protection of wetlands in the Town, and historic district regulations. The Corporation shall also be subject to sections 18 to 25, inclusive, of chapter 30A of the General Laws.

**SECTION 6.** The Corporation shall not be subject to chapter 63 of the General Laws, nor shall the Corporation be liable for any taxes based upon or measured by income. The securities and evidences of indebtedness issued by the Corporation shall be free from taxation by the commonwealth.

**SECTION 7.** The Corporation shall be managed by a board of directors consisting of 5 members, appointed by the Board of Selectmen upon the recommendation of the Town Manager. At least 1 member of the board of directors shall be a nominee of the Hamilton Economic Development Committee. The board of directors shall include persons with education and experience in the fields of law, finance, real estate, architecture or planning, business and local government. Being a resident of Hamilton is not a requirement to serve on the board. Each of the 5 members shall be sworn by the Hamilton Town Clerk to the faithful performance of his/her official duties as a director of the Corporation. A majority of the 5 members shall constitute a quorum for the transaction of any business, but any action of the board of directors shall require the affirmative vote of a majority of the entire board.

The original members of the board of directors shall be appointed within 60 days following the effective date of this act. Of the members of the board of directors first appointed, 1 shall be appointed to serve for a term of 1 year, 2 for a term of 2 years, and 2 for a term of 3 years. All terms thereafter shall be for 3 years. Upon the expiration of the term of office of any member of the board of directors, or any subsequent member of the board of directors, the successor of the member shall be appointed for a term of 3 years. In the event of a vacancy on the board of directors, a successor member shall be appointed to complete the term of service for the member whose term has not expired. Unless reappointed, no member of the board of directors shall hold office after the expiration of his/her term. The Board of Selectmen may reappoint members to the board of directors of the Corporation.

The first meeting of the Corporation shall be called by the chairman pro tem, who shall be designated by the Board of Selectmen when the initial appointments to the board of directors are made. There shall be elected by and from the board of directors a president, treasurer, secretary/clerk, and any other officers considered necessary by the board.

Any member of the board of directors of the Corporation may be removed by the board of selectmen for malfeasance, misfeasance, or willful neglect of duty, but only after reasonable notice and a public hearing by the board of selectmen, unless the notice and hearing are in writing expressly waived by the member of the board subject to removal.

The members of the board of directors shall not receive compensation for the performance of their duties hereunder. The Corporation shall operate on the same fiscal year as that of the Town..

**SECTION 8.** The board of directors shall cause at all times accurate accounts to be kept of all receipts and expenditures of the funds of the Corporation; and shall make a report annually to the Town Manager, containing an abstract of such accounts and detailed information of all receipts and expenditures, including prices paid for property acquisition, contracts for construction of facilities and for the leasing thereof, and such other detailed information as may be helpful or requested by the Town Manager. The Corporation shall also report to the Board of Selectmen and Town Manager before any disposition of real property. The Corporation shall cause an audit of its books and accounts to be made at least once in each fiscal year by certified public accountants and the cost thereof shall be treated as a current expense. Except as otherwise provided for in this act, the Corporation shall have the full power to exercise care of its property and the management of its business and affairs. The treasurer shall give bond for the faithful performance of his/her duties, with a surety company authorized to do business in the commonwealth as surety, in such sum as the board of directors may determine, the premium thereof to be paid by the Corporation.

**SECTION 9.** The Corporation may provide by resolution, one time or from time to time, for the issuance of revenue bonds of the Corporation for the purposes of paying all or any part of the cost of a Development Project. The principal of and interest on the bonds shall be payable solely from the funds herein provided for the payment. The bonds of each issue shall be dated, shall bear interest at the rates and shall mature at the time or times not exceeding 40 years from their date of issuance, and may be redeemable before maturity, at the option of the Corporation, at the price or prices and under the terms and conditions fixed by the Corporation before the issuance of the bonds. The Corporation shall determine the form of the bonds, including any interest coupons to be attached thereto, and the manner of execution of the bonds, and shall fix the denomination or denominations of the bonds and the place or places of payment of principal and interest, which may be at any bank or trust company within the commonwealth. In case any officer whose signature or a facsimile of whose signature shall appear on any bonds or coupons shall cease to be an officer before the delivery of the bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes the same as if he/she had remained in office until the delivery if such officer was authorized to sign. The bonds may be issued in coupon or registered form or both, as the Corporation may determine, and provision may be made for the registration of any coupon bonds as to principal alone and also as to both principal and interest. The Corporation may sell the bonds in a manner and for a price, either at public or private sale, as it may determine to be for the best interests of the Corporation.

