




Town of Hamilton

Town Manager Report

For May 1, 2023

Department/ Project	Weekly Update	Timeline	Status
Town Manager			
1. Master Planning	1. The Master Plan Steering Committee and the town's consultants from Barrett Planning Group will be hosting a community forum on Wednesday, May 18 from 7 to 8:30 p.m. via zoom. The forum will focus on a short presentation by the consultant team on the findings in the process so far, along with some time for questions and an interactive group discussion about the key issues facing Hamilton that participants feel the Plan should address.	1. May 18, 2023	1. <i>Scheduled</i>
2. Special Town Meeting Planning	2. The Select Board had previously voted to hold a Special Town Meeting on June 28, 2023 to address the potential need for zoning for the Brown's Hill (Gordon Conwell campus) site, as well as a recommendation to initiate a reduced scope Town Hall rehabilitation project. However, the Planning Board's request at a joint meeting last week, for more time to properly consider the zoning for Brown's Hill, may result in a delay of that Special Town Meeting to the fall.	2. Unknown	2. <i>Unknown</i>
3. Gordon Conwell/ Brown's Hill re-zoning	3. A Joint meeting of the Select Board and Planning Board on Thursday, April 27, resulted in good conversation about the future of the Gordon Conwell property, including insight from abutters who have felt disconnected from the proposal since a series of community meetings that were held between November 2022 and January 2023. Consultants hired to advise the Town on the highest and best re-uses of the property have only recently completed their final report. Additionally, though there has been work on drafting a new zoning	3. Meeting May 2, 2023	3. <i>On-going</i>

	<p>overlay district for the Gordon Conwell property, that draft has not yet been discussed or advanced to the stage where public hearings and input could begin. The Planning Board was scheduled to meet again with zoning attorney Jon Witten and to take public input at its scheduled meeting on Tuesday, May 2. We hope to be able to update the status of this project after that meeting.</p>		
<p>4. New Scoreboards</p>	<p>4.</p> 	<p>4. Complete</p>	<p>4. <i>Complete</i></p>
	<p>The new little league scoreboards for Patton Park have been installed and just in time for the start of the baseball season. The scoreboards were donated and installed by the Hamilton-Wenham Little League, after the Select Board accepted the offer of the scoreboards nearly two years ago.</p>		
<p>5. Vandalism at Park</p>	<p>5. The town continues to struggle with vandalism at the Patton Park restrooms. Town staff once again had to clean up graffiti on the inside of the restroom doors this week, after being forced to close the restrooms to the public several times last summer and fall. The restrooms will soon be getting some new doors, new power supply and other minor improvements and our police will be installing surveillance cameras outside of the restrooms and the doors will be outfitted with new electronic locks</p>	<p>5. Summer 2023</p>	<p>5. <i>On-going</i></p>

<p>6. Chebacco Road paving</p> <p>7. School Feasibility Study</p>	<p>to improve security during hours when the park is closed.</p> <p>6. The town was informed this week that there are no new appeals of the DEP permit to pave most of the gravel portion of Chebacco Road. With the appeal period ended, our engineers are preparing bid documents to undertake that project this summer.</p> <p>7. The Cutler School Feasibility Study Group submitted their selection for Owner’s Project Manager (OPM) to the Massachusetts School Building Authority (MSBA) and on May 1, the MSBA interviewed the preferred vendor PMA Consultants and will sign a contract with PMA on May 5. The next step is for the OPM, PMA Consultants, to assist with designer selection and that next phase will begin on May 17, when PMA and the MSBA will finalize and advertise the designer RFS (Request for Services). Designer interviews will be conducted in June, with the goal of signing a designer services contract by July 26, 2023. Please look for a more detailed timeline from the OPM, which will be posted with this Town Manager Report on the Town of Hamilton website.</p>		<p>6. Summer 2023</p> <p>7. Feasibility completion in 2024</p>	<p>6. <i>On-going</i></p> <p>7. <i>On-going</i></p>
<p>Public Works</p> <p>1 GAC Filtration Project</p> <p>2 Essex Street Drainage</p> <p>3 Chebacco Road Reconstruction</p> <p>4 PSB Recommissioning Project</p>	<p>1. Interior process piping is under construction. No new update.</p> <p>2. Working with the engineering consultant on a redesign to present to the owner of 470 Essex Street for consideration as well as a reviewing possible alternatives to the drainage along Essex Street north of Appaloosa Lane. No new update.</p> <p>3. There were no appeals filed against the MassDEP issued Superseeding Order of Conditions for the project. Our engineering consultants and town staff discussed the next steps on May 1st. Bid documents are being finalized for a construction project planned to begin this fall.</p> <p>4. The weatherization work at the Hamilton Public Safety Building is complete. The re-commissioning work, Phase 2, of the project will begin this spring and finish up in the summer. No new update.</p>		<p>1 Fall/Win. '22</p> <p>2 On-going</p> <p>3 In progress</p> <p>4 Completed by June</p>	<p>1 On-going</p> <p>2 In progress</p> <p>3 In-progress</p> <p>4 On-going</p>

