



**WARRANT**

For

**Annual Town Meeting**

April 2, 2016

9:00 a.m.

Hamilton-Wenham Regional High School  
Gymnasium

**Annual Town Election**

April 7, 2016

7:00 a.m. – 8:00 p.m.

Winthrop School  
Cafeteria

**Please note:** The appendices are available at Town Hall, on-line at [www.hamiltonma.gov](http://www.hamiltonma.gov), and at the meeting. They were omitted from the warrant mailing to save on printing and postage costs.

Please recycle this warrant after the Town meeting.

## Town By-Laws

### CHAPTER II

#### RULES AND PROCEDURE OF TOWN MEETINGS

**SECTION 1.** All articles in the warrant shall be taken up in the order of their arrangement, unless otherwise decided by a two-thirds vote, except that unanimous consent shall be required for inclusion of an Article in a "Consent Motion" group of Articles that will be taken up by the meeting for voting on the group.

**SECTION 2.** In case of motions to amend, or to fill out blanks, the one expressing the largest sum or the longest time shall be put first, and an affirmative vote thereon shall be a negative vote on any smaller sum or shorter time.

**SECTION 3.** The report of a committee shall be deemed properly before a meeting if a request for its acceptance is included in an article of the warrant and a copy is published in the Special Report or is filed with the Town Clerk fifteen days prior to the meeting. A vote to accept a final report shall discharge the committee but shall not be equivalent to a vote to carry out its recommendations. A vote on recommendations included in a committee report shall only be in order under an article to that effect in the warrant. A vote to accept a report of progress shall continue the committee under its original authority unless otherwise specified.

**SECTION 4.** If an article of the Warrant has once been acted upon and disposed of, it shall not be again considered at the meeting except by a two-thirds vote.

**SECTION 5.** No money shall be appropriated from the Stabilization Fund except by a 2/3 vote at a Town Meeting.

**SECTION 6.** Only registered voters of the Town shall be admitted and entitled to vote at any Annual or Special meeting provided that upon prior request the Moderator may admit to the meeting persons who are not registered voters and in his discretion may permit them to speak on a subject. Any person so permitted to speak at a meeting shall announce his full name and address to the meeting.

**SECTION 7.** Motions at Town Meeting shall be made orally, but the Moderator may require any motion also to be submitted in writing. Unless otherwise directed thereby the Moderator shall appoint all committees created by the vote of the Town.

**SECTION 8.** The conduct of all Town Meetings not prescribed by law or by the foregoing rules shall be determined by the rules of practice contained in Town Meeting Time, A Handbook of Parliamentary Law, Second Edition.

**SECTION 9.** On matters requiring a two-thirds vote, either by statute or these By-Laws, a count need not be taken and the vote need not be recorded unless the vote declared is immediately questioned by seven or more voters as provided in General Laws, Chapter 39, Section 15.

**Annual Town Meeting – April 2, 2016**

**TABLE OF CONTENTS**

<b>WARRANT ARTICLE</b>	<b>DESCRIPTION</b>	<b>PAGE No.</b>
<b>SECTION 1</b>	<b>ELECTIONS, REPORTS, PROCEDURES</b>	
2016/4 1-1	Election of Officers	2
2016/4 1-2	Reports	2
2016/4 1-3	Article for Consent Motion	2
<b>SECTION 2</b>	<b>FINANCIAL ACTIONS</b>	
2016/4 2-1	Prior Year Bills	2
2016/4 2-2	Compensation/Classification Table ( <b>Appendix A</b> )	3
2016/4 2-3	General Town Departmental Appropriations ( <b>Appendix B and Appendix C</b> )	3
2016/4 2-4	Water Enterprise Budget ( <b>Appendix D</b> )	3
2016/4 2-5	Waste Reduction Enterprise Budget ( <b>Appendix E</b> )	3
2016/4 2-6	Annual Financial Actions	3
2016/4 2-7	Community Preservation Budget ( <b>Appendix F</b> )	4
2016/4 2-8	Annual Authorization of Revolving Funds ( <b>Appendix G</b> )	4
2016/4 2-9	Hamilton Development Corporation	4
2016/4 2-10	OPEB Trust Fund	4
2016/4 2-11	Patton Homestead Fund	4
<b>SECTION 3</b>	<b>PLANNING / ZONING ACTIONS</b>	
2016/4 3-1	Rewrite of Zoning By-law ( <b>Appendix H</b> )	5
2016/4 3-2	Amendment to Senior Housing Zoning By-law	5
2016/4 3-3	Citizens' Petition – Site Plan Review to Planning Board	5
<b>SECTION 4</b>	<b>TOWN BY-LAW AMENDMENTS</b>	
2016/4 4-1	Amend Council on Aging By-law ( <b>Appendix I</b> )	5
<b>SECTION 5</b>	<b>OTHER APPROPRIATIONS AND ACTIONS</b>	
2016/4 5-1	Transfer Open Space to Conservation Commission	5
2016/4 5-2	Community Aggregation of Electrical Load	6
2016/4 5-3	Lease of Land for Cell Towers	6
<b>SECTION 6</b>	<b>CLOSING FINANCIAL ACTIONS</b>	
2016/4 6-1	Free Cash Application	6