The proceeds of the bonds shall be used solely for the payment of the cost of a Development Project, and shall be disbursed in a manner and under such restrictions, if any, as the Corporation may provide. Before the preparation of definitive bonds, the Corporation may, under like restrictions, issue interim receipts or temporary bonds, with or without coupons, exchangeable for definitive bonds when the bonds have been executed and are available for delivery. The Corporation may also provide for the replacement of any bonds which shall become mutilated or shall be destroyed or lost. Revenue bonds may be issued under the provisions of this act subject only to those proceedings, conditions or things which are specifically required by this act.

The Corporation may provide by resolution for the issuance of revenue refunding bonds of the Corporation for the purpose of refunding any revenue bonds then outstanding and issued under the provisions of this act, including the payment of any redemption premium thereon on any interest accrued or to accrue to the date of redemption of the bonds and, if deemed advisable by the Corporation, for the additional purpose of construction or reconstructing and extensions or improvements of the Development Project. The issue of the bonds, the maturities, and other details thereof, the rights of the holders thereof, and the duties of the Corporation in respect of the same shall be governed by this act insofar as the same may be applicable.

While any bonds issued by the Corporation remain outstanding, the powers, duties or existence of the Corporation shall not be diminished or impaired in any way that will affect adversely the interests and rights of the holders of such bonds.

Revenue and revenue refunding bonds issued under this act, unless otherwise authorized by law, shall not be deemed to constitute a debt of the commonwealth or the Town, or a pledge of the faith and credit of the commonwealth or of the Town, but the bonds shall be payable solely from the Corporation's revenues. In the event that the Corporation or the Town or commonwealth is not obliged to pay the revenue or revenue refunding bonds, then and in that event, all such revenue and revenue refunding bonds shall contain on the face thereof a statement to the effect that neither the Corporation nor the commonwealth nor the Town shall be obliged to pay the same or the interest thereon except from revenues, and that neither the faith and credit nor taxing power of the commonwealth or of the Town is pledged to the payment on the bonds.

All revenue and revenue refunding bonds issued under this act shall have and are hereby declared to have all the qualities and incidents of negotiable instruments as defined in Article 3, Section 3-104 of chapter 106 of the General Laws.

**SECTION 10.** In the discretion of the Corporation the revenue bonds or revenue refunding bonds may be secured by a trust agreement by and between the Corporation and a corporate trustee, which may be any trust company or bank having the powers of a trust company within the commonwealth. The trust agreement may pledge or assign the revenues to be received, but shall not convey or mortgage any Development Project or part thereof.

Either the resolution providing for the issuance of bonds or the trust agreement may contain such provisions for protecting and enforcing the rights and remedies of the bondholders as may be reasonable and proper and not in violation of law, including without limiting the generality of the foregoing provisions defining defaults and providing for remedies in the event thereof, which may

include the acceleration of maturities, and covenants setting forth the duties of and limitations on the Corporation in relation to the acquisition, construction, improvement, enlargement, alteration, equipping, furnishing, maintenance, operation, repair, insurance and disposition of property, the custody, safeguarding, investment and application of moneys, the use of any surplus bond or note proceeds and the establishment of reserves. The resolution or trust agreement may also contain covenants by the Corporation in relation to, among other things: (1) the establishment, revision and collection of such rents and charges for services of facilities furnished or supplied by the Corporation as shall provide revenues sufficient with other revenues of the Development Project, if any, to pay (i) the cost of maintaining, repairing and operating the Development Project, (ii) the principal of and the interest on said revenue bonds as the same shall become due and payable, (iii) payments in lieu of taxes, betterment and special assessments, and (iv) reserves for such purposes; (2) the purpose or purposes for which the proceeds of the sale of the bonds will be applied and the use and disposition thereof; (3) the use and disposition of the gross revenues of the Corporation from the Development Project, any additions thereto and extensions and improvements thereof, including the creation and maintenance of funds for working capital and for renewals and replacements to the Development Project; (4) the amount, if any, of additional revenue bonds payable from the revenues of the Development Project and the limitations, terms and conditions on which such additional revenue bonds may be issued; and (5) the operation, maintenance, management, accounting and auditing of the Development Project and of the income and revenues of the Corporation.