5 Fueling Facility	5. Funding for the Hamilton Fueling Facility was approved at the ATM on April 1st. With the funds currently available the town is re-engaging our engineering consultants to finalize the design for construction. No new update.	5 In progress	5 On-going
6 Employment	6. Hamilton DPW continues to advertise for a new Heavy Equipment Operator for the Highway Department as well as a Truck Driver/Laborer for the Water Department. DPW is also looking for Seasonal Workers for this summer, May through August, at a starting rate of \$18.00/hr. Please call Hamilton DPW at 978-626-5227 if interested.	6 Open	6 In-progress
7 DPW Garage Updates	7. Bid documents will be available on 5/10 with plans to replace the bay doors this fall.	7. In-process	7. In-progress
8. Lead and Copper Water Service Assessment	8. The Hamilton Water Department and its consultants, Stantec Consulting, have begun to gather historical records to build a water service inventory per EPA's guidelines.	8. October 2024	8. In-progress
9. Town Hall	9. The Town reengaged LLB Architects for assistance in reducing the scope of the Town Hall project to only include the high priority items. The revised project will require some re-design and plans are to have this ready for special town meeting. DPW also met with the Hamilton FinCom on April 27th to discuss the new project scope and funding requested. If a favorable vote is received at STM, the town will begin to finalize plans to move Town Hall operations to the Patton Homestead during the construction period. No new update.	9. On-going	9. In-progress
10. GIS Asset Management	10. The Town has contracted with Dewberry Engineers to assist with establishing a GIS asset management program, starting with the water system and then adding in other attributes in the future. No new update.	10. On-going	10. In-progress
11. Building Controls	11. Howse Corp. has completed the upgrades to the building controllers and will begin implementing the software and training.	11. June 2023	11. In-progress
12. Hamilton Downtown Streetscape Improvements	12. Hamilton DPW in partnership with the Hamilton Development Corp have engaged BSC Group for engineering services related	12. June 2023	12. In-progress

<p>13 2022 CCR</p> <p>14. Water System Flushing</p> <p>15. Arbor Day Tree Planting</p>	<p>to improvements to the Hamilton Downtown. BSC Group will assist the town with conceptual design improvements and pursuing grants for implementation. BSC Group is assisting Hamilton and the HDC with a MassWorks grant application due in June 2023. No new update.</p> <p>13. Hamilton Water has begun compiling information to include in the 2022 Consumer Confidence Report (CCR) due June 30th.</p> <p>14. Water System flushing is scheduled for the next 3 weeks, M-Th from 8:30pm to 1am. Please refrain from water use during this time. If discoloration occurs in the AM please run your cold water until the lines run clear.</p> <p>15. Arbor Day Tree Planting - DPW in connection with National Grid will be planting 15 trees around town for Arbor Day.</p>		<p>13. June 2023</p> <p>14. May 2023</p> <p>15. May 2023</p>	<p>13. In-progress</p> <p>14. In-progress</p> <p>15. In-progress</p>
<p>Police</p> <p>1. 2nd annual Fundraiser to benefit Hamilton Wenham Special Education</p>	<p>On April 25th, the Hamilton Police Department will once again participate in our annual fundraiser to benefit the Hamilton/Wenham Special Education Department. Hamilton Police and Fire Departments along with the Wenham Police and Fire Departments will be teaming up with Five Sons Pizza to raise money for this worthy cause. On April 25th, Five Sons Pizza will donate 20% of all proceeds to the Special Education Department. Police Officers and Firefighters will be volunteering their time to deliver food to local residents.</p> <p>The April 25th fundraiser to benefit the Hamilton/Wenham Special Education Department was a huge success. Both towns were represented well with members of the Hamilton Police, Wenham Police, Hamilton Fire and Wenham Fire departments in attendance. The event raised over \$3600.00.</p>		<p>1. April 25th</p>	