**Please note:** The appendices are available at the Town Hall, on-line @ [www.hamiltonma.gov](http://www.hamiltonma.gov) and at the meeting. They were omitted from the warrant mailing to save on printing and postage costs.

**Annual Town Meeting – April 2, 2016**



ESSEX, SS

**TO THE CONSTABLE OF THE TOWN OF HAMILTON:**

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Hamilton qualified to vote in election and town affairs, to meet at the Hamilton-Wenham Regional High School in said town, on Saturday, the second day of April, in the year Two Thousand Sixteen (April 2, 2016) at nine o'clock in the morning (9:00 a.m.), then and there to act on the following articles.

**SECTION 1: ELECTIONS, REPORTS, PROCEDURES**

<p><b>ARTICLE 2016/4 1-1</b>  <i>Election of Officers</i></p>	<p>To elect the following Town and School District Officers at the Annual Town Election on Thursday, April 7, 2016 from 7:00 a.m. to 8:00 p.m. at the Winthrop School.</p> <ul style="list-style-type: none"> <li>• Town Moderator for one year</li> <li>• Two Selectmen for three years</li> <li>• Assessor for three years</li> <li>• Planning Board for three years</li> <li>• One member of Hamilton Housing Authority for five years and one member for one year (to fill an unexpired term)</li> <li>• Hamilton-Wenham Public Library Trustee for three years</li> <li>• Three members of the Hamilton-Wenham Regional School Committee for three years and one member for one year (to fill an unexpired term)</li> </ul>
<p><b>ARTICLE 2016/4 1-2</b>  <i>Reports</i></p>	<p>To hear reports of Town Officers and selected committees and to take action thereon or relative thereto. Reports will appear in the Town Report for Calendar Year 2015.</p>
<p><b>ARTICLE 2016/4 1-3</b>  <i>Article for Consent Motion</i></p>	<p>To see if the Town will consolidate in one consent motion containing the motions for those articles that, in the opinion of the Moderator, are not controversial and can be passed without debate, or take any other action thereon or relative thereto.</p>

**SECTION 2: FINANCIAL ACTIONS**

<p><b>ARTICLE 2016/4 2-1</b>  <i>Prior Year Bills</i></p>	<p>To see if the Town will authorize payment from available funds a sum of money to pay in FY '17 expenses incurred in prior years, or take any other action thereon or relative thereto. <i>(Expected request is \$3,631.33)</i></p> <p><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></p>
---	---

**Annual Town Meeting – April 2, 2016**

<p><b>ARTICLE 2016/4 2-2</b></p> <p align="center"><i>Compensation/ Classification Table</i></p>	<p>To see if the Town will amend the Personnel By-law by adopting changes to the classification and compensation table, or take any other action thereon, or relative thereto. [The Proposed Compensation/Classification Table appears as <b>Appendix A</b> to the 2016 Appendix Book.]</p> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></b></p>
<p><b>ARTICLE 2016/4 2-3</b></p> <p align="center"><i>General Town Departmental Appropriations</i></p>	<p>To see if the Town will raise and appropriate money for schools and all other Town expenses and determine the manner of expending same, or take any action thereon or relative thereto. (<i>Expected request is \$28,431,229.00</i>)</p> <p>[The proposed budget appears as <b>Appendix B</b> to the 2016 Appendix Book.] [The approved school budget appears as <b>Appendix C</b> to the 2016 Appendix Book.]</p> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></b></p>
<p><b>ARTICLE 2016/4 2-4</b></p> <p align="center"><i>Water Enterprise Budget</i></p>	<p>To see if the Town will approve the FY 17 Water Enterprise Budget or take any action thereon, or relative thereto. (<i>Expected request is \$1,726,758.00</i>)</p> <p>[The proposed budget appears as <b>Appendix D</b> to the 2016 Appendix Book.]</p> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></b></p>
<p><b>ARTICLE 2016/4 2-5</b></p> <p align="center"><i>Waste Reduction Enterprise Budget</i></p>	<p>To see if the Town will approve the FY 17 Waste Reduction Enterprise Budget or take any action thereon, or relative thereto. (<i>Expected request is \$389,171.00</i>)</p> <p>[The proposed budget appears as <b>Appendix E</b> to the 2016 Appendix Book.]</p> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></b></p>
<p><b>ARTICLE 2016/4 2-6</b></p> <p align="center"><i>Annual Financial Actions</i></p>	<p>To see if the Town will authorize the following financial actions, or take any action thereon, or relative thereto.</p> <ul style="list-style-type: none"> <li>A. To transfer a sum of money from the Cemetery Sale of Lots and Graves Fund to be used for cemetery purposes (<i>Expected request \$2,000.00</i>);</li> <li>B. To transfer a sum of money from the Clark Property Fund to the Conservation Fund (<i>Expected request \$217.00</i>);</li> <li>C. To transfer a sum of money from the Water Enterprise Fund to the General Fund to be used for indirect expenses (<i>Expected request \$414,489.00</i>);</li> <li>D. To transfer a sum of money from the General Fund to the Waste Reduction Enterprise Fund to be used for solid waste expenses (<i>Expected request \$329,302.00</i>).</li> </ul> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></b></p>