It shall be lawful for any bank or trust company authorized to do business under the laws of the commonwealth to act as depository of the proceeds of the bonds or of revenues, and to furnish such indemnifying bonds or to pledge securities as required by the Corporation. The trust agreement may set forth the rights and remedies of the bondholders and of the trustees, and may restrict the individual right of action by bondholders as is customary in trust agreements or trust indentures securing bonds and debentures of Corporations. In addition to the foregoing, the trust agreement may contain other provisions as the Corporation considers reasonable and proper for the security of the bondholders. All expenses incurred in carrying out the trust agreement may be treated as a part of the cost of the operation of the Development Project. The pledge by any trust agreement or resolution shall be valid and binding from the time when the pledge is made; the revenues or other moneys so pledged and then held or thereafter received by the Corporation shall immediately be subject to the lien of the pledge without any physical delivery thereof or further act; and the lien of the pledge shall be valid and binding as against all parties having claims of any kind in tort, contract or otherwise against the Corporation, irrespective of whether the parties have notice thereof. Neither the resolution nor any trust agreement by which pledge is created need be filed or recorded except in the records of the Corporation.

**SECTION 11.** Revenue bonds and revenue refunding bonds issued under this act are hereby made securities in which all public officers and public bodies of the commonwealth and its political subdivisions, all insurance companies, trust companies in their commercial departments and within the limits set by section 6 of chapter 167E of the General Laws, banking associations, investment companies, executors, trustees and other fiduciaries, and all other persons whatsoever who are now or may hereafter be authorized to invest in bonds or other obligations of a similar nature may properly and legally invest funds, including capital in their control and belonging to them; and the bonds are hereby made obligations which may properly and legally be made eligible for the investment of savings deposits and income thereof in the manner provided by section 2 of said

chapter 167E. The bonds are hereby made securities which may properly and legally be deposited with and received by any state or municipal officer or any agency or political subdivision of the commonwealth for any purpose for which the deposit of bonds or other obligations of the commonwealth is now or may hereafter be authorized by law.

**SECTION 12.** To provide funds for the general purposes of the Corporation, including working capital, the Corporation may from time to time issue debentures which, unless otherwise authorized by law, shall not be deemed to constitute a debt of the commonwealth or of the Town, or a pledge of the faith and credit of the commonwealth or of the Town, and shall be subordinated to all other obligations of the Corporation and shall be payable at the time and in installments, if any, as the Corporation shall determine, but solely out of the net assets of the Corporation; and the holders thereof shall be entitled to interest at the rate set by the issuer, but only out of the net earnings of the Corporation, and in no event at a rate higher than the rate specified therein.

The debentures may be secured by a trust agreement by and between the Corporation and a corporate trustee, which shall be located within the commonwealth and shall be a trust company or bank having the powers of a trust company. The trust agreement shall contain provisions for protecting and enforcing the rights and remedies of the debenture-holder as may be reasonable and proper and not in violation of law. It shall be lawful for any bank or trust company incorporated under the laws of the commonwealth which may act as a depository under the trust agreement to furnish indemnifying bonds or to pledge securities as required by the Corporation. Such trust agreement shall set forth the rights and remedies of the debenture-holders and of the trustee, and may restrict individual right of action by debenture-holders. In addition to the foregoing, the trust agreement may contain such other provisions as the Corporation may consider reasonable and proper for the security of the debenture-holders. All expenses incurred in carrying out the provisions of the trust agreement may be treated as an item of current expense.