<p>Fire Dept 1. Department Stats</p>	<p>1. The Hamilton Fire Department responded to the following calls along with other department activities. In the previous two weeks we responded to 5 fire alarm activations, 22 ambulance calls, 2 mutual aid calls (twice to the town of Rowley that included their fatal house fire on 4/21/23 at 4:21 am), 3 brush fires, 1 MVA and 3 public assists. We also conducted the following fire prevention activities, 13 smoke/carbon monoxide detector inspections, 1 child car seats installations and 3 dumpster permits.</p>		<p>1. On-going</p>	
<p>2.DFS Grant</p>	<p>2. The fire department applied for an equipment grant through the Department of Fire Services. The gear has arrived and we are working towards finalizing the grant payments and closing out the paperwork. I have submitted the invoices of \$15,500.00 to the Town for payment. Once the vendor has been paid, I can then apply for reimbursement for these funds from the State. I have received acknowledgement from (DFS) that they have received our paperwork and that they are processing it. We should see reimbursement for these funds in a month.</p>		<p>2. On-going</p>	<p>2 The Grant needs to be finalized by the end of June.</p>
<p>3. Replacement of Engine 3</p>	<p>3. I met with the sales person from Pierce Fire Apparatus last Monday to finalize the specifications of the proposed fire engine. The Town Manager has signed the contract for our new fire apparatus and it is now on order. We should take delivery of this equipment sometime in mid July of 2025.</p>		<p>3. On-going</p>	<p>24-28 months out for the build and delivery time-frame.</p>
<p>4. Professional Development</p>	<p>4. For the past four weeks the fire department has been hosting a professional development Fire Officer 1 Class for area Cities and Towns. The five members that enrolled in the class have all graduated and are now State Certification Fire Officers. Congratulations go to, Andrew Ellisin, Robert Wallace, Jared Dolan, Ryan Goodwin, Dave Raymond and Ross Appleton.</p>		<p>4. Complete</p>	
<p>5. Call/Volunteer Firefighter Hiring Campaign</p>	<p>5. Come join the team of Hamilton Firefighters and make a difference! We are actively recruiting (PAID-ON-CALL) Firefighters. If you are a motivated person that wants to learn, help others and give back to the community all while being paid for your services, this part time position is for you. We had four people respond to our posting and plan to conduct interviews on 5/11/23, for three positions.</p>		<p>5. On-going</p>	<p>We are always looking for good people for our team!</p>

6. Autism awareness	<p>The firefighters helped the police officer's with their fundraiser on 4/25/23, that benefitted the Hamilton/Wenham Special Education Department.</p> <p><u>Please continue scrolling down</u></p>		6. Completed	
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Planning & Inspectional Services			
1. Master Plan	1. Open Committee meetings are held second and fourth Thursdays of each month with the addition of special meetings and public events as needed. A website has been created (www.hamiltonmasterplan.com) which included project materials, report documentation, engagement and other items. An electronic survey form is available to obtain public input. A third public engagement meeting (to be held via Zoom) will occur May 17.	1 Project to be completed approximately Fall 2023	1. On-going
2. 133 Essex Street, Senior Housing Special Permit Application	2. 133 Essex Street still before the Planning Board. At the 4/21/22 meeting the review focus was on a construction management plan during the construction period. Project denial by Planning Board appealed-court case began.	2 On-going	2. On-going
3. 421 Asbury St - 40b	3. 421 Asbury St. 40B Project - Formal submission to the ZBA has occurred for this 45 unit affordable housing project. The hearings process began April 6 with the ZBA. Project approved March 1. Permit appealed - one meeting with State has occurred.	3 Spring 2023	3. ZBA Permitting appealed
4. Planning Board consideration of zoning amendments	4. GCTS campus rezoning discussions actively underway with a companion development agreement - both of which will require town meeting approval.	4. Sum. 2023/STM	4. On-going
5. Inspectional Services	5. 59-63 Willow St- The 18 residential units were issued a Certificate of Occupancy on June 29, 2022. The 1st floor commercial space will be built out under a separate permit.	5. To request occupancy permit mid May. Commercial space to be followed afterward.	5. On-going
	6. 3 of the 9 lots on Bridge Street (land formerly owned by Gordon-Conwell) have been issued building permits and construction is underway.		
	7. The online permitting system is getting closer to being a reality.		