**Annual Town Meeting – April 2, 2016**

<p><b>ARTICLE 2016/4 2-7</b></p> <p align="center"><i>Community Preservation Budget</i></p>	<p>To see if the Town will act on the Report of the Community Preservation Committee on the Fiscal Year 2017 Community Preservation Budget and specified other projects and appropriate or reserve for later appropriation monies from community preservation fund annual revenues, specific reserves or other available funds for the administrative expenses of the Community Preservation Committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year, or take any action thereon or relative thereto. [The Budget appears as <b>Appendix F</b> of the 2016 Appendix Book.]</p> <p><b><i>The Board of Selectmen will make a recommendation at Town Meeting. The Finance and Advisory Committee recommend favorable action.</i></b></p>
<p><b>ARTICLE 2016/4 2-8</b></p> <p align="center"><i>Annual Authorization of Revolving Funds</i></p>	<p>To see if the Town, pursuant to M.G.L. c. 44, § 53E ½, will authorize or reauthorize revolving funds for certain town departments for the fiscal year beginning July 1, 2016, or take any action thereon, or relative thereto. [The proposed budgets and details of expenditure appear as <b>Appendix G</b> to the 2016 Appendix Book.]</p> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></b></p>
<p><b>ARTICLE 2016/4 2-9</b></p> <p align="center"><i>Hamilton Development Corporation</i></p>	<p>To see if the Town will raise and appropriate or transfer from available funds a sum of money to the Hamilton Development Corporation, or take any action thereon or relative thereto. <i>(Expected request is \$65,000.00)</i></p> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></b></p>
<p><b>ARTICLE 2016/4 2-10</b></p> <p align="center"><i>OPEB Trust Fund</i></p>	<p>To see if the Town will raise and appropriate or transfer from available funds a sum of money to the Other Post-Employment Benefits Liability Trust Fund to reduce the unfunded liability of health care and other post employment benefits to meet the normal cost of all such future benefits for which the Town is obligated, or take any other action thereon or relative thereto. <i>(Expected request is \$75,000)</i></p> <p><b><i>The Board of Selectmen recommend favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</i></b></p>
<p><b>ARTICLE 2016/4 2-11</b></p> <p align="center"><i>Patton Homestead Fund</i></p>	<p>To see if the Town will appropriate and transfer from the Town Stabilization Fund money to the Patton Homestead Account to be used to maintain and preserve the Homestead and property, or take any other action thereon or relative thereto. <i>(Expected request \$250,000.00)</i></p> <p><b><i>The Board of Selectmen recommend favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</i></b></p>

**Annual Town Meeting – April 2, 2016**

**SECTION 3: PLANNING /ZONING ACTIONS**

<p><b>ARTICLE 2016/4 3-1</b> <i>Rewrite of Zoning By-law</i></p>	<p>To see if the Town will amend the Zoning By-law by deleting Sections I-XI, inclusive, in their entirety, but not the Zoning Map, and substituting therefor the proposed Sections 1.0 – 11.0, inclusive, or take any other action thereon or relative thereto.</p> <p>[The proposed by-law appears as Appendix H of the 2016 Appendix Book.]</p> <p><b><i>The Board of Selectmen recommend favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</i></b></p>
<p><b>ARTICLE 2016/4 3-2</b> <i>Amendment to Senior Housing Zoning By-law</i></p>	<p>To see if the Town will amend the Zoning By-law by deleting Section V.E.6, or take any other action thereon or relative thereto.</p> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></b></p>
<p><b>ARTICLE 2016/4 3-3</b> <i>Citizens' Petition –Site Plan Review to Planning Board</i></p>	<p>“To see if the Town will amend the town by-laws to change the site plan review responsibility from the ZBA to the Planning Board.”</p> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee will make recommendations at Town Meeting.</i></b></p>

