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**THE TOWN OF HAMILTON**

Select Board

Monday, March 20, 2023

7:00 pm

**SELECT BOARD MEMBERS PRESENT:**

Shawn Farrell, Chair

James Knudsen, Vice-Chair

Caroline Beaulieu, Clerk

William Olson

Tom Myers

**OTHERS PRESENT:** Town Manager Joseph Domelowicz Jr., and via Zoom Tyler Henseler, Sean Timmons, Victoria Masone, Public Works Director Tim Olson, Drayton Fair, & Megan Tomkins.

**I. PUBLIC HEARING OF THE HAMILTON LICENSING BOARD (SELECT BOARD)**

- Public Hearing, discussion, and vote on Application of Turnbuckle LLC d/b/a Honeycomb at 248 Bay Rd., Hamilton, MA, 01982, for a License for the On-Premises Sale of Beer & Wine

**MOTION 1:** Mr. Knudsen moved to open the Public Hearing. Ms. Beaulieu seconded. The motion passed (5/0/0).

Attorney Tyler Henseler was in attendance virtually, along with the owners, to discuss what the proposed changes are and the impact on the community. They were also available for questions from the Select Board. There were also some comments from members of the community who attended the Public Hearing in person.

**MOTION 2:** Mr. Olson moved to approve the license as presented. Ms. Beaulieu seconded. After more discussion, the motion was rescinded.

**MOTION 3:** Mr. Olson moved to approve the license as presented with the following conditions: outdoor seating is limited to 8 people; hours of operation are from morning until 9 pm. Ms. Beaulieu seconded. The motion passed (5/0/0).

**MOTION 4:** Mr. Knudsen moved to close the Public Hearing. Ms. Beaulieu seconded. The motion passed (5/0/0).

**II. BOARD AND COMMITTEE OPENINGS**

Mr. Farrell listed the Board and Committee openings in the Town. They are Historic District Commission (2 openings), Conservation Commission (1 opening), Human Rights

Commission, Hamilton Environmental Impact Committee (1 opening), and Hamilton Council on Aging (1 Associate Member Opening).

**III. PUBLIC COMMENT**

There weren't any comments from the public.

**IV. SELECT BOARD MEMBERS/TOWN MANAGER REPORTS**

Ms. Beaulieu shared that Wednesday night, she and Mr. Myers will be hosting a Wine and Warrant, a non-partisan discussion about articles in the Warrant.

Mr. Domelowicz introduced Wendy Markiewicz to the Select Board and invited her to share a few words.

Town Clerk Carin Kale shared key Election Dates and the date for the Town Meeting. The last day to register to vote is March 22<sup>nd</sup> at 5 pm. Ballots are in the office and sample ballots are posted in the office, on the website, and around town.

**V. CONSENT AGENDA**

- Approve request for Little League banners at Patton Park
- Approve Youth Football request for banner on tennis courts fence

Both items were pulled from the Consent Agenda and discussed individually.

**MOTION 5:** Mr. Olsen moved to approve 10 banners not larger than 3 x 10 for the fence at Patton Park. Mr. Knudsen seconded. The motion passed (5/0/0).

**MOTION 6:** Mr. Olsen moved to approve a banner not larger than 3 x 6 on the Tennis Courts fence for a maximum of four weeks. Mr. Myers seconded. The motion passed (5/0/0).

**VI. AMEND POWER PURCHASE AND LEASE AGREEMENTS FOR CHEBACCO ROAD SOLAR LLC**

Victoria Masone gave an update on the lease and agreements for Chebacco Road and was available for questions from the Select Board.

**MOTION 7:** Mr. Knudsen moved to approve the power purchase and lease agreements as presented. Ms. Beaulieu seconded. The motion passed (5/0/0).

**VII. ADOPT PROPOSED FEE STRUCTURE FOR ELECTRIC VEHICLE CHARGING STATIONS**

Victoria Masone shared an explanation regarding the proposed fee structure changes, with the goal of being budget neutral. She also was available for any questions.

**MOTION 8:** Mr. Olson moved to approve the proposed fee structure. Mr. Knudsen seconded. The motion passed (5/0/0).

**VIII. REVIEW AMENDED PLAN FOR TOWN HALL RENOVATIONS AND CODE COMPLIANCE WITH LLB ARCHITECTS**

Drayton Fair, from LLB Architects, gave a presentation regarding the preservation and proposed construction of the Hamilton Town Hall, along with an updated project total. Public Works Supervisor Olson, Town Manager Domelowicz, and the Select Board shared their thoughts on the amended plan.

**IX. SCHEDULE A SPECIAL TOWN MEETING FOR JUNE 2023**

Town Manager Domelowicz is asking for a Special Town Meeting on June 14 or 15 to talk about Gordon Conwell and potentially talk about the Town Hall Project as well. Public Works Supervisor Olson also mentioned the proposal for the Town Hall presumes a fall time frame for starting.

**MOTION 9:** Mr. Olson moved to have a Special Town Meeting on June 14, 2023, at 7pm. Mr. Myers seconded. The motion passed (5/0/0).

**X. REVIEW PATTON PARK MASTER PLAN REPORT WITH CBA LANDSCAPE ARCHITECTS**

Megan Tomkins from CBA Landscape Architects stepped through an overview of the Patton Park Master Plan, which included proposed construction costs as well. Megan also answered questions from the Select Board and members of the public.

**XI. REVIEW AND FINALIZE ANNUAL TOWN MEETING SCRIPT**

Town Manager Domelowicz and Town Counsel went through the script for each article of the Warrant, which will be presented at the Town Meeting.

**MOTION 10:** Mr. Olson moved to recommend favorable action on article 2-14 in the Warrant. Mr. Knudsen seconded. The Select Board discussed article 2-14 before voting. The motion passed (2/1/2).

**XII. NEW BUSINESS**

- Town Manager review document and timeline  
Ms. Beaulieu emailed the review document to Mr. Farrell and Town Manager Domelowicz. The Select Board reviewed the Excel spreadsheet to ensure its accuracy. The Select Board reviewed the timeline and agreed to share their comments with Mr. Farrell by April 24<sup>th</sup>. Mr. Farrell will compile everything, and the Town Manager Review will be sometime during the first week of April.
- Discuss rescheduling second Select Board meeting in April  
The Board decided to reschedule the second Select Board meeting to April 10<sup>th</sup>.

**XIII. ADJOURNMENT**

**MOTION 11:** Mr. Beaulieu moved to adjourn the meeting. Mr. Olson seconded. The motion passed (5/0/0).

The meeting was adjourned at 9:57 pm by unanimous consent.

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Respectfully submitted by Chris Astrella, MPA, WCPC  
Minutes Services, LLC

Respectfully submitted as approved at the July 17, 2023 meeting  
Laurie Wilson Laurie Wilson, Assistant to the Town Manager