	<p>8. We are anticipating a pre-construction meeting with Habitat for Humanity regarding the upcoming project at 434-436 Asbury Street (5 duplexes).</p>			
<p>Public Health Department 1. COVID 2. Food Permitting and Inspection 3. Septic</p>	<p>1. Covid compliance is continuing to wind down with regard to state regulations and will be rescinded on May 11, 2023. The Board of Health has voted to lift all restrictions with regard to masks in all indoor public spaces in the Town of Hamilton effective immediately. Wastewater data suggests a huge decline in numbers and currently we're experiencing a 1.1% positivity rate with 9 new cases reported. We currently have approx. 1000 test kits and KN94 masks available at the COA if needed by the community. Public Health clinics for the flu and bivalent boosters are on-going every other Wednesday from 4:30-6:30 at the COA building for ages 5 and up (Primary booster - 6mo. And up).</p> <p>2. Permitting of permanent food establishments has been completed and permitting of temporary food establishments/food trucks is on-going as the outdoor event season in Hamilton has begun. Round 1 of food establishment inspection is nearing completion in accordance with appendix 5 of the 2013 food code.</p> <p>3. Soil tests, plan reviews and septic inspections are on-going along with permitting of septic haulers. We have processed 582 septic pumping reports, licenced 39 septic installers, 9 septic haulers, 9 title inspectors and 6 maintenance providers. We have completed 59 plan reviews, 71 title 5 reports, 38 soil tests and issued 17 certificates of compliance..</p>		<p>On-going</p>	

<p>4. Animals</p>	<p>4. Permitting of animal keeping is complete. Barn inspections are complete and the barn book is complete and filed with the state.</p> <p>5. The new sharps collection/disposal program for Hamilton residents is on-going and a sharps collection container can now be obtained from the Senior Center (299 Bay Road) taken home, filled and returned for disposal free of charge. Please contact the Health Dept. or the COA to take advantage of this program. Blood pressure screenings are on-going. The Health Dept. is proud to announce a new diaper collection program for mothers in need and new mother at home visits by our public health nurse will begin end of May.</p>			
<p>Finance</p> <p>1. FY22 Audit</p> <p>2. Recovery Funds</p> <p>3. New Reimbursement Form</p> <p>4. FY23 Year End</p> <p>5. Munis Upgrade</p> <p>6. Financial Policies</p>	<p>1. CliftonLarsonAllen LLP presented the FY22 audited financial statement results to the Select Board on May 1st. The audit resulted in an unmodified “clean” opinion. This is the best possible outcome for an audit. Great job Hamilton!</p> <p>2. ARPA recovery fund reporting requirements were submitted to the Treasury before the deadline of April 30th.</p> <p>3. Implemented a new request for reimbursement of personal expenses form. This serves as a refresher for the reimbursement policy for continued accountability.</p> <p>4. Review budget progress for year end completion; create a timeline for year end procedures; engage CLA for FY23 audit; work with departments to ensure timely receipt of all FY23 invoices.</p> <p>5. New Munis upgrade to take place in August 2023.</p> <p>Ongoing Financial Policy review; work with Town Manager and FinCom to determine prioritized financial policies implementation (per guidance from SB, FinCom, and Administration).</p>		<p>1. Complete</p> <p>2. Complete</p> <p>3. Complete</p> <p>4. Ongoing through late August</p> <p>5. August 2023</p> <p>6. Ongoing</p>	