**SECTION 4: TOWN BY-LAW AMENDMENTS**

<p><b>ARTICLE 2016/4 4-1</b> <i>Amend Council on Aging By-law</i></p>	<p>To see if the Town will amend Chapter XXXIII, “Council on Aging By-law” by deleting the current language and replacing it in its entirety, or take any other action thereon or relative thereto.</p> <p>[The proposed by-law appears as Appendix I of the 2016 Appendix Book.]</p> <p><b><i>The Board of Selectmen recommends favorable action. The Finance and Advisory Committee will make a recommendation at Town Meeting.</i></b></p>
---	---

**SECTION 5: OTHER APPROPRIATIONS AND ACTIONS**

<p><b>ARTICLE 2016/4 5-1</b> <i>Transfer Open Space to Conservation Commission</i></p>	<p>To see if the Town will transfer 9.1 acres, more or less, of land shown as Lot 2 on a plan entitled “Plan of Land, 650 Asbury Street, Hamilton, Date: September 8, 2015, Peter J. Kane, P.L.S.,” recorded at the Essex South District Registry of Deeds in Plan book 460, Plan 19, from the Board of Selectmen to the care, custody, management, and control of the Conservation Commission to be perpetually dedicated for use as open space and passive recreation, or take any other action thereon or relative thereto.</p> <p><b><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></b></p>
--	---

**Annual Town Meeting – April 2, 2016**

<p><b>ARTICLE 2016/4 5-2</b></p> <p><i>Community Aggregation of Electrical Load</i></p>	<p>To see if the Town, pursuant to G.L. c. 164, § 134(a), will authorize the Town Manager to initiate the process to aggregate the electrical load of interested electricity consumers in the Town, and to enter into agreements for services to facilitate the sale and purchase of electric energy and other related services, or take any other action thereon or relative thereto.</p> <p><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></p>
<p><b>ARTICLE 2016/4 5-3</b></p> <p><i>Lease of Land for Cell Towers</i></p>	<p>To see if the Town will authorize the Town Manager to execute leases of Town land for the construction of one or more cell towers, for a term of not more than thirty years, on such terms and conditions as are acceptable to the Town Manager, or take any other action thereon or relative thereto.</p> <p><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></p>

**SECTION 6: CLOSING FINANCIAL ACTIONS**

<p><b>ARTICLE 2016/4 6-1</b></p> <p><i>Free Cash Application</i></p>	<p>To see if the Town will reserve, appropriate and authorize the Assessors to use available certified free cash to reduce the tax rate for the Fiscal Year beginning July 1, 2016, or take any other action thereon or relative thereto. (<i>Expected request \$500,000.00</i>)</p> <p><i>The Board of Selectmen and the Finance and Advisory Committee recommend favorable action.</i></p>
--	--



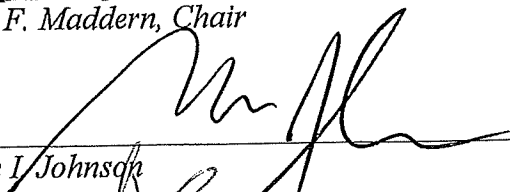
ADJOURNMENT

Given under our hands March 7, 2016

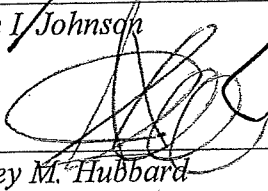
**HAMILTON BOARD OF SELECTMEN**



Scott F. Maddern, Chair



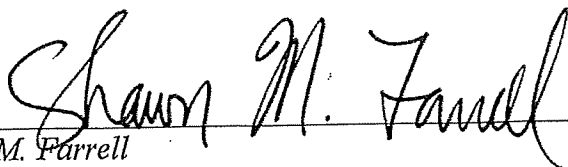
Marc I. Johnson



Jeffrey M. Hubbard



William (Bill) W. Wilson



Shawn M. Farrell

Hamilton, Massachusetts

I have this day served this warrant as directed by Chapter 1, Section 1b of the Town By-laws.

Constable

PRST STD  
U.S. Postage  
PAID  
HAMILTON, MA  
PERMIT NO. 24

ECRWSS

\*\*\*\*\*ECRWSS\*\*\*\*\*

Local  
Postal Customer

Town of Hamilton  
577 Bay Road  
Hamilton, MA  
01936

DEMOCRACY IS  
NOT A SPECTATOR  
SPORT

*Please join us*

*Saturday, April 2, 2016*

**ANNUAL TOWN MEETING**

*Hamilton-Wenham Regional High School  
Gymnasium*

*9:00 a.m.*

**Please bring this warrant with you to the Town Meeting**