Debentures may be issued under this act without obtaining the consent of any department, division, office, commission, board, bureau or agency of the commonwealth or the Town, and without any other proceedings or the happenings of any other condition or things other than those proceedings, conditions or things which are specifically required by this act.

**SECTION 13.** Any holder of bonds or debentures issued under this act or of any coupons appertaining thereto, and the trustee, except to the extent the rights herein given may be restricted by the trust agreement, may, either at law or in equity, by suit, action, mandamus or other proceeding, protect and enforce all rights under the laws of the commonwealth or granted hereunder or under the trust agreement, and may enforce and compel the performance of all duties required by this act or by the trust agreement, to be performed by the Corporation or by any officer thereof.

**SECTION 14.** Notwithstanding any rule at common law or any authorization, limitation or any such other provision of any general or special law, or any provision in their respective charters, agreements of associations, articles of organization, or trust indentures, domestic corporations organized for the purpose of carrying on business within the commonwealth, including without implied limitation any electric or gas company as defined in section 1 of chapter 164 of the General Laws, railroad corporations as defined in section 1 of chapter 160 of the General Laws, financial institutions, trustees and the Town may acquire, purchase, hold, sell, assign, transfer, or otherwise



dispose of any bonds, securities or other evidence of indebtedness of the Corporation and to make contributions to the Corporation, all without the approval of any regulatory authority of the commonwealth.

A contribution made under this section to the Corporation shall be in addition to contributions authorized by section 12C of chapter 170 of the General Laws and by other general or special law.

**SECTION 15.** Except as herein provided, rents and charges for services or facilities furnished or supplied by the Corporation shall not be subject to supervision or regulation by any department, division, commission, board, bureau or agency of the commonwealth or the Town, and if derived from a Development Project in connection with which revenue bonds have been issued, shall, with all other revenues derived from the Development Project, except such part thereof as may be necessary to pay the cost of maintenance, repair and operation, and to provide reserves therefore provided for in the resolution authorizing the issuance of the bonds or in the trust agreement, but including the part thereof necessary to provide such reserves for the payment of the principal of and the interest on said revenue bonds provided for in the resolution or trust agreement, and including also the proceeds of sales by the Corporation of property for, or in connection with, a Development Project, be set aside at such regular intervals provided for in the resolution or trust agreement, in a sinking fund which is hereby pledged to and charged with the payment of: (1) the interest upon the bonds as the interest shall fall due, (2) the principal of the bonds as the same shall fall due, (3) the necessary charges of paying agents for paying principal and interest, and (4) the redemption price or the purchase price of bonds retired by call or purchase as therein provided.

**SECTION 16.** The Corporation shall be liable in contract and in tort in the same manner as any other municipal corporation. The directors, employees, officers and agents of the Corporation shall be liable as such in contracts and tort, in the same manner as municipal employees under Ch. 258 of the General Laws. The Corporation shall indemnify its employees under sections 9 and 13 of chapter 258 of the General Laws as public employees. The property or funds of the Corporation shall not be subject to attachment or to levy and sale on execution, but if the Corporation refuses to pay a judgment entered against it in any court of competent jurisdiction, the local division of the superior court department may direct the treasurer of the Corporation to pay the judgment. The real estate owned by the Corporation shall not be subject to liens under chapter 254 of the General Laws, but the provisions of sections 28 and 29 of chapter 149 of the General Laws shall be applicable to any construction work by the Corporation.

**SECTION 17.** Notwithstanding any other general or special law to the contrary, the Town, acting through the Board of Selectmen, may lease for a term not to exceed 60 years any land or land with improvements owned by the Town within the Development Zone, upon such terms and conditions as the Board of Selectmen shall determine, for public purposes consistent with this act. The terms and conditions of the lease or sale shall be determined by the Board of Selectmen and the Town Manager. All leases shall provide that the Corporation may not encumber property owned by the Town, or the Corporation's leasehold interest therein, without approval of the Board of Selectmen.

The Town shall not incur any financial obligation as a result of any action by the Corporation, absent a 2/3 vote of Town Meeting.