<p>4 Benefits /Payroll</p>	<p>Tails have been advertised and posted. Once Leticia gets back we will work on finalizing moving to our tailing account.</p> <p>4 Transitioning Benefits has also been completed. Sue has done a great job with organizing and cleaning up old outstanding issues.</p> <p>Knowing that Sue has Payroll and Benefits running smoothly I would like to have her start training Leticia as her back up for payroll.</p> <p>Sue is currently working hard on open enrollment and informing employees of their options and updated rates.</p> <p>Sue also has been reviewing life insurance and calculations for employees moving to the aging up bracket for supplemental life.</p> <p>Leticia and Sue have worked together to update the Towns website with all this new information for our employees.</p>			
<p>5 Annual Report</p>	<p>5 Currently working on a requirement letter for upcoming borrowing. Working with Carin and Wendy to gather the information needed</p>			
<p>6 Misc</p>	<p>Files that have been approved to be disposed of have been so thanks to Andrew and Tim. Need to reorganize storage so we can move some boxes downstairs for permanent storage.</p> <p>Another month- end. Working on month end reports, balancing cash, and receivables.</p>			

<p>Assessor</p> <p>1. Statutory exemption abatements/ Tax deferrals</p> <p>2. FY2023 tax recap</p> <p>3. FY2023 property record updates</p> <p>4. Permits/growth</p> <p>5. Motor vehicle/boat excise tax</p> <p>6. GIS updates</p> <p>7. Chapter land projects</p>	<p>1. The Assessors office mailed 120 FY2023 exemption applications to residents in July. The Assessors had one tax deferral paid in full.</p> <p>2. For FY2023 the Assessors office is working with BLA advisor at DOR to begin meeting requirements for tax recap in the fall.</p> <p>3. Working with CAMA company to update current and add records in preparation for FY2023 new growth and interim year adjustment process. Also looking into requirements for FY2024 recertification.</p> <p>4. Patriot Properties has completed new growth data collection for FY2023 and will begin data entry. Assessors office keeping track of new construction for actual bills.</p> <p>5. The Assessors office processed motor vehicle excise tax abatements for June and July. Residents are submitting boat ownership information re: boat excise.</p> <p>6. Continue to work with CAI to ensure GIS maps are accurate and that GIS system maps parcels correctly</p> <p>7. 862 Bay Road is for sale and chapter land use is not going to continue..</p>		<p>1. Ongoing</p> <p>2. July 1 to December 1</p> <p>3. In process</p> <p>4. Ongoing</p> <p>5. Ongoing</p> <p>6. Ongoing</p> <p>7. Ongoing</p>	
<p>COA</p> <p>1 Programs</p>	<p>1a Continue to offer Dementia Friends Training once a month in collaboration with Wenham COA.</p> <p>1b Starting to plan programming for May. May is Older Americans month. We are looking to host some activities with other COA's in our area. Our yoga class will continue. We are starting a guided meditation and reiki class. Balance Class started on Monday 2/6/2023 (continuing to grow-averaging 5 people a week). We have held 2 lunch and learn series. Both were successful-approximately 7 people at each one. 10 people showed up for the service dogs presentation. Mobile Market has been consistently at 45-50 residents. Men's group continues to grow.</p>			

<p>2 Grants</p> <p>3 Volunteers</p> <p>4 Newsletter</p>	<p>1c. We are partnering with the Health Department to start offering sharps containers to town residents. Sharps containers were delivered recently. So far we have given out 8 containers. Residents are starting to return the sharps containers.</p> <p>1d. . Open Enrollment for Medicare was October 15th-December 7th-the month of November 40 residents were helped. In total 80 residents were helped during open enrollment. Continuing to get calls every week for SHINE appointments. I'll be going through the recertification process in the upcoming months.</p> <p>2a. Funding for the Formula Grant has been released. Our funding has increased because of the 2020 census. We had an additional 648 residents on the census in 2020. Submitted the annual report to the state-which is in conjunction with the formula grant. Cultural council grant paperwork has been turned in for the 2023 year. Cultural Council Grant received. We will plan a spring trip on the Essex River Boat Cruise. Starting to plan the cruise.</p> <p>3. Friends has officially filed a 501c3 status. They can start fundraising asap. We are participating in the volunteer fair on Wednesday with the League of Women Voters. Hoping to get a good response from that. Friends met last week and have decided on a different fundraiser. Will do an annual appeal to local businesses and focus on the Fall Fundraiser. Appeal letter going out next week. New volunteer starting on WEdnesday 4/19/2023 to help cover the front desk. Also have volunteer working on birthday cards, letters to residents, etc.</p> <p>4a. Our target time to get the newsletter out to the printer is by the 10th of the month. Still trying to determine best timeline for sending out the newsletter. What is the best timeline so that residents don't get it too soon or too late. Newsletter has gone out early again this month. Volunteers were able to fold, seal and label in 3 hours. We have two new volunteers to help with getting the newsletter out.</p>		<p>2a. March & ongoing.</p> <p>3a. Ongoing 3b. Ongoing. -Fall</p>	
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<p>Parks & Recreation</p> <p>1. Veterans Memorial Pool</p>	<p>Patton Park Summer Program</p> <p>Work on the Pool deck is almost complete and WIFI capability has been installed. We will also have 4 more tables as well as a number of new umbrellas.</p>		<p>1. On-going</p>	<p>1. On-going</p>



