



## Memorandum

**To:** ZBA Members & Patrick Reffett

**From:** Richard Maloney *RM*

**Date:** NOVEMBER 1, 2022

**Re:** ZONING CASES – NOVEMBER 2, 2022

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**3 BEECH STREET – Finding** – New/revised plans have been submitted regarding the proposed change to the previously granted Finding, a review of the plans reveals the following:

1. The third floor has been eliminated.
2. The basement plan shows a full bathroom but does not define the use of the space.
3. The first floor plan shows two kitchens.
4. The second floor plan shows five rooms, only one is labeled (existing master bedroom).

The Building Department recommends/request that if the Board grants further relief that the plans be completely labeled for each level to avoid the issues that have plagued this project.

**550 BAY ROAD – Variance** – The applicant has requested to withdraw their application without prejudice.

**466 HIGHLAND STREET – Comprehensive Permit** – Revised plans and comments in response to the peer review have been submitted that include the following:

1. Revised Site Plans.
2. Revised Storm-water Report.
3. Conceptual Subdivision Plan.
4. Septic System Plan.
5. Mounding Analysis.
6. Comments.