Notwithstanding the provisions of any general or special law to the contrary, the Corporation may establish a maintenance reserve fund from any lease revenues obtained from Development Projects carried out on publicly owned property, sufficient to meet the expenses of maintaining said projects in a fully operational state, including, but not limited to, routine and non-routine maintenance and the maintenance of any and all improvements. All leases shall also provide that the lease shall terminate in the event that the Corporation ceases to use the land for the declared public purpose described in Section 2.

**SECTION 18.** No Development Project shall be undertaken until a public hearing relating to the Development Project has been held by the Corporation after legal notice has been published in a public medium having a general circulation in the Town, no later than 2 weeks before the hearing date.

**SECTION 19.** The real estate and tangible personal property of the Corporation shall be deemed public property used for essential public and governmental purposes and shall be exempt from taxation by the commonwealth or any subdivision thereof and from betterments and special assessments; but in lieu of the taxes, betterments, and special assessments, the Town may determine a sum to be paid to it annually in any year or period of years, the sum in any year not to be in excess of the amount that would be levied at the then current tax rate upon the average assessed value of the real estate, including buildings and other structures, for the 3 years preceding the acquisition thereof, the valuation for each year being reduced by all abatements thereon.

The Town may, however, agree with the Corporation upon the payments to be made, or the Corporation may make and the Town may accept such other payments, the amount of which shall be in lieu of the foregoing formulation.

Nothing in this act shall be construed to prevent the taxation, to the same extent and in the same manner as other real estate is taxed, of real estate sold or otherwise transferred by the Corporation pursuant to a Development Project, or the taxation to the same extent and in the same manner as real estate of the commonwealth is taxed, of real estate acquired by the Corporation pursuant to a Development Project and thereafter leased by the Corporation; but real estate so acquired by the Corporation and sold or leased to an urban redevelopment corporation or other entity operating under chapter 121A, 121B, or 121C of the General Laws shall be taxed under said chapters.

The debentures issued under the provisions of this act, their transfer and the income therefrom, including any profit made on the sale thereof, shall at all times be free from taxation by the commonwealth or any subdivision thereof.

**SECTION 20.** Upon 2/3 vote of the Town Meeting, the Town may expand the geographic boundaries of the Development Zone or authorize the Corporation to carry out Development Projects consistent with the purposes of this act outside the Development Zone.

**SECTION 21.** The Corporation is hereby designated as a community-based development organization for purposes of carrying out community or economic development projects with federal financial assistance.

**SECTION 22.** The Town may raise and appropriate or may borrow under section 8 of chapter 44 of the General Laws or otherwise as appropriate, or may agree with the Corporation, or with the federal government, or the commonwealth, to borrow or as otherwise appropriate, in aid of the Corporation, the sums necessary to carry out the purposes and powers of the Corporation, including defraying part of the development, acquisition and operating costs of any Development Project. Indebtedness of the Town authorized under this section shall be outside the limit of indebtedness prescribed in section 10 of chapter 44 of the General Laws and shall be payable within 40 years, otherwise subject to sections 16 to 27, inclusive, of said chapter 44; but the total amount of indebtedness of the Town outstanding at any one time under this section and clauses (1), (2) and (4) of section 20 of chapter 121B shall not exceed 5 per cent of the Town's equalized valuation as defined in section 1 of said chapter 44, notwithstanding section 21 of said chapter 121B.

**SECTION 23.** The Corporation may, upon the affirmative vote of 2/3 of its members, petition for its dissolution by order of the supreme judicial or superior court, in the manner provided in section 11A of chapter 180 of the General Laws.

**SECTION 24.** If the Town shall adopt or modify a charter, then without amendment of this act, those provisions of this act which refer to specific municipal officials or municipal bodies shall be understood, upon the charter adoption, to refer to those who under such change exercise the same or equivalent functions.

**SECTION 25.** This act, being necessary for the welfare of the commonwealth and the Town and its inhabitants, shall be liberally construed to effect the purpose thereof.

**SECTION 26.** The provisions of this act are severable, and if any of its provisions shall be held unconstitutional by any court of competent jurisdiction, the decision of the court shall not impair any of the remaining provisions.

**SECTION 27.** This act shall take effect upon its passage.