2. Programming

We are closing in on 3000 unique registrations since registration opened for our Spring/Summer Program. Programs currently running include, pickleball, tennis, chess club, Lego Engineering, MS Basketball, Womens Adult Basketball, Youth running club, Pre - K Mini Sports, Soccer, Flag Football, Archery, Karate, Golf Lessons, Nature Programming at Homestead, Nerf Wars, among others

3. Walk/Bike to School Day

In coordination with the Hamilton and Wenham PD, as well as Abby Velo Bike Company, we will have our first ever Bike to work day on Friday, May 19th. We are really looking forward to making this a annual event.

Bike to School/Work Day

May 19th **Elementary Schools!**

Mark your calendars and join us for walk/bike to school and work day! Don't live close enough to ride to school? Meet at Pingree Park and ride with a group. Help reduce the town's carbon footprint for a day and improve your health! During the school day Abby Velo Bikes will come around to each school and tune up the kids bikes. Please note both Hamilton PD & Wenham PD will be on hand in the AM & PM to make sure children make it safely to and from school.

Obstacle course to end the day behind the recreation center after school. Pre-Registration for this activity is required at www.hwrecreation.com

Human Resources 1. Openings 2. Collaboration 3. New Location 4. Employee Engagement	1. <i>Current Openings:</i> <ul style="list-style-type: none"> ● Secondary Distribution Operator 2. Working with Recreation to present 'Interview Assistance' to teens for Employment or College Interviews. 3. The Human Resources office can be found with the new Health and Human Services Department located on the second floor of the Hamilton Council on Aging building at 299 Bay Road. 4. Creating monthly positive HR interactions: February 14, mini buckets with hershey kisses, March 17, mini pots filled with Hazelnut truffles and hershey gold nuggets with shamrocks. April is in process.		1.1 On-going 2.Scheduled in Recreation Brochure	
Town Clerk's Office April 1 Town Meeting April 6 Local Election 2023 Conflict of Interest Annual Filings 2023 STREET LIST Census Forms and Voter Registration data maintenance	Conservation Commission Bylaw change was submitted to the Attorney General's Office and we are awaiting final review and approval. Their 90 day deadline is July 4. The last step is to update a 2023-2024 list of all elected boards with the Chair identified. Awaiting a few. When complete I will forward to all Chairs New on-line portal for completing the Ethics training. Paper copies of certificates are no longer necessary. All town hall employees received training info, in July same info will be sent to all board and committee members. STREET LIST aka Town Census forms = proof of residency = eligibility to vote!! 2822 Census Forms with dog license renewal forms and the 2023 trash schedule were mailed last week of Dec. As of May 1,		January - July	Pending Pending In process Ongoing

<p>2023 Dog License Renewals</p> <p>DBA</p>	<p>1905 have been processed. We have begun sending 2ND NOTICE forms to many households. Street Listing books will be ordered early June</p> <p>In 2022 we issued 1131 licenses and 4 kennel licenses. We've issued 851 2023 licenses. Renewals are due March 31, late fees (\$25 in addition to license fee) will be applied June 1. We are mailing out reminder notices to dog owners that have not licensed their dog.</p> <p>"Doing Business As" renewals due every 4 years; approx 36 to be renewed in calendar year 2023. So far 20 NEW this year. Many more DBA's being filed because banks are requiring them for business bank accounts.</p>		<p>January - December</p> <p>Jan - Dec</p>	<p>Several more expected</p>
<p>Patton Homestead 1 Event/Programing</p>	<p>1. Ongoing outreach is being done to coordinate workshops, and planning in partnership with the H-W Rec Department.</p> <p>CURRENT PROGRAMS:</p> <ul style="list-style-type: none"> - Merrohawhe School held the first day of their Spring program - they had a beautiful day and it sounds like a nice experience for all. - North Shore Nature Program held the first day of their spring program and it sounds like it went very well! - Soccer Shots started for the season - fun was had by all! - Super Soccer began and sounds like a great group! - Archery is ongoing with its weekly program ending May 1 and a new session starting May 15th - "Blockprinting Basics" will end after this thursday, 5/4. It has been a fun class for all with requests to offer more classes like it, or perhaps the next level. <p>Program offerings at the Patton Homestead can be found at the H-W Rec. website: hamiltonwenhamma.myrec.com</p>		<p>1 - on-going</p> <p>4/26</p> <p>5/1</p> <p>4/16</p> <p>4/28</p> <p>5/15</p> <p>Ends 5/4</p> <p>ongoing</p> <p>Spring + Summer</p>	

The Satellite book - NEXT MEETING, June 6, July 11, August 1, and September 5*** *first Tuesday of each month from 3-4pm.* [More information, click here.](#)

MOONLIGHT MOVIE: TOP GUN MAVERICK




SUMMER 2023: Fourth Friday Flicks
Friday, May 26th Friday June 23rd Friday July 28th
Friday August 25rd

**SUNSET MUSIC SERIES STARTING 6/1,
5:30-7:30**

MAY 26TH

SUMMER 2023

**Confirmed for
June 2023**

<p>2 Marketing</p> <p>3 Property Improvements / General Planning</p>	 <p>Patton Homestead is planning new tour schedule - no updates</p> <p>2. Public event sponsor outreach STARTING - if you or someone you know would like to sponsor Public Movies and Music, reach out to herickson@hamiltonma.gov for more information</p> <p>Friends of the Patton Homestead - in process of coordinating networking events and expanding member base - UPDATE: Meeting with potential new board members was held on 4/27</p> <p>3. Signs for property:</p> <ul style="list-style-type: none"> - Parking: sign is confirmed and will be installed at the end of May - Greenbelt Platform: IRWA and Greenbelt are coordinating Ed. Content for the platform. - no update - Property hours signs: in progress by DPW - Launch sign: in progress by DPW - River kiosk + map: IRWA will be building with the help of their amazing volunteers. DPW will source materials and install once complete. - update- sourcing materials - Parking lot kiosk: working in partnership with Wenham Museum to add an informational kiosk. - Stable Signs - in progress by DPW 	<p>ongoing</p> <p>2. Spring 2023 in-progress</p> <p>4/27</p> <p>3. on-going MAY 2023</p> <p>MAY MAY MAY</p> <p>MAY</p> <p>MAY</p> <p>In progress</p> <p>End of May 2023</p> <p>August 2023</p> <p>on-hold</p>	
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	<p>Working with DPW to coordinate Spring site planning. New mower for lawn maintenance has begun weekly mowing - looking very green and lush!</p> <p>Additional solar lights added - hardwiring plan to commence soon - no update</p> <p>Plan to replace flag pole, on track for May 2023 -confirmed</p> <p>The Town and Incubate are in process of determining how to move forward with the idea of Patton Homestead being used temporarily as Town Hall. Special Town meeting planned for June 28th. Incubate will not be renew a contract and will be vacating the building by end of August 2023</p> <p>Pavillion Planning- Director waiting for announcement from MCC re: grant recipients - announced in May 2023 - no update</p> <p>Crosswalk addition in need of a feasibility assessment from Hamilton Police Dept. and DPW. - Meeting was held on-site 4/20. Crosswalk looks feasible and next steps are in progress. - no update</p> <p>MCC approved the Patton Homestead as recipient of a Festival and Programs Grant - THANK YOU, Mass Cultural Council! The Grant money will be applied to the event which took place in October 2022, Harvest Fest. Letters to elected officials and other acknowledgements are in progress.</p>		<p>on-going</p> <p>March 28th</p>	